

GRACE
CHRISTIAN
UNIVERSITY



2020-2021

On-Campus Undergraduate Academic Catalog Addendum

1011 Aldon Street SW
PO Box 910
Grand Rapids, MI 49509

(616) 538-2330

1-800-968-1887

Business Office Fax (616) 538-0599

Academic Office Fax (616) 261-8593

GRACECHRISTIAN.EDU

The academic catalog is not a contract between Grace Christian University and the student. Grace makes every effort to include applicable academic and non-academic information available at the time of publishing the annual catalog. Web-based catalog content will continue to be updated as new information becomes available and represents the most accurate version of the catalog.

While all students must follow academic programs as listed in the catalog in effect at the time of entrance or re-entry to the university, any changes instituted by the faculty or administration become effective when official notification is published unless otherwise stated and may differ from the entering catalog.

Students are expected to satisfy the degree requirements of the respective entry year catalog within eight years. After a period of eight years or upon re-entry to the institution, a student will be expected to satisfy the degree requirements in effect at the time of re-entry.

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Acknowledgment of Receipt

All students are provided with notification of and access to the current academic catalog. Enrollment in any Grace Christian University course indicates the student's acknowledgment of the policies and procedures outlined in the respective division's academic catalog. The student acknowledges that he/she has read and understood the Grace Christian University Academic Catalog pertaining to his/her academic division, which is located on the University website (gracechristian.edu). The student understands that it reflects the current policies, regulations, guidelines, and services of Grace Christian University and accepts responsibility for compliance. The student understands that these policies, regulations, guidelines, and services are subject to change at the discretion of the University at any time with or without prior communication. The student understands it is his/her responsibility to remain current with this information. The student acknowledges that, if he/she does not understand any statements of this catalog, it is his/her responsibility to seek out clarification from either a dean or an administrator.

Message from the President

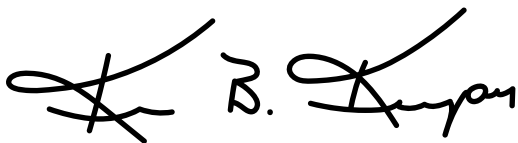
Grace Christian University (formerly Grace Bible College) is an incredible place. As president of Grace, I am excited to welcome you to experience a life-transforming education. The Grace Christian University faculty, staff, and students are committed to being a growing community. By that, we mean that each of us, starting with the president, realizes that we are still in process. We are not all that God designed and purposed us to be, nor are we content with our current condition. Through competent instructors committed to academic excellence, and staff and administration committed to serving and growing, we believe Grace Christian University can be used by God to change your life!

The prevalent mentality of the day is intent on tolerance and policing certain words and activities deemed inappropriate or incorrect according to their own vacillating set of values. Grace Christian University believes that the eternal truths and values of the Word of God, rightly divided, are principles that pervade all areas of life and education.

The Apostle Paul states, *“For in Him all things were created both in heaven and on earth, visible and invisible, whether thrones or dominions or rulers or authorities—all things have been created through Him and for Him. And He is before all things, and in Him all things hold together... so that He Himself might come to have first place in everything”* (Colossians 1:16-18).

I would conclude from the above Scripture that Jesus Christ is to be the center of life, speech, values, service, education, and social relationships. The world we live in and its present crises are evidence of what happens when education and life are no longer Christ-centered. There is no values-free education, it is all taught from a particular world-view. I believe it is vital for our students to be educated from a biblical world-view that prepares them for their careers, vocations, or further education with God’s values and purposes in view.

Grace Christian University is committed to preparing leaders to be all that God wants them to be, educationally, socially, physically, and spiritually. If that’s your heart’s desire, then Grace is the place for you!

A handwritten signature in black ink, appearing to read "K. B. Kemper". The signature is stylized and cursive.

Dr. Ken B. Kemper, President

Mission Statement: Graduating Godly Individuals Prepared to Serve Christ in Church and Society

Accreditation

Grace Christian University is dually accredited by the Higher Learning Commission and by the Commission on Accreditation of the Association for Biblical Higher Education.

Accredited by the Higher Learning Commission

hlcommission.org

800-621-7440

Commission on Accreditation Association for Biblical Higher Education

5850 T.G. Lee Blvd., Ste. 130

Orlando, FL 32822

Ph: (407) 207-0808

Fax: (407) 207-0840

abhe.org

Grace Christian University is authorized by the Department of Licensing and Regulatory Affairs for the State of Michigan to award Bachelor of Science, Bachelor of Religious Education, Bachelor of Music, and Associate of Arts, and Master degrees. The Michigan Department of Licensing and Regulatory Affairs has statutory powers, duties, functions, and responsibilities regarding the establishment and approval of non-public institutions incorporating private colleges and universities.

Documents from all of these agencies are available for review upon request in the Administration Office.

Grace Christian University is authorized under Federal law to enroll non-immigrant students and cooperates with the U.S. Department of Veterans Affairs in processing benefits for the training of honorably discharged service members.

Location

Grace Christian University is located just west of US 131, near the intersection of 28th Street and Clyde Park Avenue. Grace's campus can be found in Wyoming, Michigan, a suburb of the greater Grand Rapids metropolitan area. The area is serviced by major air, rail, and bus lines.

History

Grace began in 1939. It was founded as Milwaukee Bible Institute, a training center for laymen and Sunday school teachers of Milwaukee. The Institute was organized by Reverend Charles F. Baker, then pastor of Fundamental Bible Church. The regular day school program began in 1945. This move was stimulated by a group of evangelical pastors especially concerned about advancing a dispensational theology approach to the Bible, the distinctive character of the revelation given to the apostle Paul, and the preparation of full-time Christian workers to fulfill this goal. In 1953, the curriculum was broadened and Milwaukee Bible Institute became Milwaukee Bible College.

In 1961, the College relocated to suburban Grand Rapids, Michigan, and was renamed Grace Bible College. The State of Michigan granted the University the authority to grant Associate and Bachelor of Religious Education degrees, as well as a five-year degree for vocational ministers. In 1967, Dr. Jack T. Dean became President and led the College through a period of growth and expansion. Early on, the College (1967) received accreditation from the Association of American Biblical Colleges (now Association of Biblical Higher Education). In order to serve the growing needs of students and those of the broader Christian community and society, Grace has expanded its degree programs over the years. These include Associate of Arts degrees in General Studies and Business as well as Bachelor degrees in Business, Early Childhood Education, Human Services, Interdisciplinary Studies, and Worship Arts. The Bachelor of Science in Biblical Studies degree is granted with Concentrations in General Ministry, Intercultural Studies, Pastoral Ministry, Youth Ministry, and Women's Ministry.

Over the years, Grace has formed partnerships with two local colleges: Davenport and Cornerstone Universities, which allow students to graduate with dual degrees in Business and Education, as well as a few other degrees offered by Cornerstone. Dr. Samuel R. Vinton was Grace's third President from 1985-1989. Under President Vinton, initial regional accreditation was granted to the University by the North Central Association (now the Higher Learning Commission) with the hard work of Dr. Marlin Olson and others.

Along with the academic expansion, the University has been blessed with numerous progressive steps in student development. Bruce Kemper came to Grace in 1990 from pastoral ministry and brought a strong ministry emphasis. Throughout the years, Grace has continued to emphasize ministry off-campus, in the neighborhood, around the country, and with cross-cultural ministry teams locally and overseas. This ministry is often with faculty and staff or student leadership.

Gospel teams which minister to students in churches, along with evangelism and preaching teams, have been a constant part of Grace's commitment to ministry for every student as a normal way of life.

Grace has a proud history of intercollegiate athletics (soccer, volleyball, basketball, and cross-country). Since moving to the Grand Rapids campus, the teams have earned many regional and national championship titles against much larger opponents.

Ken Bruce Kemper was called on to lead the College in early 2003 when his father retired. By God's strength, he brought vision and energy to the College. Several significant updates and additions have since occurred on the campus. The Jack T. Dean Academic Center was purchased and remodeled in 2005. This purchase more than tripled classroom space, provided additional faculty offices, and added over five acres to the Grace Campus. The O'Hair Administrative Building was also remodeled to house Grace Administrative offices, Grace Ministries International, Grace Gospel Fellowship, and Grace Publications.

In 2010, Grace began a non-traditional education program offering working adults an opportunity to study one night a week or exclusively online and earn an Associate or Bachelor Degree. The Beyond the Bricks Capital Campaign was a revitalization of the campus which added a new student commons and upgraded exterior parking, walkways, and landscaping. God blessed the College's efforts in student enrollment as it doubled the traditional student count by 2015 and even more non-traditional students enrolled. This growth helped Grace grow its program in both size and quality of academic and student services. Most faculty hold doctoral degrees.

In January 2016, after accreditation approval by the HLC, the College began its graduate program with the first degree - a Master in Ministry, recently adding another graduate degree in organizational leadership. These classes are formatted for graduates already serving, and are therefore completely online.

In 2017, the Board of Directors of the College unanimously voted to change the name of the College to Grace Christian University. This change officially took place on July 1, 2018. Grace Christian University reflects the expansion and excellence of the institution's programs of study, while also showing the commitment to our valuable past. Bible remains a core value and a significant portion of all degree programs. Vocational ministry also continues to be an institutional priority as well.

Praise God that there are hundreds/thousands of Grace alumni serving the Lord with great impact in various vocational settings around the world today!

Doctrinal Statement

The Bible

The verbal inspiration and plenary authority of the Bible in its original writings.
(II Timothy 3:16-17; II Peter 1:21)

The Godhead

The eternal Trinity of the Godhead.
(Genesis 1:26; Deuteronomy 6:4; Matthew 28:19; Acts 5:3-4; Romans 11:33-36; I Corinthians 13:14; Ephesians 4:4-6; Colossians 1:16-17; Hebrews 1:8-10)

The Person of Jesus Christ

The eternal deity and spotless humanity of the Lord Jesus Christ.
(Luke 1:35; Romans 1:3-4; I Corinthians 15:1-8; Philippians 2:6-11)

Sin and Depravity of Man

The total depravity of humanity by nature.
(Romans 3:11-23; Isaiah 59:2; 64:6)

Salvation

Salvation by grace, through faith in the crucified and risen Christ.
(John 1:11-13; 3:16-17; Romans 3:24-28; 10:9-13; I Corinthians 15:1-4; II Corinthians 5:21; Ephesians 2:8-9)

Eternal Security

The eternal security of the saved.
(John 10:28-29; Romans 8:1; 8:28-39; Ephesians 1:13-14; 4:30; II Thessalonians 2:13-14; Hebrews 9:11-12)

The Holy Spirit

The personality and deity of the Holy Spirit.
(John 16:7-8; Acts 5:3-4; I Corinthians 2:10-12; 6:19; 12:13; Galatians 5:16-26; Ephesians 4:4-6)

The Church

The essential unity of all believers of this present dispensation as members of the one true church, the Body of Christ.
(I Corinthians 12:13, 27; Ephesians 1:22-23; 3:1-11; Colossians 1:18, 24-25)

The Believer's Walk

The privilege and duty of all the saved to walk as children of the light.

(Psalm 119:9-11; Romans 6:6-14; II Corinthians 5:11-15; Galatians 5:16-25; Ephesians 4:27-32; Philippians 2:12-13)

The Lord's Supper

The communion of the Lord's Supper "until He comes."

(I Corinthians 10:14-22; 11:17-34)

Baptism

The one divine and spiritual baptism by which believers are made members of the Body of Christ at conversion as the only baptism necessary in God's spiritual program in this dispensation of the Grace of God.

(Romans 6:3-4; I Corinthians 1:17; 12:12-13; Galatians 3:26-27; Ephesians 4:3-6; Colossians 2:9-12)

The Resurrection

The physical resurrection of the body.

(Luke 24:39-43; John 5:28-29; I Corinthians 15:12-24; Philippians 3:21; II Thessalonians 1:7-9; Revelation 20:4-6, 11-15)

The Return of Christ

The pre-tribulation rapture of the members of the Body of Christ.

(I Corinthians 15:51-53; Philippians 3:20-21; I Thessalonians 4:13-18; Titus 2:13-14)

After a seven-year tribulation period, the personal, premillennial return of Christ to reign on earth.

(Jeremiah 30:7; Daniel 9:20-27; Zechariah 14:4, 9; Matthew 24:15-41; Revelation 19:11-16; 20:1-4)

The Eternal State of the Dead

The eternal punishment of the unsaved dead.

(Luke 16:23-28; John 3:36; II Corinthians 5:6-8; Philippians 1:23; II Thessalonians 1:7-9; Hebrews 9:27; Revelation 20:10-15)

The Mission of the Church

The worldwide preaching of the gospel of the Grace of God.

(Acts 20:24; Romans 12:9-21; 16:25-27; II Corinthians 5:17-21; Ephesians 3:8-9)

Buildings & Facilities

Bultema Memorial Library

Named for the late Pastor Harry Bultema of Muskegon, MI, the library was expanded and renovated in 2003. The Library houses over 40,000 items, a curriculum room, CDs, DVDs, and videos, internet access and an online catalog, as well as comfortable reading and study areas for individuals and groups.

O’Hair Memorial Building

Named after the late Pastor J.C. O’Hair, this building houses the president’s, business and administrative offices as well as three affiliated organizations - Grace Gospel Fellowship, Grace Ministries International, and Grace Publications.

Huston Hall

The late T.R. Huston was one of the founders of the College. The building contains the Kahawa Café, recreation room, and dining hall. The dining hall, kitchen, and recreation room portion of Huston Hall have undergone major renovations during 2019.

Jack T. Dean Academic Center

This academic hub was named after the College’s second president. It includes classrooms, faculty and administrative offices, student lounge, facilities for the expanded Worship Arts program, and the Grace Online program staff.

Baker Chapel

Charles F. Baker was the founder and first president of the College. The chapel, named in his honor, was constructed in 1980 to accommodate the regular college chapel services, musical recitals and concerts, as well as dramatic productions. In 2019, the chapel was upgraded with new technology equipment to live stream and video record events in the chapel.

Aldrich Athletic Center

Named for the Aldrich sisters from Chicago, Illinois, this building, erected in 1977, includes a gymnasium with bleacher seating for 500. The upstairs houses the fitness center and the Community Life offices, which include the campus counselor, campus pastor, and career services.

Aletheia Hall and Preston Hall

Separate residence halls for women and men students. Both residences have laundry facilities. Student lounges are adjacent to each hall.

Campus Houses

Ten (10) houses adjacent to College property are available for upperclassmen housing.

Enslow and Klein Memorial Apartments

Twelve one-bedroom and two-bedroom apartments provide additional housing for students. The buildings honor Fred and Julia Enslow and Karl Klein who bequeathed generous gifts to Grace.

26th Street Apartments

The 2-6 houses 14 students in living units comprised of a kitchen, bathroom, and living areas with either one or two bedrooms. The apartments have a free laundry facility and wifi.

Houses

Grace owns a number of houses which provide living quarters for dozens of students. The houses include a kitchen, bathroom, a living area, and three bedrooms. All houses have free laundry and wifi.

Student Commons

The Student Commons renovation and addition was completed in 2011. The Commons provides students with a comfortable central gathering place.

Commitment to Cultural Intelligence

“There is neither Jew nor Greek, slave nor free, male nor female, for you are all ONE in Christ Jesus.”
-Galatians 3:28

Grace Christian University is committed to educating students from diverse backgrounds and preparing them to serve Christ in a diverse society.

Grace defines diversity as differences in culture, experience, and background among individuals and groups. This includes but is not limited to race, ethnicity, nationalities, generations, abilities, and denominations consistent with our Christian world-view and appropriate to our theological context.

In order to build the capacity to both create a more diverse campus and better prepare students for a diverse world, the University has partnered with the **Cultural Intelligence Center (CQC)** to provide training and assessment in **Cultural Intelligence (CQ)** for every employee and student at Grace. CQ consists of four capabilities: CQ Drive, CQ Knowledge, CQ Strategy and CQ Action.

