

Children's Ministry Director Job Description

Life Church Grand Haven www.lifechurchgh.com

Life Church Grand Haven is a growing church located in the beautiful lakeside town of Grand Haven, Michigan.

We are currently looking for the right person to serve the people of Life Church in the capacity of Kids Ministry Director.

Responsibilities

Weekend Services

- Serve/Lead Life Kids on Sunday mornings.
- Oversee all administration and programming for Life Kids.
- Develop and implement curriculums for all classrooms.
- Schedule Sunday Teams using Planning Center.

Leadership & Volunteer Team

Grow, train, and develop the Life Kids team.

- Identify and raise up key leader volunteers.
- Develop full team roster and sub list team members
- Lead Life Kids Team Training Nights
- Meet with volunteers to build relationships.
- Meet with those who call Life Church home to build relationship and identify new volunteers
- Be involved in Life Church events to help grow relationships

Family Care and Safety

- Develop and implement strategies for reaching and assimilating new children and families.
- Coordinate with safety team and make sure all procedures are followed.
- Train volunteers on check-in/check-out procedures.
- Vet/train new volunteers and run background check before they start serving.

Creative Events

- Plan and promote Child Dedications.
- Plan and promote Kids Christmas program.

Qualifications

Previous ministry is preferred but not required, more important is the call to ministry in life. High School diploma is required and a background check.

Job Type: Part-time

Salary: \$300.00 per week

Schedule:

- Day shift (Sundays & Mondays required, with flexibility otherwise)

If interested, please send your cover letter and resume to info@lifechurchgh.com