Every employee and every student takes a CQ assessment to understand their own levels of cultural intelligence compared to worldwide norms. Every employee receives CQ training.

The four CQ capabilities have been integrated into the curriculum of every student using the following educational outcomes:

- CQ Drive: Is the student able to interact with a high level of interest, persistence, and confidence in multicultural situations?
- CQ Knowledge: Is the student able to analyze how cultures are similar and different?
- CQ Strategy: Is the student able to plan with awareness for multicultural interactions?
- CQ Action: Is the student able to adapt when relating and working in multicultural contexts?

Grace Christian University believes that by building capacity for diversity through CQ, the University is creating the ability it needs to create a more diverse campus that prepares students to serve Christ in a diverse society.

Educational Philosophy

Grounded in a fundamental belief in the pursuit of truth, a primary concern of Grace Christian University is to cultivate a learning environment that encourages participation, freedom of thought, open questions and the free exchange of ideas for every individual. This openness arises from a threefold conviction:

1. that truth is to be found in the person of Jesus Christ, who is himself the Truth (John 14:6)
2. that the Bible is the Word of God and therefore God's truth revealed (John 17:17, Psalm 119:60)
3. that truth is coherent because God is the author of truth (e.g., "all truth is God's truth")

In this pursuit of truth, the faculty of the University is committed to the holistic personal growth of each student in his or her intellectual, moral, and spiritual capacities, and as an expression of each student's God-given identity, mission, and purpose.

In alignment with the mission, vision, and values of the University, the faculty affirm:

Our Historic Purpose and Distinctive Theological Perspective

Belief in the inspired and authoritative Word of God has been fundamental to the University since its founding as Milwaukee Bible Institute in 1939. Its distinct theological perspective of Pauline dispensational theology continues to guide biblical and theological instruction as the faculty train 21st-century leaders for Christian service in a range of vocational contexts. In all cases, the faculty seek to model and extend practical dimensions of this Grace theology, including but not limited to: mercy, kindness, forgiveness, inclusion, humility, and service.

Our Bible-Focused Curriculum and Instruction

The University's unwavering commitment to the authority of the Bible is reflected in and through an integrated biblical perspective in all classes. This includes the integration of biblical knowledge (Old and New Testaments, Christian World-view) and other academic knowledge (general and discipline-specific education). Students are encouraged to develop a framework for personal and professional decision making that correlates with the truth of God's Word.

Our Career-Oriented Student Body

Recognizing the diversity of the Body of Christ (1 Cor. 12), the faculty support on campus, online, and graduate students in the pursuit of their unique career callings and vocations. Whenever possible, students will be given opportunities for practical learning experiences that will equip and enhance them with knowledge and skills that prepare them for viable careers in a competitive job market. Faculty will continually evaluate degree programs and instructional methods to ensure that the education offered by the University is practical and relevant in preparing students to serve Christ in Church and society.

Our Commitment to Transformational Relationships

As a community of lifelong learners, the Faculty seeks to develop life-changing learning environments and experiences for students, both inside and outside of the classroom. They value students' personal and professional development, and are committed to guiding them through the educational process through life-on-life mentoring relationships, career counseling, and personal and spiritual guidance. The commitment to transformational relationship includes awareness of and commitment to cultural intelligence, diversity, inclusion of underrepresented and under-served communities of students.

Institutional Learning Outcomes

The mission of Grace Christian University is *Graduating Godly Individuals Prepared to Serve Christ in Church and Society*. In order for students to graduate ready to serve, they need a *commitment* to KNOW truth and wisdom, they need to BE people with *character*, they need *competence* in what they DO, and they need to SERVE others with *compassion*. Therefore, the following Institutional Learning Outcomes are expected of all Grace Christian University students. In addition to these institutional outcomes, each degree program has specific outcomes which build upon and enhance these outcomes.

KNOWING

Students will increase their knowledge of God's Word since this is foundational for all contained in Christian character. While God's Word is given as special revelation, we also understand the need to grasp God's general revelation through creation which leads students to pursue a broad understanding of humanity. In a world of competing truth claims, students must be able to think critically and creatively as they acquire the knowledge needed for life and work.

1. Increasing Knowledge of God's Word

Ability to increasingly understand the Bible as God's Word revealed to man throughout history

2. Understanding of Humanity

An expanding awareness and appreciation of humanity's social, emotional, historical, ethical, and physical development

3. Critical and Creative Thinking

The ability to understand, apply, analyze, and evaluate concepts and beliefs as well as formulate clear expressions of one's own concepts and beliefs

4. Knowledge Acquisition

The ability to locate, evaluate and benefit from information needed to navigate life and work

BEING

Students will be people of strong character who are able to apply God's Word to their lives from the foundation of a Christian world-view resulting in behavior which is ethically sound and relationships which honor God.

1. Applying the Word of God to Life

The ability to correctly understand God's Word and the principles from which we draw guidance and wisdom for the questions of life

2. Christian World-view

An understanding of God's creation, the sinfulness of mankind, and the outworking of God's redemptive plan through human history

3. Ethical Sound Behavior

The ability to recognize difficult life situations and make right and just choices based on ethical standards and the Word of God

4. God Honoring Relationships

Ability to engage people in relationships which admonish and edify all parties for the glory of God

DOING

In their course of study, students will develop the skills needed for living and working in the world. This will necessitate strong communication skills and an ability to work with others in a variety of situations. Students will also develop their own life skills.

1. Communication Skills

The ability to communicate effectively in oral, written, and culturally relevant forms

2. Work with Others

The ability to accomplish tasks and assignments as part of a larger effort than one's self

3. Life Skills

The ability to manage one's personal life as a steward of God's gift

SERVING

Students will develop a heart of compassion and concern for others demonstrated through service to church and society.

1. Concern for Others

Understanding that God has created all people in his image and values them

2. Service of Others

Giving of one's time, talents and energy for the betterment of others in the church and in society

3. Cultural Intelligence

Students will compare and contrast cultures, articulate strategies for cross-cultural interactions, and demonstrate effective cross-cultural motivation and behaviors

4. Leadership

Students will articulate a biblical perspective of leadership principles and demonstrate leadership skills in work and ministry

Student Performance Statistics

The Student Right-to-Know regulations require all colleges and universities participating in federally funded financial aid programs to document information on the cohort of first-time, full-time freshmen entering the institution on or after July 1, 1996. Disclosure is not required until 150% of the estimated program length has elapsed. All colleges and universities entering into Program Participation Agreements with the Department of Education are required to complete the IPEDS Graduation Rate Survey of 1997 (Section 490 of the Higher Education Amendments of 1992, P.L. 102-325.106. Stat. 448).

Graduation/Completion Rates

- Transfer, part-time, and non-degree students are not included in the graduation/completion rate.
- The graduation rate is based on six years of attendance that equates to 150% of the longest program.
- The graduation/completion rate does not include students who left the institution to serve in the armed forces, with an official church mission organization, or in the foreign service of the federal government. Students who died or were totally and permanently disabled are also excluded.
- The institution is not required to report the transfer-out rate since the mission of the institution does not include providing substantial preparation for students to enroll in other institutions.

Year of Entry	Undergraduate, First-Time, Full-Time, Bachelor-Degree Seeking Students Enrolled	6 Year (150%) Graduation Rate
2009	48	61%
2010	53	32%
2011	68	49%
2012	86	51%
2013	90	47%
2014	72	39%

First-Time Full-Time Freshman, Bachelor Degree Seeking Student Retention Rates

Year of Entry	Undergraduate, First-Time, Full-Time, Bachelor-Degree Seeking Students Enrolled	1 Year Retention Rate (Students who returned for the following fall semester)
Fall 2010	53	61%
Fall 2011	68	62%
Fall 2012	86	66%
Fall 2013	90	68%
Fall 2014	72	56%
Fall 2015	85	66%
Fall 2016	70	62%
Fall 2017	66	61%
Fall 2018	85	72%

EMPLOYMENT/GRADUATE STUDIES RATES

While Grace Christian University does not formally place students in jobs or guarantee employment, the University is concerned that graduating students are fulfilling the mission of the University through employment in their degree fields or are pursuing further graduate studies. Rate is based on status one year after graduation.

How is “First Destination” defined?

Destination is defined as full-time employment (30 hours or more) or continuing education within six months of graduation. The position does not need to be degree related.

Final Destination Survey Results - All Graduates

Year	Type of Degree	Response Rate	Destination Rate	Full-Time Employment Rate
2017	Online Bachelor Degree	49%	76%	59%
2017	On-Campus Bachelor Degree	97%	89%	84%
2018	Online Bachelor Degree	96%	65%	46%
2018	On-Campus Bachelor Degree	97%	87%	77%
2018	Online Masters Degree	100%	85%	71%
2019	Online Bachelor Degree	67%	76%	63%
2019	On-Campus Bachelor Degree	100%	76%	67%
2019	Online Masters Degree	83%	80%	80%

Note: Final Destination Surveys were not conducted in 2020 due to the COVID-19 global pandemic.

Grievance Procedure

Most matters of conflict or disagreement can be resolved by meeting individually with the offending party. Grace Christian University asks that any member of the community with a complaint against another member or entity first attempt to seek a resolution by meeting with the individual with whom they are in conflict. Whether or not an individual meeting has taken place, students have the right to submit a formal complaint. This process is initiated by completing a **Formal Grievance Form**. The Academic Provost maintains a record of these complaints as well as the processing of complaints according to University policies.

If the student is not able to satisfactorily resolve the complaint or grievance with the University, the student has the right to submit his or her complaint to the State of Michigan or either of the Institution's accrediting bodies:

- Higher Learning Commission: hlcommission.org
- Commission on Accreditation, Association for Biblical Higher Education: abhe.org
- Michigan Department of Licensing and Regulatory Affairs: michigan.gov/lara

Cooperation & Support

ALUMNI ASSOCIATION

The primary purpose of the association is to foster fellowship among graduates and former students. Homecoming at the University as well as regional banquets, breakfasts, and other meetings are exciting times. Members of the association encourage students to attend Grace and provide regular and special fund support of the University.

GRACE GOSPEL FELLOWSHIP

Grace Christian University is an affiliated organization of Grace Gospel Fellowship (GGF) and is therefore recognized as the only college and theological training school of the Fellowship.

CHURCHES

The University may receive financial support from caring churches.

PUBLICATIONS

The University publishes The Journey magazine, which contains articles of educational thought, University news, and alumni activities. TRUTH is a subscription magazine, published quarterly by the Grace Gospel Fellowship. It contains Bible study articles and news sections from the University, GGF, and other affiliated organizations.

Academic Calendar

2020-21 ON-CAMPUS ACADEMIC CALENDAR

Note: Since some on-campus students and faculty are engaged in multiple course modalities or dual-enrollment with partner institutions, this calendar includes important dates for Grace Online, Grace Graduate Online, Cornerstone University, Davenport University, and Grand Rapids Community College.

2020 Fall Semester

Date	Event
August 11	Early Fall Students and Athletes Check-In: 1:00pm - 4:00pm
August 12 - 26	Grace Early Fall Classes
August 27	“Kick Off” Day for ALL students
August 27 - 29	Orientation for ALL students
August 28	Target to Finalize Fall 2020 Schedule with Academic Advisor: 4:00pm
August 31	Fall 2020 Classes Begin
August 31	GRCC Fall Classes Begin
September 1	Fall Convocation, 9:45am
<i>September 2</i>	<i>Cornerstone University Fall Classes Begin</i>
September 4	Last Day to Add or Drop a Fall 2020 Class
September 7	Labor Day Holiday - No Classes
<i>September 8</i>	<i>Davenport University Fall Classes Begin</i>
September 15	Fall 2020 Census Date
October 7	Campus Service Project - 9:30am - 12:00pm - No classes or chapel
October 10	Homecoming and 2020 Commencement Celebration
October 20	Academic Advising Day - No Classes
October 21 - 30	Registration for Spring 2021 Semester Classes

Date	Event
November 5 - 6	Fall Break - No Classes
November 9	Classes Resume
November 13	Last Day to Withdraw from a Course with a Passing Grade
November 23 - 27	On-Campus Thanksgiving Break - No Class
November 30	Classes Resume
December 11	Last Day to Request Incomplete Grade for Fall 2020 Class
December 11	Last Day of Fall 2020 Classes
December 14 - 17	Final Exam Week
<i>December 14 - 18</i>	<i>Cornerstone and Davenport Final Exams</i>
December 22	Fall 2020 Grades Due by 11:59pm
December 24 - January 2	All University Offices Closed for Christmas Break

2021 Spring Semester

Date	Event
January 8	Spring Semester Orientation for New Students Target to Finalize Spring Schedule with Academic Advisor, 4 PM
January 11	Spring 2021 Classes Begin
<i>January 11</i>	<i>Spring 2021 Classes Begin</i>
January 11	GRCC and Davenport Spring Classes Begin
January 15	Last Day to Add or Drop a Spring 2021 Class
January 18	Martin Luther King, Jr. Day - No Classes
January 26	Cornerstone University Classes Begin
February 24 - 25	Spring Reading Break - No Classes
February 28 - March 6	Cornerstone and Davenport Spring Break - No Classes
March 7 - 13	Spring Break - No Classes

Date	Event
March 15	Spring Classes Resume
March 23	Advising Day - No Classes
March 24 - April 9	Registration for Fall 2021 Semester Classes
April 2	Good Friday - No Classes
April 5	Spring Classes Resume
April 9	Last Day to Withdraw from a Course with a Passing Grade
April 23	Last Day to Request Incomplete Grade in Spring 2021 Class
April 23	Last Day of Spring 2021 Classes
April 26 - 29	Final Exam Week
<i>April 26 - 30</i>	<i>Cornerstone and Davenport Final Exam</i>
April 30	Commencement Banquet
May 1	Annual Commencement Ceremony at Rush Creek, 10:30am
May 3 - 7	Cornerstone Final Exam Week
May 10	Spring 2021 Grades Due

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Faculty

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The designation of Professor Emeritus, granted by the Board of Directors of Grace Christian University, is an honor given to a retired faculty member who has demonstrated particularly meritorious service to the institution, its students, and the cause of scholarship in Christian higher education.

Evelyne Beyer (1963 - 1990)

Dale S. De Witt (1961 - 2003)

Gunvor K. Olson (1979 - 1995)

Marlin L. Olson (1977 - 1995)

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Online Adjunct Faculty

M.S. Nova Southeastern University

M.B.A. Nova Southeastern University

J.D. Nova Southeastern University

Ph.D. Capella University

THOMAS ALDRICH

Online Adjunct Faculty

M.Ed. Grand Valley State University

ANDREW ALEXSON

Online Adjunct Faculty

M.S. University of Maine

M.Div. Columbia International University

Ed.D. Liberty University

MARK AMERMAN

Online Adjunct Faculty

M.S. Capella University

Ph.D. Capella University

LILIA ANAND

Online Adjunct Faculty

M.A. University of Oregon

DANA ARLEDGE

Online Adjunct Faculty
M.A. Liberty University
M.T.S. Grand Rapids Theological Seminary

VALISSA ARMSTEAD

Online Adjunct Faculty
M.B.A. University of Phoenix

DEBRA BALDWIN

Online Adjunct Faculty
M.A. Webster University
Ed.D. Barry University

JORDAN BALLARD

Online Adjunct Faculty
M.Div. Liberty University
M.A.R. Liberty University
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Online Adjunct Faculty
M.A. Malone University

KYLE BOHL

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M.A. Cornerstone University

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On Campus Adjunct Faculty
M.L.I.S. University of Pittsburgh
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GERALD BROWNING

On Campus Adjunct Faculty
M.A. Illinois State University

MARK CARROLL

On Campus Adjunct Faculty
M.R.E. Grand Rapids Theological Seminary
Ed.D. Trinity Theological Seminary

SCOTT CHEATHAM

Online Adjunct Faculty
M.R.E. Liberty University

KURT CLASSEN

On Campus Adjunct Faculty, Dual Enrollment Coordinator
M.A. Walden University

JOHN COIN

Online Adjunct Faculty

M.A. Grand Rapids Theological Seminary

Ed.D. Min. Southern Baptist Theological Seminary

MARK CONGROVE

On Campus Adjunct Faculty

M.A. Faith Baptist Theological Seminary

Th.M. Calvin Theological Seminary

D.Min. Dallas Theological Seminary

VICTORIA CUMINGS

University Registrar

M.C.M., Western Seminary

RICHARD DEVRIES

Online Adjunct Faculty

M.A. Western Michigan University

MATTHEW DEYOUNG

Faculty, Professor and Dean of the School of Business

M.B.A. Cornerstone University

Ph.D. Capella University

STEVEN DOBO

Online Adjunct Faculty

M.A. Malone University

DEAN DYKSTRA

Faculty, Assistant Professor of History and Education

M.Ed. Grand Valley State University

REBA EZELL

Online Adjunct Faculty

M.Ed. Calvin College

ANDREW FERRIS

On Campus Adjunct Faculty

B.M. Cornerstone University

JOHN FISCHLE

Online Adjunct Faculty

M.Div. Luther Rice Seminary and University

D.Min. Luther Rice Seminary and University

JIMMIE FLORES

Online Adjunct Faculty

M.A. Fielding Graduate University
M.S. Regis University
M.S. DeVry University
M.B.A. The University of St. Thomas
M.Ed. Regis University
D.M. University of Phoenix
Ph.D. Fielding Graduate University

GARY FORTNEY

Online Adjunct Faculty

M.A. Wheaton College

ERIC FREEMAN

Online Adjunct Faculty

M.B.A. The University of Portland

JAMES GAMBLE

On Campus Adjunct Faculty, Dean of Students

M.A. Grace College and Seminary
B.A. Grand Valley State University

MADISON GEORGE

On Campus Adjunct Faculty, Drum Instructor

MICHAEL GOHN

Online Adjunct Faculty

M.Div. Grand Rapids Theological Seminary
Th.M. Grand Rapids Theological Seminary

DAVID GREYDANUS

Faculty, Associate Professor and Chair of Criminal Justice

J.D. The University of Toledo

PAMELA GRISSOM

Faculty, Graduate Program Champion - Organizational Leadership

M.A. Indiana Wesleyan University
M.S. Indiana Wesleyan University
Ed.D. Indiana Wesleyan University

CHASTITY HARPER

Online Adjunct Faculty

M.S. North Carolina Central University

RICHARD HARRELL

Online Adjunct Faculty

M.Div. Southwestern Baptist Theological Seminary
M.A. National University

SUSAN HARRELL

Online Adjunct Faculty
M.S. Shenandoah University
M.A. National University

CASSIDY HAWF

Online Adjunct Faculty
M.S. Capella University
M.S. Kaplan University

KELLY HAYES

Online Adjunct Faculty
M.A. Liberty University
Th.M. Liberty University
Ed.D. The Southern Baptist Theological Seminary

ANGIE HENSON

Online Adjunct Faculty
M.S.W. Indiana University

JEREMY HERR

Online Adjunct Faculty
M.A. Liberty University

MADISON HETZLER

Online Adjunct Faculty, Senior Enrollment Advisor
M.A. Liberty University

EBONI HILL-MATHIS

Online Adjunct Faculty
M.A. Siena Heights University
M.S. Central Michigan University
D.M. University of Maryland University College

PHILLIP HOLMES

On Campus Adjunct Faculty, Vocal Instructor
M.M. University of South Carolina
M.A. University of Michigan

WILLIAM HORTON

Online Adjunct Faculty
M.A. Regent University

SHERITA JAHAZIEL

Faculty, Associate Professor of Human Services
M.A. Grand Rapids Theological Seminary
M.S.W. Norfolk State University

SHANE JOHNSON

Online and Graduate Online Adjunct Faculty
M.Div. Ashland Theological Seminary
D.Min. Ashland Theological Seminary

MICHAEL KAGER, JR.

Online Adjunct Faculty
M.A. Malone University

KIZOMBO KALUMBULA, JR.

On Campus Adjunct Faculty
M.A. Liberty University
Ph.D. Northcentral University

KENNETH KEMPER

Graduate Online Adjunct Faculty, President
M.Div. Grand Rapids Theological Seminary
Ph.D. Lancaster Bible College

SHEREA LACY

Online Adjunct Faculty, Associate Vice President of Talent Management
M.B.A. University of Phoenix

JOHN LINGELBACH

Online Adjunct Faculty
M.A. Liberty University
M.Div. Liberty University
M.S. Joint Military Intelligence College
Ph.D. Liberty University

PHILLIP LONG

On Campus and Graduate Faculty, Professor of Biblical Studies
M.A. Talbot Theological Seminary
M.A. Talbot Theological Seminary
Ph.D. Andrews University

MATTHEW LOVERIN

Faculty, Professor and Dean of the School of Biblical Studies
M.T.S. University of Notre Dame
Ph.D. University of Notre Dame

ALLISON LOYD

Online Adjunct Faculty
M.A. Liberty University

BETSY MARVIN

On Campus Adjunct Faculty
M.A. Indiana Wesleyan University

BRIAN MATTSON

Faculty, Associate Professor of Communication
M.Div. Southwest Baptist Theological Seminary
Th.M. Grand Rapids Theological Seminary

GARY MAY

Online Adjunct Faculty
M.Div. Midwestern Baptist Theological Seminary
Ph.D. Southern Baptist Theological Seminary

PATRICK MCGILLICUDDY

Faculty, Associate Professor of Biblical Studies and Chair of Pastoral Ministry
M.A. Fuller Theological Seminary

MICHAEL MCGORMAN

Online Adjunct Faculty
M.Div. Tennessee Temple University

BRIAN MCLAUGHLIN

Online Adjunct Faculty
M.Div. Grand Rapids Theological Seminary
Th.M. Calvin Theological Seminary

ROBERT MILLER

Online Adjunct Faculty
M.Ed. Lynchburg College
D.Min. Covington Theological Seminary
Ph.D. Andersonville Theological Seminary

CONNIE MITCHELL

Online Adjunct Faculty
M.B.A. Liberty University
Ph.D. Tennessee Temple University

SCOTT MYERS

Online Adjunct Faculty
M.B.A. Corban University M.Div. Liberty University

JOSHUA NELSON

On Campus Adjunct Faculty
M.Ed. Grand Valley State University
M.A. Western Michigan University

OLIVIA NOLAND

Online Adjunct Faculty
M.A. Trinity International University

JOHN O'BRADOVICH

M.B.A. Amberton University
Ph.D. Capella University

ATTAH OBANDE

On Campus Adjunct Faculty
M.B.A. Cornerstone University

LONNETTE OSTRANDER

On Campus Adjunct Faculty, Piano Instructor
M.M. Northern Illinois University

TIMOTHY PETERSON

On Campus Adjunct Faculty, Vocal Instructor
M.M. Southern Oregon University

KIMBERLY PILIECI

Adjunct Faculty, Provost and Chief Academic Officer
M.A. State University of New York
Ph.D. Western Michigan University

RICK PILIECI

On Campus and Online Adjunct Faculty, Campus Pastor
M.A. Grace Christian University

RENA POLING

On Campus Adjunct Faculty
M.M. Seattle Film Institute

DAVID PRICE

On Campus Adjunct Faculty
B.A. Police Academy

ROBERT RENBERG, JR.

Online Adjunct Faculty
M.A. Trinity Theological Seminary
Ph.D. Trinity Theological Seminary

JOSE RIVERON

On Campus Adjunct Faculty
M.A. Buxton University

DAWN RODGERS-DEFOUW

Faculty, Assistant Professor of Psychology
M.A. Liberty University

JACOB RODGERS

Faculty, Assistant Professor of Biblical Studies
M.A. Fuller Theological Seminary

DARLENE RUHL

Online Adjunct Faculty, Community Outreach Coordinator
M.S. Cornerstone University

TIMOTHY RUMLEY

Online Adjunct Faculty, Associate Provost, Accreditation Liaison Officer

M.A. Bob Jones University

M.Ed. Covenant College

Ph.D. Trinity International University

JANICE SCHREGARDUS

Online Adjunct Faculty

M.A. Michigan State University

Ph.D. Walden University

JB SEELEY

On Campus Adjunct Faculty

M.S. Pensacola Christian College

BARRI SEIF

Faculty, Associate Professor and Director of Online Teaching Effectiveness

M.B.A. Amberton University

Ph.D. Trinity Theological Seminary

LUANNE SHAW

On Campus Adjunct Faculty

M.A. Trinity Theological Seminary

M.S. Indiana State University

D.N.P. Grand Valley State University

SCOTT SHAW

Faculty, Professor and Dean of the School of Social Sciences and Human Services

M.A. Cornerstone University

M.T.S. Grand Rapids Theological Seminary

M.A. Arizona State University

M.S.W. Grand Valley State University

Ed.S. University of Michigan

D.Min. Trinity Theological Seminary

Ph.D. Northcentral University

JAMES SHEMARIA, JR.

On Campus Adjunct Faculty

M.A. Grace Christian University

JAMES SHEMARIA, SR.

Online Adjunct Faculty

M.C.M. Seattle Pacific University

PAMELA SHERSTAD

Faculty, Professor of Communication and Dean of the School of Arts and Sciences

M.A. Western Michigan University

Ph.D. Regent University

CYNTHIA SHYNE

Online and On Campus Adjunct Faculty
M.S. Grand Valley State University

JENNIFER SIDEBOTTOM

Online Adjunct Faculty
M.Ed. Whitworth College
Ph.D. Trinity Theological Seminary

MARK SOOY

Faculty, Director of Online Studies and Associate Professor of Leadership and Ministry
M.A. Grand Rapids Theological Seminary

JANICE SPANGENBURG

Online Adjunct Faculty
M.S. Troy State University
M.A. Fielding Graduate Institute
Ph.D. Regent University

ROBERT STAUFFER

Online Adjunct Faculty
M.B.A. University of Maryland
D.B.A. University of Phoenix

LAWRENCE STEELE

Online Adjunct Faculty
M.A. Liberty University
Th.M. Liberty University

TESS MARTINUS

Online Adjunct Faculty
M.A. Liberty University
Ph.D. Indiana University of Pennsylvania

JOYCE STORMS

Online Adjunct Faculty, Executive Assistant to the President
M.A. Grace Christian University

JOSEPH STRANO

Online Adjunct Faculty
M.A. Trinity International University

PAUL SWEET

Faculty, Graduate Program Champion - Ministry
M.A. Moody Graduate School
Ph.D. Columbia International University

ROBERT TALLEY

Online Adjunct Faculty, Director of Assessment
M.Min. Tennessee Temple University
M.Div. Tennessee Temple University
Ph.D. Liberty University

ELOISE THOMAS

Online Adjunct Faculty
M.S. Evangel University
M.A. Assemblies of God Theological Seminary

CHERYL TOROK OWEN

Online Adjunct Faculty
M.S. Indiana University
Ph.D. Andrews University

MARIA TERESA TRASCRIPTI

Online Adjunct Faculty
M.P.A. University of Central Florida
M.A. Southern Baptist Theological Seminary
Ed.D. Southern Baptist Theological Seminary

RAYMOND VAN DER VEER

Online Adjunct Faculty
M.B.A. Baker College

KEVIN VAN WYNSBERG

Online Adjunct Faculty
M.A. Liberty University

KEITH VANDE VREDE

Online Adjunct Faculty
M.Div. Grand Rapids Theological Seminary

KYLE VEGH

Faculty, Assistant Professor of Biblical Studies
M.A. Grand Rapids Theological Seminary

SAMUEL VINTON

On Campus Adjunct Faculty
M.R.E. Grand Rapids Theological Seminary
M.Div. Grand Rapids Theological Seminary
D.Miss. Trinity Evangelical Divinity School

CHRISTINA WALKER

Online Adjunct Faculty
M.R.E. Liberty University

TRACY WALKER

Online Adjunct Faculty

M.B.A. Tiffin University

D.M. University of Phoenix

JASON WERKEMA

Faculty, Professor and Dean of the School of Music, Worship, and Technology

M.M. Bowling Green State University

Ph.D. Western Michigan University

JONATHAN WHITMER

Online Adjunct Faculty

M.A. Grand Valley State University

M.A. Baptist Bible Translator Institute

MARK WHYTE

Online Adjunct Faculty

M.A. Dallas Theological Seminary

M.A. Dallas Theological Seminary

SHALIE WILLIAMS

Online Adjunct Faculty

M.A. Liberty University

Admission Requirements

Admissions requirements are designed to ensure that students admitted to Grace Christian University have the ability and desire to successfully complete academic work, make full use of the educational opportunities available and show evidence of Christian commitment. Factors which are considered in the admission process are outlined below, separated by first-time freshman and transfer student requirements.

FIRST TIME FRESHMAN

If the only college coursework a student has taken was prior to graduating from high school (dual-enrollment), the student is considered a first-time freshman.

1. A completed application form
2. Official high school transcript or equivalent. It is the responsibility of the applicants to have their transcripts sent directly to the University.
 - Students applying with a 2.70 grade point average (GPA) or higher are accepted without reservation.
 - Students applying with a GPA between 2.0 and 2.69 will be accepted but may be placed in the Academic Success Program.
 - Students applying with a GPA lower than a 2.0 will be required to submit an essay and an educator reference which will be reviewed by a committee. Those admitted by the committee will be placed in the Academic Success Program.
 - There are higher admission standards for the pre-professional and teacher education programs offered as part of the consortium with Cornerstone University.
3. ACT or SAT Scores are not required for admission to Grace Christian University; however, scores received may be used for advising and placement. Scores may also be requirement due to consortium admission requirements for selected programs.
 - At the time of taking the test, students should request that a record of their scores be sent to Grace Christian University.
 - The ACT college code number is 2001.
 - The SAT college code is 0809.
4. Students will be required to take a Christian Life Assessment, view a video explaining the Christian nature of the institution, and affirm the desire to attend Grace Christian University.

Admission Requirements

Admission Level	HS GPA	Additional Requirements
Acceptance	2.7 or higher	None
Acceptance with Academic Support	2.00 - 2.69	None
Committee Review	below 2.00	Essay and Educator Reference

TRANSFER APPLICANTS

If the student has taken college coursework after graduating from high school, the student is considered a transfer student.

1. A completed application form
2. Official high school transcript or equivalent is required for students with fewer than 15 semester hours of transferable credit (courses passed with a C- or better). It is the responsibility of the applicants to have their transcripts sent directly to the University.
3. Official transcripts from all colleges previously attended must be submitted. A minimum cumulative GPA of 2.0 in all previous college coursework is required. Students applying with a cumulative GPA lower than a 2.0 will be required to submit an essay and an educator reference which will be reviewed by committee. Those admitted by the committee may be placed in the Academic Success Program. Students may be admitted based on unofficial transcripts; final official transcripts must be submitted before the student registers for the second semester of classes.
4. Veteran students who have military coursework evaluated by the American Council on Education must submit an official ACE Transcript to be evaluated for transfer credit.

Note: Grace Christian University is recognized for training veterans under VA Education Programs and complies in full with all reporting requirements of the U.S. Department of Veterans Affairs. Veterans entering as transfer students will be given a written statement of the credit granted in transfer and the number of credits that are required to complete the program in which they are enrolling. This information will also be provided to the Department of Veterans Affairs.

HIGH SCHOOL DUAL-ENROLLMENT

High school students are welcome to enroll at Grace Christian University with the following provisions:

1. Applicant must complete an Application for Admission as a Dual Enrollment Student.
2. Submit an official high school transcript.
 - The applicant must have a GPA of at least 3.00 or test scores as prescribed by the State of Michigan. See Minimum Dual Enrollment Qualifying Scores at [Michigan.gov](https://www.michigan.gov).
3. If the student's public or charter school or the State of Michigan is paying for the class, all State requirements must be met. See Dual Enrollment FAQs at [Michigan.gov](https://www.michigan.gov).
4. The applicant must submit written permission from a high school counselor or principal (waived if home-schooled).
5. Enrollment in more than one course or upper-level courses is subject to the approval of the Registrar or Associate Provost.

EARLY HIGH SCHOOL GRADUATE DEGREE-SEEKING ENROLLMENT

All standard admission criteria must be met. In addition, the following policy applies:

Students who earn their high school diploma earlier than the traditional age may enroll in Grace's undergraduate programs subject to the admissions standards in force at the time of their enrollment. If a student will not turn 18 by the end of his or her first semester at Grace, the student's parent or guardian will sign a SPECIAL ADMISSIONS AGREEMENT FOR DEGREE-SEEKING UNDERAGE STUDENTS. The form can be obtained by the Registrar's Office or Enrollment staff.

NON-DEGREE SEEKING STUDENT

Individuals seeking to attend selected Grace On-Campus Undergraduate courses without enrollment into a particular degree-program are welcome to enroll at Grace Christian University with the following provisions:

1. Applicant must complete an Application for Admission as a Non-Degree Student.
2. The applicant must submit a final high school transcript, all college transcripts and a letter of recommendation.
3. The applicant must enroll in one freshmen level course and successfully complete it before a second course may be selected. Sophomore-level courses may also be considered after the successful completion of the freshman-level course.
4. After earning nine credit hours, the applicant is expected to complete Grace's admissions process.
5. Non-degree students are not eligible for federal, state, or institutional financial assistance.

INTERNATIONAL STUDENTS

International students are welcome at Grace Christian University. See the **International Student Admission** section for more information.

APPLICANTS WITH PRIOR CRIMINAL HISTORY

Grace Christian University will ask applicants for its On-Campus program to reveal felony convictions. This information allows the University to advise the student in choosing an appropriate field of study if admitted. Information provided may be verified by a criminal background check.

Those who answer “yes” will be asked to provide specific or general information about the conviction(s) or pending charges and provide a signed waiver allowing Grace to conduct a criminal history background check. Applicants will be given an opportunity to explain their records during the application process. A committee consisting of the Director of Enrollment, the Dean of Students, and the Associate Provost will review the background check and the applicant’s additional statements in determining whether the student will be admitted to the University and if so, under what conditions if any.

The committee will consider the specifics of the conviction in determining admittance. The specifics of the conviction to be considered include the following:

- The facts surrounding the original arrest and charges (this may include reviewing applicable police reports)
- The crime for which the applicant was convicted
- The length of time since the date of conviction
- If the applicant was incarcerated, the length of time from the date of release
- Any other relevant information requested by the University.

The committee may decide to conduct a personal interview with the applicant about the incident. If an applicant is currently on parole, the applicant will provide an official letter or document outlining the terms and conditions of the parole or provide the contact information of his or her parole officer. Convictions of crimes that may indicate threats to the well-being of other students and employees, such as violence, sexual offenses, and other assaultive behavior are especially important for the University to make judgments regarding campus safety. The University will also consider any documented success of rehabilitation. At the conclusion of its fact-finding on the felony convictions, the committee may admit the applicant, deny admission, or admit with conditions based on the applicant’s record and responses.

Grace Christian University does not ask applicants for the Online and Graduate Online programs to disclose felony convictions. If admitted online students choose to participate in athletics or decide to change to the On-Campus program, the University will implement the same background check process as for On-Campus students. The University reserves the right to conduct the felony background check process for Online students whose activities create regular physical interaction with other students or Grace employees.

If a student with a prior felony conviction applies for readmission or reentry to the University, the student is required to complete the felony conviction disclosure process for the program to which the student seeks readmission. If the felony has not been previously reviewed, the student must complete the conviction review process in its entirety.

Grace Christian University considers it the applicant's responsibility to understand how criminal convictions or other matters of personal history may hinder or prevent employment in their degree field.

Readmission & Reentry

READMISSION

A student who cancels his or her application for a previous term may apply for readmission by contacting his or her Enrollment Advisor. If the student's application is over one year old, a new application must be completed. Once received, official transcripts will remain on file and do not need to be resent unless additional coursework has been completed at the institution. A student is required to update any information that has changed since the previous application was submitted with the request for readmission (Name, address, phone number, email address, or additional transfer institutions). The student will be notified via email from the Enrollment Advisor regarding the readmission decision.

Students readmitted to Grace must fulfill the requirements of the catalog in effect for the semester of readmission.

The Administration reserves the right to deem a student ineligible to return based on academic ineligibility, behavioral concerns, or student account delinquency.

REENTRY

A student who has withdrawn from the University who desires to return to the institution may contact an Enrollment Advisor, Academic Advisor, or complete the Re-Entry Application to apply for re-entry into Grace Christian University. The Committee will review the application for re-entry and determine eligibility based on the information provided, current academic status, and current financial status with the institution. The advisor will be notified via email regarding the decision. An Advisor will communicate any conditions for re-entry or the re-entry decision to the student. The Advisor will assist the student in the process of returning. Upon re-entry, the student will be provided access to their student email, student portal, Blackboard, and an updated education plan.

The Administration reserves the right to deem a student ineligible to return based on academic ineligibility, behavioral concerns, or student account delinquency.

Non-Discrimination & Accessibility

Grace Christian University admits students of any race, color, national and ethnic origin, or handicap to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, sex, or national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

In conformity with the pertinent requirements of Title IX of the Education Amendment of 1972 enacted by the Congress of the United States, Grace Christian University does not within the context of its religious principles, heritage, mission, or goals discriminate on the basis of sex in the area of employment, admission, educational programs, or other activities.

Grace Christian University complies with all federal and state nondiscrimination laws and is an equal opportunity institution. Grace Christian University reserves the right to maintain student educational and behavioral standards and standards based upon religious considerations consistent with its role and mission.

Americans with Disabilities Act Accessibility Policy

Grace Christian University is committed to ensuring that all people with disabilities have access to the same services and content that are available to people without disabilities, including services and content made available through the use of information technology. Americans with Disabilities Act (ADA) compliance covers access to the Physical Plant, Accommodations, and Accessibility. Our goal for this Accessibility Policy is that a person with a disability will be able to engage in the same interactions, experience the same services, and acquire the same information as a person without a disability, be able to do so in an equally effective manner and with substantially equivalent ease of use. Services and information must be made available at the same time to a person with a disability as to a person without a disability.

ADA Accessibility Policy

1. As part of ADA Accessibility, all information communication technology must be accessible so that all students, prospective students, employees, guests, and visitors have equivalent access to information. Examples of information communication technology covered by this policy include university websites, learning management systems, software systems, electronic documents, videos, and other electronic communication.
2. Accessibility coaching will be provided on an on-going basis to help train faculty and staff, increase awareness and sensitivity, and produce and manage accessible content.
3. All Grace Christian University's websites are required to meet the accessibility standards set forth by Web Content Accessibility Guidelines (WCAG) 2.0 AA.

Rationale and Definitions

This policy aligns with Grace Christian University's goal of cultivating a caring learning community where Jesus Christ is exalted and students are equipped for serving the needs of church and society.

It is important to differentiate between ADA accommodations (Section 504) and accessibility (Section 508):

An accommodation is...

- Provided based on the specific needs of a student with a documented disability
- Determined by an accommodations officer on a case-by-case basis
- Provided for students whose needs require great intervention, such as live American Sign Language (ASL) interpreters or lecture transcripts for live courses
- For circumstances that are difficult to anticipate and foresee

Accessibility is...

- The responsibility of all who create or publish digital content
- Provided for all students, prospective students, employees, guests and visitors with no expectation of an explanation of need
- Expected for disabilities that are easily anticipated

Americans with Disabilities Act Accessibility Procedure

Grace Christian University is dedicated to ensuring that the institution complies with Americans with Disabilities Act (ADA) requirements and that faculty and staff are trained to comply with ADA requirements.

1. Grace Christian University will publish an approved ADA Policy which includes overall ADA compliance, physical plant compliance, accommodation, and accessibility.
2. Faculty and staff will receive on-going training regarding ADA guidelines and compliance with expectations for accessibility, including but not limited to: Documents, video, audio, Learning Management System (LMS), and other forms of electronic communication.
 - Faculty and staff will utilize the Checklist for ADA Accessibility for Web Content.
 - Faculty and staff will be provided properly formatted examples of accessibility.
 - Faculty will receive training on the use of Screencast-O-Matic technology to create and publish content that is accessible to people with disabilities.
 - On-going training modules will be developed for faculty and staff as needed.

3. Faculty and staff will have access to Screencast-O-Matic for development of ADA compliant video content.

Contact for ADA Accessibility Support

- Marketing: VP of Marketing and Enrollment
- Information Technology: Director of Information Technology
- Faculty: ADA Accessibility Coordinator

Academic Accommodations

Admitted students may request a reasonable accommodation as a result of a qualifying disability as defined by the Americans with Disabilities Act (2008) or Section 504 of the Vocational Rehabilitation Act of 1973. Information on the Academic Accommodation policy and procedure can be found in the [Academic Accommodations](#) section of the catalog.

International Student Admission

International students are welcome at Grace Christian University. Due to strict government regulations, the University has detailed requirements pertaining to international students. The University does not have available special funding to assist international students in financing their education. It is the responsibility of the student to obtain the proper documents and to furnish the University with these documents. International students who are seeking to enroll in an online degree program do not need USCIS or a student visa as long as the student is not physically present in the United States. Online programs are not able to enroll non-US citizens residing in the United States on a student (F-1) Visa. Refugees or undocumented individuals are permitted to attend following the standard admission criteria.

For admission, all international students (those on an F-1 Student Visa attending On-Campus and those attending Online but residing in a foreign country) must meet the stated admission criteria for domestic students for their program of interest and:

1. Must pass an English proficiency test. Grace Christian University accepts the following tests of English as a second language:
 - ACT minimum cumulative score of 18+
 - SAT minimum 510+ and Verbal 480+
 - TOEFL minimum score of 550 is required on the paper-based test, 213 on the computerized test, or 80 on the internet-based test
 - IELTS minimum score of 6.5
2. Pay for the entire semester before courses begin at Grace. The amount due before the student's start date is determined by estimating class load, room, board, books, fees, and any other known expenses. Any exceptions to this policy must be approved by the Business Office.

On-Campus International Admission Additional Requirements:

1. Provide evidence that the student is a graduate of an accredited secondary school and the ability to satisfactorily complete college-level work in the United States of America.
2. Proof of country of citizenship required for the issuance of the I-20.
3. Official Transcripts must be evaluated by a profession international credit evaluation service that is accredited by the National Association of Credential Evaluation Services (NACES). An official report must then be mailed directly from the evaluator to Grace Christian University.
4. Provide recommendation letters from an Educator and Pastor.

Transfer Credit

Grace Christian University offers traditional and non-traditional credit options for Undergraduate and Graduate students with varied academic and professional backgrounds. It is Grace's policy to award credit based on evidence of learning and not experience alone. Grace Christian University welcomes students to apply for transfer credits from other institutions. Once an official transcript is received, credits transferred are recorded on the admitted student's academic record and will apply toward graduation requirements, as applicable to the declared academic program. Grades are not transferred. Once transfer credits have been granted, a subsequent change of program or major may result in a change in the number of transfer credits applied toward the degree requirements. Types of traditional and non-traditional credit options currently offered by the University are described below.

There is an important distinction between transferable and applicable in terms of transfer work. While a course may meet all of the requirements to be transferable, the course may not be applicable to the degree program selected at Grace Christian University, but will be accepted as elective credit.

TRANSFER CREDIT INVENTORY

Courses listed in the online **transfer credit inventory** (TES) have been evaluated by Grace. Evaluated courses may have an equivalent online or on-campus course listed, or multiple. Courses not listed may still be transferable. A formal evaluation will be conducted and the student will be notified of the applied transfer work at the time of acceptance.

TRANSFER CREDIT POLICY

The following provisions govern transferring credits to Grace Christian University:

- The student seeking enrollment by transfer from another institution will complete the regular admission process.
- For an evaluation of transfer work to occur, a transcript (unofficial or official) is required. Unapproved document formats or documents lacking the necessary information may not be evaluated.
- The applicant will be notified of the credits approved for transfer by the Enrollment Advisor upon acceptance by the Registrar's Office.
- A pre-evaluation may be conducted by the Registrar's Office prior to the completion of the application process as requested by an Enrollment Advisor.

- An evaluation is not considered official until official transcripts have been received and processed by the Registrar's Office.
 - An official transcript is defined as one that has been received by Grace directly from a secure, authenticated party or the issuing institution. Grace does not accept any electronic documentation directly from the student as official. Transcripts can be sent to the Registrar's Office at Grace Christian University, 1011 Aldon St SW, Grand Rapids, MI 49509. Request official electronic transcripts to be sent to onlineregistrar@gracechristian.edu.
 - **On-Campus Students:** All official transcripts must be received by the start of the semester. Failure to furnish a complete and valid record of all previous college experience may mean cancellation of the student's privilege of admission.
- The student may be required to provide a course description or course syllabus for transfer credit determination if the information is not available through TES or the institution website.
- Transfer credits must be from a regionally accredited college or university, or an institution that is accredited by a national accrediting agency that is recognized by the Department of Education. Students seeking a graduate degree from Grace who graduated from a nationally accredited institution will be considered on a case-by-case basis.
- Credits earned at a non-accredited college will be considered only after the student has provided documentation of a minimum of three regionally accredited institutions that accept similar courses in transfer from the non-accredited institution. Once verified, coursework from the unaccredited school must be evaluated by the Registrar in the same manner as accredited coursework. The maximum number of credits transferable from an unaccredited school is 30 semester credit hours for bachelor degree seeking students unless otherwise approved by the Dean or Provost.
- Courses must be college-level courses; typically labeled as 100 level or higher. Remedial or vocational credits will not be accepted for transfer into college-level courses.
- All academic, college-level courses in which at least a C- grade or its equivalent has been earned are eligible for transfer to undergraduate programs. A grade of B or higher is required for the transfer of graduate-level coursework.
- Undergraduate students will receive a minimum of 60 credit hours for an earned Associate of Arts or Associate of Science degree from a regionally or ABHE accredited institution. The credits will be evaluated for Grace degree requirements by the Registrar's Office.
- The transfer credits earned as part of an Associate of Applied Science degree program will be evaluated for Grace degree applicability by the Registrar's Office on a course by course basis.
- Students completing the requirements of the Michigan Transfer Agreement (MTA) will receive a minimum of 60 semester credits in transfer. All Arts and Sciences Core requirements will be satisfied by the completed MTA.
- At least 25% of the required credit hours for a Grace associate or bachelor degree program must be taken at Grace Christian University. Graduate students must complete 50% of the program requirements at Grace.

- **Associate Degree Program:** Students may transfer in a maximum of 45 credits, including credit by exam or prior learning assessment, toward an associate degree.
- **Bachelor Degree Program:** Students may transfer in a maximum of 90 credits, including credit by exam or prior learning assessment, toward a bachelor degree.
- Transfer credit (including non-traditional transfer credit) must be completed prior to the student's last semester at Grace Christian University unless pre-approved by the Dean or Provost.

Reassessment of Transfer Credits

- Credits may be reassessed at any point at the request of the student by emailing the Registrar's Office at onlineregistrar@gracechristian.edu. The student may be required to provide the course syllabus from the college or university where the course was taken.
- Duplicate credit will not be granted. Credit will not be granted for two courses with significantly similar content.

Military Joint Services Transcript (JST) (Undergraduate Students Only)

The American Council on Education (ACE) provides quality assurance and policy guidance for the Joint Services Transcript (JST) used by the Army, Marine Corps, Navy, and Coast Guard. The

Registrar's Office may approve credit to be granted for courses or experience as recommended by ACE with a level of Lower (L) or Upper (U) course level designation, but will not grant credit for Vocational (V) work. Credit will be granted based on the general transfer credit policy regarding maximum transfer credits. In order to receive credit, the Registrar's Office must receive an official copy of the military transcript.

International Transfer Credit

All international transcripts must be evaluated course-by-course by one of the National Association of Credential Evaluation Services (NACES) member organizations (naces.org/members.html), with the results sent directly to Grace Christian University along with an official transcript. Any fee(s) associated with the evaluation and transcription must be paid by the student. Upon receipt of the evaluation, the Registrar will review the transcript for transfer course equivalency.

University Partnerships

Grace Christian University has developed partnerships with several organizations to allow college credit to be awarded or granted based on the completion of a specific program that has been evaluated by Grace. Grace reserves the right to review or change these partnerships at any time. Contact the specific organization or Grace directly (info@gracechristian.edu) for more specific information.

CONTRACTUAL ARRANGEMENTS

A contractual arrangement to grant college credit for completing an approved program of study has been reached with the following organizations:

- **Bridge Street House of Prayer** (Grand Rapids, MI)
- **Grace Adventures** (ASCENT and PACE programs) - Silver Lake, MI
- **Leaders for Christ Bible School** (through Resurrection Life Church in Grandville, MI)
- **Leadership Essentials Training** (Kentwood Community Church) - Kentwood, MI

ARTICULATION AGREEMENTS

Grace Christian University has entered into agreements with the following institutions to accept credit from their programs in partial fulfillment of Grace degree programs as specified below.

Reserve Officer Training Corp (ROTC) at Western Michigan University - Grand Rapids, MI Campus

Grace's agreement with **Western Michigan University's ROTC program** allows students to take 1-3 credits of military science coursework per semester at Western Michigan's Grand Rapids location.

In order to qualify:

1. Students complete the Michigan Uniform Guest Application to apply to attend WMU classes as a guest (Grace remains their home institution).
2. Students enroll in the Military Science course based on their class standing at Grace:
 - Freshman: MSL 1010 (1 cr) /MSL 1020 (1 cr)
 - Sophomore: MSL 2010 (2 cr)/MSL 2020 (2 cr)
 - Junior: MSL 3010 (3 cr)/MSL 3020 (3 cr)
 - Senior: MSL 4010 (3 cr)/MSL 4020 (3 cr)

These courses will be transferred to the student's Grace Christian University record via official transcript from Western Michigan University.

All of the courses are held at WMU's extension campus in Grand Rapids on Wednesdays at 2 PM. There is a two-hour lab followed by a 1-3 hour class period (depending on the class standing/course).

In addition to the courses above, students are required to attend a field training 1 time per semester (a Friday-Sunday) and attend Basic and Advanced Camp during the summer.

The ROTC program students are eligible to apply for a GoArmyEd scholarship that is paid to the home institution to apply toward the student's account.

Michigan Transfer Agreement (MTA)

Students who have completed the requirements of the **Michigan Transfer Agreement (MTA)** at a Michigan community college will be admitted to the college with junior status and having satisfied Grace Christian's **Arts and Sciences Core requirement** (30 credits) for the bachelor degree. This agreement requires that the MTA is posted to the student's official transcript submitted as part of the application process.

Community college students wishing to transfer to Grace Christian are encouraged to contact the Registrar's Office at Grace Christian to discuss specific coursework that might be completed as part of the MTA degree program that will grant the student the most benefit toward the completion of the Grace degree.

School of Missionary Aviation Technology (SMAT) - Ionia, MI

The agreement with the **School of Missionary Aviation Technology (SMAT)** offers degree opportunities for students interested in pursuing a career in missionary aviation. Students may combine SMAT training and Grace Christian University coursework in multiple ways to meet their goals.

1. Students may complete a SMAT program and transfer to Grace in an associate degree program.
 - Grace will transfer 12 credits of Undesignated Electives toward a 60-credit associate degree at Grace Christian University.
 - Students must earn the remaining 48 credits in residence at Grace.
2. Students may complete a SMAT program(s) and transfer the SMAT coursework to Grace to apply toward an On Campus **Bachelor of Science in Interdisciplinary Studies**:
 - SMAT Aviation Flight Training program - 45 credits granted at transfer
 - 21 credits of Undesignated Electives
 - 21 credits of Arts & Sciences electives
 - 3 credits of other degree requirements as determined in consultation with faculty advisor
 - Students are responsible to complete all **Arts and Sciences (30 credits) and Bible and Theology (30 credits) Core requirements** for the Grace Christian University Bachelor of Science degree.

- SMAT Aviation Maintenance Technology program or both Maintenance and Flight Training programs – 60 credits granted at transfer
 - 21 credits of Undesignated Electives
 - 21 credits of Arts & Sciences electives
 - 18 credits of other degree requirements as determined in consultation with faculty Advisor
 - Students are responsible to complete all **Arts and Sciences (30 credits) and Bible and Theology (18 credits) Core** and additional credits to fulfill major and degree requirements for the Grace Christian University Bachelor of Science degree.

Students may also pursue non-degree options to obtain needed credits for their missionary aviation goals.

Credit by Examination

The maximum number of credits a student may receive for prior learning assessment and proficiency exams (PLA, Advanced Placement (AP), College Level Examination Program (CLEP), and Grace administered Proficiency Examinations) is 30 credit hours.

Credit equivalency for exams can be found by accessing Grace's Transfer Evaluation System (TES) database.

- Access the database directly: **Transfer Evaluation System (TES) database**
- Navigate to the database:
 1. Go to the **Transfer Credit** section of the catalog
 2. Click on Transfer Credit Inventory
 3. Type in the exam name (AP, CLEP, etc.) into the Institution Search box.
 4. Click on the institution link (example: The College Board AP/CLEP)

ADVANCED PLACEMENT (AP)

Grace Online will grant credit to students with scores of 3 or higher on an Advanced Placement (AP) examination conducted by the College Board. Students are required to have their official AP scores sent to the Registrar's Office. The AP college code number for Grace Christian University is 0809.

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

Credit is granted for subject examinations offered by the College Level Examination Program (CLEP); however, no college credit is granted for the CLEP general examinations.

- Credit may not be granted for a CLEP test that is the duplication of coursework for which a student has already received credit.
- The CLEP examination must be completed prior to the student's last semester at Grace.
- An official transcript must be requested by the student to be sent from the College Board to Grace. The CLEP college code number for Grace Christian University is 1265.
- The CLEP credit will be considered official when the official transcript has been received by the Registrar's Office and the credit has been posted to the student's Grace transcript.

DEFENSE ACTIVITY FOR NON-TRADITIONAL EDUCATION SUPPORT (DANTES) AND DSST

Veterans can also earn credit through Defense Activity for Non-Traditional Education Support (DANTES) Subject Standardized Tests (DSST) with scores meeting or exceeding the score requirements provided by the American Council on Education. Students will be notified of specific credit awarded upon evaluation of the official exam transcript.

Prior Learning Assessment

Grace Christian University recognizes that many students come to an institution of higher education with experience and training that has resulted in college-level knowledge. Students who enroll may earn credit for prior learning. A maximum of 30 semester credit hours may be earned through a form of prior learning assessment or proficiency exam (including CLEP and AP). Prior learning can come from a number of different sources including workshops, seminars, self-study, non-credit classes, training programs, and work experiences. Portfolios are to be assessed by a qualified, credentialed content area expert. Grace may award college credit for a license, certificate, or job-specific training as evaluated by the American Council on Education (ACE) or through the PLA evaluation process.

Grace adheres to the **Ten Standards for Assessing Learning** as documented by the Council for Adult and Experiential Learning (CAEL) at cael.org.

Grace Online offers a college-level exploratory course, PLA 200 Prior Learning Theory and Practicum (3 Credits), designed to assist the learner in understanding learning theory and apply theory to their own prior learning. One's assessment of personal prior learning encourages new learning. Satisfactory completion of PLA 200 allows the student to have one portfolio assessed at no additional charge. PLA 200 may satisfy a lower-level elective course requirement within any undergraduate program, as applicable.

More detail is available on the **Prior Learning Assessment Advising Form** or from the Registrar: onlineregistrar@gracechristian.edu.

PRIOR LEARNING ASSESSMENT FEE STRUCTURE

Item	Cost
Proficiency Exam	\$100 per exam, regardless of the result
Portfolio Assessment	\$300 per portfolio submission, regardless of the number of credits awarded
PLA 200 - 3 credits	See tuition cost table

Fees may not be covered by financial aid. Contact the Financial Aid Office to determine whether or not your PLA related fees can be covered by your financial aid package.

PROFICIENCY EXAM

A proficiency exam is an examination administered by Grace to assess prior knowledge on a subject. Grace Online currently offers a proficiency exam for New Testament and Old Testament Bible knowledge. The **Proctor Agreement Form** is available online.

PORTFOLIO DESCRIPTION

A portfolio is a compilation of documentation that significant, college-level learning has been achieved by the learner. The portfolio must be written according to the expectations for college-level writing. Creating a portfolio is the learner's way to translate and validate one's prior knowledge into a format that is able to be assessed by another individual.

PORTFOLIO RUBRIC

A rubric will be used to assess evidence of prior learning. The content area expert will assess the portfolio and decide whether there is significant evidence that the student has satisfied at least 70% of content mastery in a specific subject area and that the student has satisfactorily demonstrated that learning. The content expert will also provide helpful feedback to the student. Credit can be awarded as an elective (lower or upper level) or a specific course equivalency.

Types of Financial Aid

The Financial Aid Office is available to advise and assist students with obtaining funds to attend Grace Christian University. The Financial Aid Office seeks to meet the financial needs of our students through grants, scholarships, and loans. Students who believe their resources are inadequate to meet their expenses at Grace Christian University should contact a Financial Aid Specialist. More information can be found at gracechristian.edu/oncampus/tuition-costs/financial-aid.

FINANCIAL AID DEFINED

Financial Aid is financial assistance that helps students and their families pay for college. This financial assistance covers educational expenses including tuition and fees, room and board, books and supplies, and transportation. There are several types of financial aid available, including grants, scholarships, and loans.

Once eligibility for financial assistance has been determined, students may be offered a Financial Aid Award Package which includes one or more types of aid.

The Financial Aid Award Package may include the following:

- Scholarship Aid: Awards usually based on academic excellence and not necessarily on financial need.
- Grant Aid: Awards based solely on financial need.
- Loan Aid: Federal loans offered at a low interest rate, which must be repaid to the assigned lender after the student leaves college or drops below half-time enrollment.
- Federal Work Study: Undergraduate and graduate students can earn money from a part-time job to help pay for college expenses.

GRANTS

Federal Pell Grants

A Federal Pell Grant is awarded to eligible students based on their FAFSA results. It does not have to be repaid. This grant is awarded to undergraduate students who have not earned a bachelor degree. The amount of Federal Pell Grant funds a student may receive over their lifetime is limited by federal law to be the equivalent of six years of Pell Grant funding.

Federal Supplemental Educational Opportunity Grant (SEOG)

SEOG funds will be awarded to students with the lowest expected family contributions (EFC) who will also receive Pell Grants in that award year. SEOG funds do not have to be repaid. The Department of Education only provides schools with a limited amount of SEOG funds, so once the funds are depleted, awarding will stop. Valid FAFSA results must be received in the Financial Aid Office to receive consideration.

MILITARY BENEFITS

Grace Christian University accepts educational benefits through the military. These benefits may include GI Bill® and Federal Tuition Assistance. To begin the process of determining any applicable benefits, the student should contact his or her respective educational liaison within the appropriate military organization. Once that action has been taken, the student may contact the Academic Advising Office to proceed with any other applicable processes.

LOANS

Federal Stafford Loans

Direct Stafford Loans are low-interest federal loans available to students who are attending college at least half-time. The funds are borrowed from the Department of Education through the Direct Loan Program. The amount a student may borrow is based on year in school, dependency status, and enrollment status. The FAFSA is the application for Direct Stafford Loans, but first time borrowers are also required to complete Loan Entrance Counseling and a Master Promissory Note at studentaid.gov.

Federal Parent Plus Loan

A parent may borrow a Direct Parent PLUS Loan to help pay the expenses of a child who is a dependent undergraduate student enrolled at least half time. The parent must pass a credit check to be eligible to receive a PLUS Loan. In the event the parent is denied the PLUS Loan due to adverse credit, the student generally becomes eligible to borrow an additional amount in an Unsubsidized Federal Stafford Loan. Parents who wish to apply for a Direct Parent PLUS Loan may visit studentaid.gov.

Private Loans

A student may also obtain private loans from a Private Lender to cover education-related expenses. Students may need a creditworthy cosigner if they have not established credit yet. Usually loans are borrowed to cover the full year, divided between two semesters, but a student could get a loan for just one semester, if needed. Private loans have NO origination fee. For more details, go to: elmselect.com, choose Grace Christian University, then select Undergraduate Loans.

How to Apply for Financial Aid

All students who wish to apply for financial aid (grants, scholarships, or loans) should complete the Free Application for Federal Student Aid (FAFSA). Students can apply online at fafsa.ed.gov. For assistance with this application process, students may contact the Federal Student Aid Information Center at 1-800-433-3243. The FAFSA must have Grace Christian University's school code (002265) entered in order for the results to be received by the Grace Financial Aid Office. The FAFSA must be renewed prior to each academic year. Students with additional financial aid questions may contact the Grace Christian University Financial Aid Office at financialaid@gracechristian.edu, or by calling 616-538-2330.

Typically, Grace will receive the FAFSA within three business days of its completion. As soon as the FAFSA is received by the Financial Aid Office, the results will be reviewed. The Department of Education will select some FAFSA applications for a process called "verification," which requires the school to request additional documentation from the student before the financial aid process can be completed.

Once all necessary documentation is received, the student will be sent a Financial Aid Award Letter from the Financial Aid Office at Grace. The student is responsible for returning a signed copy of the award letter to the Financial Aid Office, indicating which awards they accept or deny. Students who accept a Stafford Loan must go to studentaid.gov to complete the required Loan Entrance Counseling and Loan Master Promissory Note.

EXPECTED FAMILY CONTRIBUTION

The information on your FAFSA is used to calculate your Expected Family Contribution (EFC). Your EFC is an index number that our financial aid staff uses to determine how much financial aid you can receive. The EFC is calculated according to a formula established by law. Your family's taxed and untaxed income, assets, and benefits (such as unemployment or Social Security) can all be considered in the formula. Your family size and the number of family members who will attend college during the academic year is also considered. For more detailed information about how the Expected Family Contribution (EFC) is calculated, visit studentaid.gov/complete-aid-process/how-calculated.

Financial Aid Rights & Responsibilities

Students have the right to accept or refuse any part of their financial aid package. If the student rejects any part of his/her financial aid package, it may effect other aid offered. Students may not receive financial aid from more than one school while enrolled at two or more schools for the same time period. Classes the student takes outside of his/her declared program do not qualify for most forms of financial aid.

The student must attend college at least half-time (six credit hours) in order to be considered for most financial aid. Withdrawal from classes or failure to attend all classes may result in a loss or reduction of financial aid and a balance due to the University.

It is the student's responsibility to inform the Financial Aid Office of any changes to information provided on the FAFSA application. Financial aid offered to the student is dependent upon the availability of funds. Any change in the availability of funds or a student's academic performance may change the award package.

If a student's FAFSA is incomplete, or if their FAFSA verification paperwork is not turned in, no award letter will be provided and the student is responsible for paying out of pocket for all tuition costs and fees.

REQUIREMENTS TO RECEIVE FINANCIAL AID

Statement of educational purpose:

- A student must be enrolled as a degree-seeking student and must sign a statement indicating that all federal financial aid will be used for expenses related to study at Grace Christian University. This requirement will be fulfilled when the student signs and returns their Financial Aid Award Letter.
- A student must not be in default on any federal loan or must have made satisfactory arrangements to repay any defaulted federal loan.
- A student must not have borrowed in excess of the federal loan limit at any institution, and must not owe money on a federal student grant.

Selective service registration

Male students born after Dec. 31, 1959, are required to comply with Selective Service registration regulations. For more information, visit sss.gov.

High School diploma/GED

Students are required to have a High School Diploma or GED equivalent to be eligible for Federal Financial Aid.

CAUSE FOR LOSS OF FINANCIAL AID ELIGIBILITY

- Lack of Satisfactory Academic Progress (see **SAP Policy**)
- Conviction of Possession or Sale of Drugs

A student who has been convicted of any offense under federal or state law involving the possession or sale of a controlled substance, while receiving Title IV funds, is no longer eligible to receive any federal grant, loan, or work assistance according to the following table from the federal financial aid handbook:

Financial Aid Ineligibility Period for Drug Conviction

Offenses	Possession of Illegal Drugs	Sale of Illegal Drugs
1st Offense	1 year from the date of conviction	2 years from the date of conviction
2nd Offense	2 years from the date of conviction	Indefinite period
3rd Offense	Indefinite period	Indefinite period

For more information, contact the Financial Aid Office at 616-538-2330 or financialaid@gracechristian.edu.

Satisfactory Academic Progress (SAP)

In order to receive federal or state financial aid, regulations require that the student maintain satisfactory academic progress toward completion of the student's current academic program. Academic progress will be reviewed for each student, regardless of whether or not the student is receiving financial aid since these rules determine eligibility for future enrollments.

FINANCIAL AID POLICY

Satisfactory Academic Progress (SAP) at Grace Christian University governs the student's eligibility to receive financial aid based on academic performance. The guidelines outlined below relate to a student's eligibility to receive federal financial aid. Contact the Financial Aid Office (financialaid@gracechristian.edu) for information about maintaining eligibility for federal and state aid. The determination as to whether or not an undergraduate student is meeting the SAP requirements is made at the end of each academic year based on three factors mandated by federal policy. (Graduate students are evaluated at the end of each semester). These factors include cumulative grade point average (GPA), completion ratio, and maximum time frame as described below.

GPA Requirement

For Undergraduate students, Grace will evaluate the GPA Requirement after the Spring semester, but for Graduate students, Grace will evaluate the GPA requirement each semester. A student will be considered in violation if the student does not maintain the minimum GPA requirement.

The student must have earned the required cumulative GPA based on the semester hours attempted to maintain financial aid eligibility. The Director of Financial Aid has the authority to grant limited exceptions to first-time freshmen who fail to meet this requirement but whose cumulative GPA is at or above 1.50.

Undergraduate Semester Credit Hours Attempted	Cumulative GPA Required	Completion Ratio
3-27	1.50	The required completion ratio for all undergraduate levels is 67%
28-55	1.75	
56+	2.00	

Maximum Time Frame Requirement

The maximum time frame limits the number of credits a student may attempt when pursuing a degree. Grace will monitor the Maximum Time Frame Requirement at the end of each academic year by comparing the required hours for program completion to the cumulative hours attempted. A student will be considered in violation when it becomes mathematically impossible for them to graduate within the 150% time frame. For example, in an undergraduate program of study that requires 124 credits, you may not exceed 186 credits and remain eligible for financial aid.

Graduate students must complete all degree requirements within five years from admission to their program. An approved leave of absence of up to two semesters is not counted in the five years.

Completion Ratio Requirement

The completion ratio is determined by dividing cumulative semester hours earned by cumulative semester hours attempted. The minimum required completion ratio for undergraduate students is 67%, while the minimum required completion ratio for Graduate students is 75%.

Determining Satisfactory Academic Progress

When determining SAP, grades and credits are tallied according to the following guidelines:

- Earned semester hours include all grades (A, B, C, D, S, and P) including all +/- variations and applied transfer work.
- Attempted semester hours include the grades listed above, as well as E, F, U, W, WF, and XF.
- For repeated courses, credits from each time a student is enrolled are applied to the attempted and earned credits. However, only the most recent grade earned is used when calculating the cumulative GPA.
- Transfer credit accepted at the time of admission, if applicable, is not included when calculating cumulative GPA. Such credits are, however, included in the determination of a student's cumulative GPA required.
- Transfer credits are also included when calculating the completion ratio and maximum time frame.

If it is determined that a student failed to meet the SAP standards outlined above, the student will be disqualified from receiving federal financial aid until the student has met the SAP standards. Students who no longer qualify for financial aid may secure alternate funding for their education and remain enrolled unless a determination has been made that the student is academically suspended.

SAP Appeal Process (for possible reinstatement of financial aid eligibility)

If a student loses eligibility to receive federal financial aid because of failure to meet the SAP standards, the student may attempt to regain financial aid eligibility in one of the following ways:

1. By successfully appealing the loss of eligibility. To appeal, the student must submit a Satisfactory Academic Progress Appeal Form, available from the Financial Aid Office. The extenuating circumstances that may justify reinstating one's eligibility for financial aid on a temporary basis are outlined on this form. If this appeal is successful, the student's eligibility for financial aid will be reinstated with specified conditions.
 - When considering any extenuating circumstances, financial aid probation can only be granted if it is also determined that the student should be able to meet SAP standards by the end of the next semester. Failure to meet SAP standards at that time would make the student ineligible for federal aid without the right to further appeal.
 - Under certain circumstances, the Financial Aid Appeal Committee has limited authority to approve an academic plan that would reinstate the student's eligibility to receive federal aid provided the student is able to meet SAP standards by the end of the next academic year. This academic plan also includes a minimum threshold that must be achieved at the end of the first semester in order to maintain eligibility to receive federal aid. Failure to meet this threshold would make the student ineligible for federal aid without the right to further appeal.
2. By using personal financial resources to complete one or more semesters at Grace with at least half-time enrollment. Reinstatement of the student's eligibility for financial aid will be determined at the end of each semester, dependent on whether or not the student meets the SAP standards at that time. Courses taken must be approved by the Registrar and must advance the student toward earning the declared degree.

Tuition & Fees Schedule

ON-CAMPUS UNDERGRADUATE TUITION

The cost breakdown listed is applied to classes that take place in the 2020-2021 financial aid year (Fall 2020 and Spring 2021 semesters). All costs are subject to change.

Tuition cost per credit hour (\$715 Tuition + \$15 Fees*) = \$730

* Fees: Library, Activity, and Technology Fees

Room and Board with Meal Plan Options

Plan	Cost per Semester
Full plan	\$4150
15 per week	\$3875
10 per week	\$3600
75 per semester	\$3325

Example (One Semester):

TUITION (15 credit hours x \$730)	ROOM BOARD (with a 15 meal plan)	TOTAL (not including textbooks)
\$10,950	\$3875	\$14,825

TEXTBOOKS

Students may purchase books through any vendor. Amazon links are provided through the Student Portal.

The average student typically spends around \$400 per semester on textbooks.

SCHOLARSHIPS AND GRANTS

Visit gracechristian.edu/oncampusscholarships for a list of scholarships available to Grace Christian University students.

MILITARY FUNDING

In compliance with the Veterans Benefits and Transition Act of 2018, Grace Christian University will allow any individual entitled to receive Chapter 31 (VRandE) or Chapter 33 (Post 9/11 GI Bill®) benefits to attend registered courses while the institution awaits payment from the VA.

Grace Christian will not assess late fees due to delayed VA payments, nor will access to classes, libraries, or other institutional facilities be denied. Covered individuals will not be required to borrow additional funds. There will be no penalties on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under chapter 31 or 33.

The waiting period will expire upon receipt of the payment from the VA or after 90 days from the date the institution certified tuition and fees following the receipt of the certificate of eligibility.

It is recommended that Military students submit their Certificate of Eligibility or Statement of Benefits to the school before classes begin. If the student's eligible VA benefits do not fully cover the financial obligations at the University, the student will be responsible to make other payment arrangements to cover the remaining balance before classes begin.

Student Account Balance & Refund Options

The tuition refund policy is based upon the Last Day of Attendance (see official **Attendance and Participation Policy**). Absenteeism or failure to begin a class does not reduce a student's financial obligation.

TITLE IV FUNDS

Credit Balance

Federal regulations prohibit the use of Title IV funds to be applied toward a past due balance greater than \$200.

Withdrawal Impact/Return of Funds

Students are encouraged to contact the Financial Aid Office before withdrawing from classes to understand the complete financial impact of withdrawal. Many times a withdrawal from school can result in a student owing the University and/or federal government for financial aid that has already been applied to a student's account balance. Withdrawing from classes may also impact the Satisfactory Academic Progress completion ratio.

Federal laws set forth regulations that govern the treatment and calculation of Federal Financial Aid (Title IV aid) when a student withdraws from a class.

The Financial Aid Office is required by the Department of Education to recalculate federal financial aid eligibility for students who withdraw, drop out, or are dismissed prior to completing at least 60% of a semester. Recalculation is based on the percent of earned aid. The Financial Aid Office must return Title IV funds to the programs from which the student received aid during the payment period or period of enrollment as applicable, in the following order, up to the net amount disbursed from each source:

- Unsubsidized Stafford Loan
- Subsidized Stafford Loan
- Federal PLUS Loan
- Federal Pell Grant
- Federal SEOG Program
- Other Title IV grant programs

The University reserves the right to amend this procedure to comply with federal regulations.

FINANCIAL AID HANDLING OF EXCESS FUNDS

A student who receives financial aid will be asked to complete an Authorization to Retain Funds form. This form must be returned to the Financial Aid Office. The form will ask the student to choose one of the following options:

1. Keep the credit balance at the school;
2. Keep \$200 at the school to cover additional of future fees, and mail the remaining excess funds to the student;
3. Mail the entire credit balance to the student.

Student’s federal aid will arrive at the school according to the following table:

Campus	Requirements	Funds’ Arrival	Disbursement Date
On-Campus Undergraduate	Students must be in attendance beyond the add/drop refund period.	30 days after the semester begins	within 14 days of the funds’ arrival
Online Undergraduate	Students must participate in class before funds arrive at the school. Participation is verified by the FA Office. A schedule change may impact the disbursement date.	3rd week of the 2nd course of the semester	4th week of the 2nd course of the semester
Online Graduate	Students must participate in class before funds arrive at the school. Participation is verified by the FA Office. A schedule change may impact the disbursement date.	2nd week of the 2nd course of the semester	3rd week of the 2nd course

After the student’s financial aid has arrived at the school, the Financial Aid Office will send a “Loan Notification” email to loan recipients. If the student has a credit balance remaining after the Financial Aid is posted for the semester, and if the student chose to have their credit balance mailed to them, then Financial Aid Office will enter a request to the Business Office to mail a check to the student. It is Grace’s policy to mail the excess funds check one week after the financial aid has arrived at the school.

TUITION REFUND AND CHARGES

Undergraduate On-Campus Refund Guidelines

Tuition and Private Music Lessons

If courses are dropped, the following schedule of tuition refunds applies:

- During the first week of semester - 100% refund on basis of preregistered hours.
- Within 1 week after registration - 75% refund.
- Within 2 weeks after registration - 50% refund.
- After the third week of school - no refund.
- If for disciplinary reasons - no refund.

Room and Food

If a student leaves the dorm and/or drops the meal plan, the following schedule of refunds apply:

- During the first week of the semester - 100 % refund less \$100
- During the second week of the semester - 75% refund.
- During the third week of the semester - 50% refund.
- During the fourth week of the semester - 25% refund.
- During the fifth week of the semester - 15% refund.
- During the sixth week of the semester - 10% refund.
- After the sixth week of the semester - no refund.
- If for disciplinary reasons - no refund.

Fees: No other fees are refundable.

TUITION AND FEES APPEAL

Click here for a link to the [Application for Tuition and Fees Refund](#) or contact the Registrar's Office (onlineregistrar@gracechristian.edu).

Guidelines

Grace recognizes that on rare occasions students may need to request a refund of tuition of fees based on the occurrence of a special circumstance. The following verifiable reasons are acceptable for the refund request process:

- military deployment
- death of an immediate family member
- medical emergency
- university error
- other

The following reasons are NOT acceptable reasons to request a refund:

- incarceration or parole violation
- job change
- acceptance into another institution
- relocation
- unaware of policy
- issues between the student and instructor
- personal/family concerns
- unaware of Education Plan

Student Responsibility

The Application for Tuition and Fees Refund Form must be completed by the student and physically signed.

If the student receives financial aid (grants, loans, scholarships) to cover the cost of tuition, the student should discuss the implications of a tuition refund with a financial aid advisor.

The student is responsible for any current financial obligation to Grace Christian University while the Application for Tuition and Fees Refund is being reviewed.

Process

- After the form is completed and signed, the student must attach any appropriate supporting documentation.
- The completed application may be submitted via mail, email, fax, or in person.
- The appropriate administrator(s) will review the application and either approve, deny, or request additional information within 10 business days.
- The Registrar will notify the student and appropriate Grace staff of the final decision via the student's Grace email address.
- If approved, a refund will be made to the student's account within 10 business days.

Academic Accommodations

Grace Christian University will make reasonable accommodations for students with disabilities or who may need accommodations in compliance with section 504 of the Rehabilitation Act of 1973 and with the Americans with Disabilities Act of 1990. The purpose of academic accommodation is to provide equal access to educational opportunities to students with disabilities. Grace does not intend that academic standards be altered, nor that the essential elements of programs or courses are changed. Grace will adhere to the New 508 Compliance Rule, ensuring all content is accessible.

A student who has a documented disability may apply for accommodations by completing the **Accommodation Request Form**.

Accommodations are granted on the basis of determined need and appropriate documentation of disabilities. A student must complete the **Accommodation Request Form** and must provide documentation supporting the current need for the requested accommodation. This must include the most recent school record such as an individualized educational plan (IEP), and/or medical records detailing a diagnosed disability. If an IEP or 504 plan is more than three years old, the student should request a letter from his/her doctor detailing the current need for the accommodation being requested. To be deemed appropriate documentation, testing and assessment of a disability must have been completed no more than five years prior to the application for accommodations.

The **Accommodation Request Form** and supporting documentation will be reviewed by the Accommodations Review Committee (ARC). The process of determining eligibility for accommodations may take several weeks, so a student desiring accommodations should complete an **Accommodation Request Form** and submit appropriate documentation well in advance of admission or the next term/semester in which accommodations are desired.

If the requested academic accommodation is approved, the student will be notified via an official verification letter sent to his or her student email account. The decision to use the available academic accommodation lies solely with the student for each course. Should the student desire to use the accommodation, it is his or her responsibility to inform each professor at the start of the course that he or she will be taking advantage of the accommodations available. Any questions about these accommodations should be directed to the Accommodation Review Committee via onlineregistrar@gracechristian.edu or (616) 261-8586.

If a student's request for academic accommodations is denied by the Accommodation Review Committee, the committee will notify the student via an official letter in an email sent to the student email account.

In the event that a student has questions regarding eligibility for accommodations, providing appropriate documentation of disabilities, or handling a disagreement with a professor over questions of accommodation, the student should contact the academic advisor or the Registrar's Office immediately. If a disagreement arises surrounding eligibility for services or the manner in which a specific accommodation is being implemented, the student has a right to informal and formal grievance procedures.

Academic Dishonesty & Plagiarism

All members of the Grace Christian University learning community are expected to honor the principles of truth, honesty, and maintaining academic integrity at Grace. In order for real learning to occur, one must put in the time and effort to create original thoughts. One reason to avoid plagiarism is that plagiarism keeps the student from learning. Students can use a computer to copy text from a source and paste it into a paper without ever learning anything from the material. On the other hand, when a student does the hard mental work to create a good paraphrase and disciplines himself to keep track of and cite where the paraphrase comes from, the student both learns the material cited and learns about the source. Good, appropriate use of sources promotes learning.

Plagiarism or any misrepresentation of work, unsanctioned collaboration, use of prohibited materials, and participation in any form of dishonesty all constitutes a violation of the academic integrity policy. A violation of this policy will result in the actions and consequences specified within this policy. Faculty will determine violations of integrity for academic coursework and report the instance to the Associate Provost's Office using the **Academic Dishonesty Report Form**. Staff or administrators who determine a violation of integrity has occurred, are required to report the violation. Administration can overturn the decision by faculty based on the outlined appeal process below, or through an investigation and accumulation of evidence.

Examples of academic dishonesty that constitute a violation of this policy include, but are not limited to, the following:

- Plagiarism (see definition below)
- Cheating on tests, quizzes, or any assignments
 - Including purchasing or obtaining and submitting pre-written assignments, homework, or examinations of any sort as your own work (or selling or providing such items to others)
 - Use of any paper generator tool
 - Copying another student's homework, written assignments, examination answers, electronic media, or other data or items
 - Submitting work created for another course without the instructor's approval
- Aiding and abetting dishonesty
- Falsification of records and official documents
- Misrepresenting oneself or one's circumstances to gain an unfair advantage

Students are responsible for understanding and following:

- All provisions of this policy including, but not limited to, the examples above
- Specific course policies for academic work
- Other University policies as specified in the current Catalog
- Academic principles of honesty and integrity
- The Academic Appeal process which gives students the right to appeal any grade affected by a charge of academic dishonesty

PLAGIARISM DEFINITION

It is expected that all work submitted by the student will be that student's original, own work. The student's previous, own work may not be used in the submission of another assignment.

- Resubmitting a previously submitted assignment is self-plagiarism. Self-plagiarism is considered outright plagiarism unless the faculty has given prior approval for the student to re-submit an assignment or paper with the expectation that the student has improved upon the previously submitted assignment or paper.
- Although rare, limited quotation of personal work may be appropriate in some cases (requires proper citation).
- Re-submission of a chart or diagram that can't be revised for improvement is an exception.

Plagiarism can be intentional or unintentional. A finding of a plagiarism issue does not necessarily indicate intentionality.

Failure to *either* cite in the text or list on the References page is a component of plagiarism.

- If a source is used in writing a paper and quoted verbatim, the source material must be in quotes, cited in the text, and listed on the References page.
- If a source is used in writing a paper and paraphrased or summarized, the paraphrased or summarized source material must be cited in the text, and listed on the References page.
- Whatever is cited in the paper, must be listed on the References page.
- Whatever is listed on the References page, must be cited in the paper.

If a source is used in writing a paper, and neither cited in the text nor listed on the References page, this is outright plagiarism. Outright plagiarism can range in size from a few words to paragraphs.

Attempting to use a paper or assignment written by another individual or online tool is a severe act of academic dishonesty.

ACADEMIC DISHONESTY AND PLAGIARISM REVIEW PROCEDURE

1. The faculty member will determine if the plagiarism is a **component** of plagiarism, **outright** plagiarism, or **self-plagiarism** based on the definitions found in the Academic Integrity and Plagiarism section.
2. The faculty member will explain the consequence of the plagiarism to the student in the assignment feedback and via email. This notification must take place within the 7-day faculty grading period as much as possible and before final course grades are submitted. In some instances, the student may not be granted an option to resubmit based upon the proximity to the end of the course. **Faculty should clarify the following**, where applicable and when appropriate with the student:
 - The nature of academic dishonesty that occurred;
 - Expectations for homework, assignments, collaborative student efforts, research papers, exams, etc.;
 - Any specific style/format requirements for assignments.
3. For a **component** of plagiarism the faculty member should work directly with the student within the course. When a **component** of plagiarism is discovered, the assignment shall be assessed a 10% to 30% deduction from the assignment grade based on the number of **components** in the assignment. Abuse of the use of **components** of plagiarism should be documented by the faculty within the Feedback section of the assignment. Ongoing abuse of **component** plagiarism within the same course (repeated instances over several weeks) should be reported to the Dean on the **Academic Dishonesty Report Form**.
4. For **outright** plagiarism, the faculty member will complete the **Academic Dishonesty Report Form**. The following are representative of possible levels of consequences for **outright** plagiarism and/or academic dishonesty. The University reserves the right to assess the appropriate level of consequence based on the severity of the violation. The following will be imposed in order unless otherwise directed by the Dean based on the severity of the offense. At any level, the student will be directed to contact the **Grace Writing Center Online** to schedule an appointment OR other remediation as advised by the Dean or Academic Advisor.
 - a. The student will receive a zero on the plagiarized assignment. The student has the ability to revise and resubmit the assignment based on feedback from the faculty within five (5) calendar days of the notification, provided the timing is before the end of the course. The revised assignment will be applied a 10-25% penalty off of the final grade as determined by the faculty.
 - b. The student will fail the assignment and is not allowed resubmission.
 - c. The student will fail the class. A grade of XF will be given to indicate failure due to academic dishonesty. A student may appeal the grade of XF to be replaced with an E after one year.
 - d. The student will be suspended or dismissed from Grace Christian University as directed by the Online Dean, Associate Provost, or Provost.

5. For **self-plagiarism** the faculty member will work directly with the student within the course. The faculty member will determine if the student is reusing work from the same course taken previously, or using work from a different course with similar requirements. Ongoing abuse of **self-plagiarism** within the same course (repeated instances over several weeks) should be reported to the Dean on the **Academic Dishonesty Report Form**.
 - In the case of using work from the same course taken previously, **it is recommended** that the assignment be substantially revised and improved. However, if the faculty determines that the assignment would be appropriate to be resubmitted, they may make that exception for a specific assignment.
 - In the case of using work from a different course with similar assignment expectations, the work must be substantially revised and improved for the current course.
 - Failure to resubmit an assignment will result in a zero (0) for that assignment. Penalties from 10% to 30% may be assessed for resubmissions that do not demonstrate adequate revision (at the discretion of the faculty member).
6. The appropriate Dean (based on the student's program) will receive notification of the plagiarism report (from Academic Advising), review the presented information, and access the assignment in Blackboard, as applicable.
7. The Dean will respond to the reported violation within 2-3 business days with the plagiarism offense number and consequence. The Dean will email the student (and CC the faculty member and Academic Advising) of the formal documentation of the offense (including the violation number), appropriate policy information, emphasize the ethical and professional standards of higher education, and explain any disciplinary action beyond the grading of the assignment (if applicable).
8. Permanent records will be kept off academic dishonesty violations by Academic Advising in the student files.
9. Academic Advising will contact the student for guidance, support, coaching, and resources for future improvement.

Academic Information

Academic Calendar

Grace Christian University operates on a semester basis. An On-Campus Undergraduate school year consists of two semesters of approximately fourteen weeks each.

Unit of Credit

The unit of credit is the semester hour. A semester hour represents 750 minutes of classroom instruction and 1500 minutes of student work outside of class per semester or its equivalent.

The following table represents the minimum workload for each type of course. Workload includes student engagement in seat time, reading, research, online discussions, assignment preparation, and writing.

Type of Course	Minimum Work Load
All undergraduate three-credit courses (on-campus/hybrid/online)	112.5 hours
All undergraduate two credit courses (on-campus only)	75 hours
All undergraduate one-credit courses (on-campus only)	37.5 hours

Time Commitment

Most On-Campus three-credit-hour courses meet twice per week for 90 minutes each meeting. One three-credit course totals three hours of in-class meeting during the week and the student is expected to invest six hours in work outside class during the week for a total of nine hours of time dedicated to that course each week. A student taking 12 semester hours should expect to invest 36 hours in academics each week, and a student taking 15 semester hours should expect to invest 45 hours in academics each week.

Full-time Studies and Academic Overload

A full-time course load is 12 to 18 credit hours per semester (36 to 54 hours of academic work per week). Students may request consent to register for more than 18 credits hours by completing the **Credit Hour Overload Form** and submitting it to the Registrar's Office.

Course Formats

In addition to the traditional On-Campus 14-week semester, courses are offered using a variety of time frames, settings, and technologies. Each format must meet the time demands for semester hours of credit defined above, but the balance of time between in-class and out-of-class learning activities differs from format to format. Formats offered at Grace Christian University include:

- **On-Campus Semester Courses** - 14 weeks of class with one hour of in-class and two hours of out of class work each week for each credit hour earned.
- **Dual-Enrollment Courses** - Traditional courses taught on a high school campus. These courses meet the same semester hour time requirement as traditional on-campus courses, but class meeting times are determined by the high school's schedule.
- **Early Fall and Summer Condensed Courses** - Class times are extended and the academic term is shortened. For example, some courses meet for three weeks with class sessions that are four or more hours long. Others meet for six weeks with class sessions that are 2-1/2 hours long. As with On-Campus courses, students should expect to invest twice as much time out of class as in class. A single condensed class will demand as much time per week as two to four traditional classes for the same credit.
- **Independent Study, Readings, and Capstone Thesis Courses** - Students work with a professor to design a set of learning activities for independent study courses. The learning activities necessary to achieve the course outcomes will require approximately the same time commitment from the student as a traditional lecture class's inside and outside class activities for the same number of credits.
- **Online Courses** - Faculty select online learning activities to achieve a course's learning outcomes. The learning activities necessary to achieve the course outcomes will require approximately the same time commitment from the student as an on-campus lecture class's inside and outside class activities for the same number of credits.
- **Hybrid Courses** - Courses offered using a hybrid combination of classroom and online learning spend about half as much time in the classroom as on-campus courses. The time commitment for these classes shifts to out-of-class activities facilitated by online technology. Students should expect to invest more time in outside-class activities for hybrid classes than they would for traditional classes, but about the same total time inside and outside the classroom for the same credit.
- **Internships** - Grace On-Campus Undergraduate programs desire that classroom instruction be supplemented with experiential learning. Therefore, credit is granted for supervised experiences in businesses, churches, schools, and service agencies in most majors. See course descriptions for the semester hours of credit and time commitments for each internship.

Course Numbers

Courses numbered 100-299 are lower division courses and are generally for freshman and sophomore students. Courses numbered 300-499 are upper division courses and are generally for junior and senior students.

Final Examinations

Students with two examinations scheduled for the same hour or with three or more exams scheduled for the same day are permitted to reschedule one of them by arrangement with the instructor for the course. Arrangements for any other change in the schedule must be made in writing with an academic dean no later than the Friday before final examinations begin.

Inclement Weather Policy

Information regarding campus-wide class cancellations will be posted on local television and distributed through the on-campus alert system. For a variety of reasons, Grace Christian University rarely cancels classes due to inclement weather. Commuter students who believe conditions are unsafe to drive to campus due to inclement weather are expected to communicate this to professors by the end of the scheduled class session in order to be granted an exception to the attendance policy. Any assignments are still due unless otherwise approved by the professor. On-campus resident students are expected to attend class unless the campus closes.

Assessment Activities

Because of its desire to improve the quality of education and services offered and a commitment to continuous improvement, the University regularly schedules assessment activities. These activities may include standardized tests, surveys, focus groups, interviews, etc. Students will receive prior notification of these activities so that they can plan accordingly.

Academic Standing

CLASSIFICATION OF STUDENTS

Official classifications are made by the Registrar's Office at the beginning of each academic semester (fall and spring). Transfer credit hours are included in the credits counted toward class standing once an official transcript has been received by the Registrar's Office and the credits have been applied to the student's transcript.

Student class standing and enrollment status are classified as indicated in the following tables:

Class Standing by Earned Credit Hours

Class Standing	Cumulative Earned Credit Hours
Freshman	0-27.99
Sophomore	28-55.99
Junior	56-84.99
Senior	85+

Student Status by Enrolled Credit Hours per Semester

Status	Credit Hours per Semester
Full-time	12-18
Part-time	1-11.5
3/4 time	9-11.5
1/2 time	6-8.5
Less than half time	.5-5.5
Non-Degree Seeking	Fewer than 9; taking courses without the intention of pursuing a degree
Dual-Enrolled	Fewer than 6; courses double count for high school and college credit

ACADEMIC STANDING

Academic standing is based on the student's completed semester grade point average (GPA) and cumulative GPA. Academic standing is not the same as Financial Aid Satisfactory Academic Progress (SAP). The Registrar's Office staff will verify academic standing after the completion of each semester according to the table below. The Registrar will notify students on their academic standing upon the completion of each semester.

Due to the difference in the academic calendar/course schedule between Online and On-Campus undergraduate programs, the following distinctions apply to the academic standing policy:

On-Campus undergraduate students who are part-time (less than 12 credits attempted in a given semester) will be reviewed for suspension on a case-by-case basis and offered support services accordingly. Part-time on-campus students will not be evaluated for probation, good standing, Dean's List, or President's List.

Academic Standing by Cumulative Credits and GPA

Total Cumulative Credit Hours Attempted*	Semester GPA for Academic Probation	Cumulative GPA for Academic Suspension
12**-18	< 1.50	< 1.40
19-37	< 1.75	< 1.75
38+	< 2.00	< 2.00

* Applied transfer coursework will be counted toward total semester credits earned.

** Students with fewer than 12 credits earned will be reviewed for probation and suspension on a case-by-case basis.

DEAN'S AND PRESIDENT'S LIST

At the conclusion of each student's semester, the University will recognize those students who have successfully completed a minimum of 12 graded credits within a single semester (full time). Students who earn a cumulative grade point average of 3.50-3.99 will be named to the Dean's List, while those achieving a cumulative grade point average of 4.0 will be named to the President's List. The students who achieve the Dean's List or President's List criteria will receive a notification at the time of qualification. Spring semester recipients will be recognized in the Journey Magazine published by Grace Christian University once per year.

ACADEMIC SUPPORT

On-Campus Undergraduate Students: Each student admitted to Grace Christian University is expected to have made satisfactory progress toward achieving his or her academic goal(s). Individuals whose previous preparation and experience prior to coming to Grace give an indication they may experience some difficulty with the academic program will be placed in the Academic Support Program during the first semester. The requirements for the Academic Support Program include being enrolled in GE 098 or 099, as well as being limited to no more than 14 credit hours (except with the consent of the Associate Provost). *Academic Support is not notated on the student's transcript.*

ACADEMIC PROBATION

The purpose of Academic Probation is not to punish, but rather provide the resources to empower the student to become academically successful and to make positive progress toward graduation. Students who remain on Academic Probation for two consecutive semesters and fail to obtain both the semester and cumulative GPA requirements specified will be Academically Suspended.

Undergraduate Students: Any On Campus student who is placed on Academic Probation will be required to limit the credits in the probationary semester to no more than 14, and to enroll in the GE 098 or 099 Academic Success Program. Any exceptions are by the consent of the Associate Provost. The student's eligibility for extracurricular activities may be restricted as determined by the Associate Provost.

ACADEMIC SUSPENSION

Any student who fails to reach the cumulative GPA required to demonstrate satisfactory academic progress will be academically suspended for the next semester. A student who is academically suspended will not be allowed to enroll in any courses for the equivalent of one semester.

A student who is academically suspended for the first time may be considered for re-admission to the University after one semester of absence by completing the Application for Re-Entry. If the application is approved by the Registrar and Dean or Admissions Committee, the student will be allowed to return on Academic Probation.

A student who is academically suspended for a second time must petition the Educational Policies Committee for re-entry after one semester of absence. The petition must include evidence that the difficulties previously encountered have been overcome and that completion of the degree requirements can reasonably be expected. The decision of the Educational Policies Committee is final, with no option to appeal.

A student who becomes academically suspended because of extenuating circumstances may appeal the decision to the Educational Policies Committee. A student's participation in academic support efforts (GE 098, GE 099 or an Academic Success Plan) will be considered when making this determination.

Athletic Eligibility

Grace Christian University offers intercollegiate athletic teams in men's soccer and basketball, and women's volleyball, soccer, and basketball. Grace also offers co-ed cross country, bowling, tennis, and track and field. Grace Christian University, although not presently a member of an athletic conference, is a member of the National Christian College Athletic Association (NCCAA), a 110-plus member organization which sponsors national tournaments in soccer, basketball, and volleyball.

To be eligible for competition in intercollegiate athletics, a player must be regularly enrolled for 12 hours of credit and have achieved a total of 24 hours of credit for the previous two semesters. Athletes who have achieved Junior standing must maintain a 2.0 cumulative GPA. Other NCCAA eligibility requirements affect how the GPA is calculated and which courses count toward credit hours needed. The Athletic Director and the University Registrar determine eligibility according to both the NCCAA and Grace Christian University rules. Grace Christian University may also restrict participation in intercollegiate athletics for students on academic or social probation.

Availability of Classes & Programs

The course offering schedule for each Grace Christian University program is created based on course capacity with specific student needs. As a result, every course is not offered every semester. Students are encouraged to work with an Academic or Faculty Advisor when planning class schedules to assure that all degree requirements are completed in an efficient and timely manner.

It is also the student's responsibility to demonstrate achievement of special qualifications such as prerequisite courses, work experience, knowledge, or a particular grade point average as specified by the course requirements.

Catalog Year Policy

The academic catalog is not a contract between Grace Christian University and the student. Grace makes every effort to include applicable academic and non-academic information available at the time of publishing the annual catalog. Web-based catalog content will continue to be updated as new information becomes available and represents the most accurate version of the catalog.

While all students must follow academic programs as listed in the catalog in effect at the time of entrance or re-entry to the university, any policy changes instituted by the faculty or administration become effective when official notification is published unless otherwise stated and may differ from the entering catalog.

Undergraduate Students are expected to satisfy the degree requirements of the respective entry year catalog within eight years. After a period of eight years or upon re-entry to the institution, a student will be expected to satisfy the degree requirements in effect at the time of re-entry.

Classroom Policies

ON-CAMPUS ATTENDANCE POLICY

Grace Christian University believes that regular attendance and participation in classes are essential for learning. Class attendance is directly related to a student's performance which is enhanced by class attendance. Therefore, students are expected to attend all classes.

Students who anticipate an absence due to an official school-sponsored event should consult with the professor in advance. Faculty or others in charge of an event will provide the faculty with a list of students participating prior to any activity that would remove students from class. All faculty are required to include an attendance policy in each course syllabus. In addition, faculty will record the absences of students in all classes. Whenever a student does not attend class in accordance with the attendance policy in the syllabus, the professor will take appropriate action. The nature of the action should be related to the excessiveness of the absenteeism. Any student who misses 1/3 or more of the scheduled meetings of a class automatically fails the course.

As much as possible, official school functions that require student participation should not be scheduled so as to require absence from classes. No official school-sponsored event may be scheduled during the final exam period.

Students should keep in mind that any absences might affect their final grade in a course. The impact of absence on one's grade can be found in the course syllabus provided by the instructor of each course.

INCLEMENT WEATHER POLICY

Information regarding campus-wide class cancellations will be posted on local television and University alert systems. For a variety of reasons, however, Grace Christian University rarely cancels classes due to inclement weather. Commuter students who believe conditions are unsafe to drive to campus due to inclement weather are expected to communicate this to professors by the end of the scheduled class session in order to be granted an exception to the attendance policy. Any assignments are still due unless otherwise approved by the professor. Students who live on campus are expected to attend classes.

LATE PAPERS AND PROJECTS POLICY

The following policy regarding late papers, projects, and assignments will be followed unless otherwise assigned by the instructor.

- Assignments, including papers and projects, are due at the beginning of the class period on the date assigned. This applies to any student who may be absent from class that day, as well as to athletes or other students officially sanctioned by the University to be gone from class on that day. The late submission of these assignments is unacceptable and will result in a failing grade.
- Instructors may extend or change a due-date for assignments at their discretion. However, such changes or modifications should be made at least one class period prior to the original due date.
- In-class assignments, including tests, quizzes, and presentations, missed due to absence will result in a grade of zero unless prior arrangements are made with the instructor.
- Exceptions to this policy may be made by the instructors at their discretion or as directed by the Associate Provost or Provost.

Course Repeat Policy

Students are permitted to take a course in which an unsatisfactory grade was achieved during a previous period of enrollment for the purpose of earning a higher grade point average and improved learning. In such situations, registration for the course and payment of the related tuition and fees at the current tuition rates are required. The grade achieved by the repeated course supersedes the initial grade in relation to the cumulative GPA calculation, though the initial grade will remain on the permanent transcript record and marked with an “R” for repeated. Financial aid may be available to help pay for a repeated course if the student’s existing grade in the course is an F/E or W.

In certain instances, a student may wish to repeat a passed course to raise his/her grade point average (GPA) or to refresh knowledge of specific content. If the student received a passing grade (D- or better), financial aid may be used to repeat the course only one time. Financial aid is not available for coursework completed in a previously earned certificate or degree program.

Directed & Independent Study Policy

INDEPENDENT STUDY

Grace will allow the use of an independent study when required to assist a student with the completion of the program degree requirements. An independent study is a way for a student to learn independently with the direction of a faculty who is a content expert in the student's approved area of exploration. Students work with an instructor to design a set of learning activities necessary to achieve the course outcomes. The time commitment will be approximately the same as a standard course and follow the same course format as the program the student is enrolled in. An independent study is offered at the discretion of an advisor and must be approved by the Dean or Chair of the student's program. Independent or directed study courses are taken for credit and all regular tuition and fees will apply to courses taken in this format. A student who fails an independent study course may be required to repeat the course. An Independent Study Approval Form may be obtained from the Registrar's Office.

Guidelines for Independent Study:

1. The student and assigned faculty must meet prior to the first week of class (Online Students) or during the first week of class (On-Campus Students) to narrow the subject and establish a format for study.
2. A minimum of four meetings must occur with the instructor during the term, regardless of the amount of credit assigned to the course
3. The faculty member and student should decide on a suitable form of assessment for the articulation of the results of the studies.
4. The faculty member must document the independent study's Course Learning Outcomes (CLOs) which must align with the Program Learning Outcomes (PLOs).
5. The above agreements should be put in written form using the Independent Study Contract.
6. A completed copy of the Independent Study Contract must be given to the Registrar.
7. The Independent Study must be approved by the Dean of the school in which the independent study course is offered.
8. The general expectations for the student and faculty are the same as for all other courses.

DIRECTED STUDY

Grace will allow the use of a directed study when an unforeseen circumstance prevents a student from being able to take a required course as it is offered in the academic calendar. A directed study is a way for a student to learn independently through the use of current course curriculum directed by a faculty who is a content expert and who has previously taught the course material. A directed study is offered at the discretion of an advisor and must be approved by the Dean or Chair of the student's program in consultation with the Registrar. The time commitment will be approximately the same as a standard course and follow the same course format as the program the student is enrolled in. The course is required to have the same Course Learning Outcomes (CLOs) as the course has when offered as a standard course. If the course content and the assessments must be altered for single student use, the altered assessments must align with the CLOs.

Independent and directed study courses are taken for credit and all regular tuition and fees will apply to courses taken in this format. A student who fails a directed study course will be required to repeat the course and may do so in a standard section or as a subsequent directed study, as approved.

Grading Scale

It is the responsibility of each student to meet the specific outcomes of each course as defined by the curriculum and upheld by the faculty, as well as to meet the general overall requirements for graduation which include a minimum cumulative GPA and total credit hours. If the student feels at any time that his/her performance is not on track to meet the specified requirements, the student should make an appointment with his/her instructor regarding an individual course, or an Academic Advisor if regarding the overall program. Grades are computed at the end of each course and are posted upon official grade submission by the instructor.

Students may view their official grades after the end of each term or semester by accessing the Student Portal and selecting “My Grades” and “Letter Grades.” The “My Grades” link in Blackboard is unofficial.

GRADES

Grading Scale and Grade Explanation

Percentage or Description	Letter Grade	Grade Points (multiply by course credit hours)	Explanation A plus (+) or minus (-) grade indicates performance is at the upper or lower range defined by the letter grade.
95-100	A	4.0	Superior Work. Implies excellence in thinking and performance in a course. High-level work that is clear, precise, well-reasoned, and insightful.
90-94	A-	3.7	
87-89	B+	3.3	
83-86	B	3.0	Above Average. Implies sound thinking and performance in a course. B level work is clear, precise, and well-reasoned but does not have the depth of insight that A level work has.
80-82	B-	2.7	
77-79	C+	2.3	

Percentage or Description	Letter Grade	Grade Points (multiply by course credit hours)	Explanation A plus (+) or minus (-) grade indicates performance is at the upper or lower range defined by the letter grade.
73-76	C	2.0	Average. Implies mixed thinking and performance in a course. C level work is inconsistently clear, precise, well-reasoned, and inconsistently demonstrates comprehension of basic concepts and principles.
70-72	C-	1.7	
67-69	D+	1.3	
63-66	D	1.0	Inferior but Passing. Implies poor thinking and performance in a course. D level work is inconsistently clear, precise, and well-reasoned. It does not display a depth of insight or consistent competence.
60-62	D-	.7	
0-59	F	0	Failure. Implies an attempt to get through a course by rote recall and reflects a mistaken comprehension of basic concepts and principles.
Incomplete	I	0	Incomplete. See the Incomplete Grade Policy below.
Withdrawal	W	Does not impact GPA	A W grade indicates the student has withdrawn (or been administratively withdrawn) from the course. A W grade does not impact the grade point average, but is considered an attempted course.
Audit	AU	Does not impact GPA	Audit. No credit is earned. This grade is not used in computing the student's GPA.
Satisfactory	P	Does not impact GPA	Credit granted based on a pass/fail basis. Credit earned is equivalent to a C or better.
Unsatisfactory	U	0	Credit granted based on a pass/fail basis. No credit earned.
Academic Integrity Violation	XF	0	The grade of XF is given for plagiarizing, cheating on a test or assignment, or otherwise violating the academic integrity policy.
Repeat	R		The course has been repeated.

Grade Point Average (GPA)

The GPA is computed by dividing the total number of credits attempted into the total number of honor or quality points as outlined in the table above.

Incomplete Grade (I)

The following policy is to be applied to all Grace Christian University students who receive a grade of an “I” for incomplete work in a course:

- All coursework is designed to be completed within the official date parameters set for the registered course.
- An Incomplete grade may be granted when a student is prevented from finishing coursework on time by extenuating circumstances.
- It is the student’s responsibility to request an “I” grade prior to the end of the class and the professor’s to determine whether the circumstances merit an incomplete grade. Faculty are encouraged to discuss incomplete grade opportunities with the student’s Academic Advisor or Registrar if applicable.
- A student who receives an incomplete grade for any course (some or all assigned work not turned in) will be required to turn in the completed work to the professor who taught the course unless other arrangements have been approved by the Dean or Provost.
- On Campus Undergraduate courses must be completed within five weeks from the last day of the original semester or term.
- Failure to submit the incomplete work by the established deadline will result in earning zero points for incomplete work, and the final grade will be awarded accordingly.

AUDITING A COURSE

Auditing a course means taking a course for no credit or grade. Students may audit courses. Students are permitted to attend an audited course but may not submit assignments or take examinations. Audited courses do not earn honor points (GPA) or credits toward graduation. Audit status does not count toward full-time enrollment. Audit status must be declared at the time of registration and confirmed with the instructor on the first day of class. Audit enrollments are based on class size availability. If at any point prior to the beginning of the course, the class size maximum is reached, any audit registrations will be canceled. Financial Aid is not available for audited courses. Changes from credit to audit and vice versa will not be permitted after the first week of the class. All tuition and schedule change fees apply accordingly (see applicable [Fee Schedule](#)).

Dual Degree Programs

Grace Christian University partners with Cornerstone University and Davenport University to make it possible for Grace students to complete degrees in areas of study not available at Grace Christian. This unique arrangement makes it possible for students to earn two baccalaureate degrees concurrently. Utilizing the coursework taken at both Grace and the partner university, students earn a B.S. in Interdisciplinary Studies at Grace and a selected degree from the partner institution.

Student can select from any bachelor degree program offered at Cornerstone, with the exception of Engineering, Nursing and K-12 Music Education. The Davenport partnership allows students to complete a bachelor degree program in Business or Technology.

Grace's Academic Advisor for Dual Degree students works closely with program students to assure that their application documents, transfer of pertinent data and course registrations are carefully planned so as to maximize the efficiency of the program.

Graduation & Commencement

APPLICATION FOR GRADUATION

In order to receive a degree and be invited to participate in the graduation banquet and the commencement ceremony, the student must apply to graduate by filling out the **Graduation Application Form**. Students are encouraged to submit their **Graduation Application Form** at least six months prior to the anticipated completion date.

Once the application for graduation is received by the Registrar's Office, the student will be charged a non-refundable graduation fee (this fee will be charged once per program level: Undergraduate (associate or bachelor degrees) (\$100), and master degrees (\$150)). The Registrar will audit the student's records for degree completion. If there are outstanding requirements that have not been addressed, the Registrar will notify the Academic Advisor and the student. If all degree requirements are either met or pending completion, the student will be notified of the pending conferral date. As long as there is not an outstanding balance on the student's account, and it has no holds, the diploma will be mailed to the address on the application for graduation or on file at Grace, whichever is more recent. If a student has not met the degree requirements at the final degree audit, the Registrar will notify the student and the advisor. The student will be required to reapply to graduate for the next conferral date he/she is eligible for.

PARTICIPATION IN COMMENCEMENT

Candidates for degrees may participate in the commencement service in the spring of each academic year. Graduation is one of the few public celebrations of a student's entire educational process. While graduates occupy center stage, the annual commencement ceremony is about the success of the whole. Education at Grace is not an isolated or individualized experience. In order to be included in the annual commencement ceremony and program, the student must apply to graduate by January 15. If the deadline is not met, there is no guarantee that the student will be able to participate in the commencement ceremony or be included in the commencement program.

It is expected that students will have successfully fulfilled all degree requirements prior to the commencement ceremony. If the student desires to walk in the commencement before completing all degree requirements, s/he may petition to be allowed to do so. The petition should include specific rationale for the request to walk early, and a detailed description of the remaining degree requirements and how/when they will be completed.

Students who wish to participate in the commencement ceremony will order their cap and gown regalia from the university's third-party vendor, and the cost of the cap and gown will be added to the student's account at Grace. Students who choose to participate in the commencement ceremony and have met the requirements for the honors or high honors designation will be provided the honors cords at no cost.

GRADUATION HONORS

Undergraduate students participating in the Annual Commencement Ceremony will be honored for their achievement with the privilege of wearing a silver cord representing Honors (3.30 - 3.69) or a gold cord for High Honors (3.70 - 4.00). The graduation honors grade point average is based on the cumulative GPA for all completed coursework as of the final commencement program printing date (February). Only Grace Christian University credits will be used to determine academic honors.

A final audit will determine the graduation honors to be awarded at the time of degree conferral. Undergraduate students with a final cumulative grade point average of Honors (3.30 - 3.69) or High Honors (3.70 - 4.00) will receive the corresponding sticker affixed to their diploma and a notation on the official transcript.

GRADUATION AWARDS

Students may be selected for various graduation awards upon meeting the specific academic and/or character requirements. Graduation awards may be given at commencement or the banquet depending on the type of award.

BANQUET

In addition to the commencement ceremony, Grace hosts an annual graduation banquet for new graduates from all divisions of the university. The banquet is held at a local venue near Grand Rapids, Michigan on the Friday night prior to the commencement ceremony. This is a special time of celebration for students, families, and friends of Grace Christian University. Tickets must be purchased by the student. Each purchased ticket includes a plated dinner and dessert. An official RSVP will be required once the formal banquet invitation has been sent by the banquet committee.

DIPLOMA RE-ORDER

A diploma may be reordered at the request of the student. The cost for a replacement diploma is \$45, which must be paid prior to the order. The request for a reprint of a diploma dated more than one year from the request will have an additional \$45 fee assessed to cover an additional fee from the supplier. Contact the Registrar's Office to request a replacement diploma: onlineregistrar@gracechristian.edu.

Graduation Requirements

DEGREE REQUIREMENTS

In order to graduate from an undergraduate program at Grace Christian University, the student must complete the following general education requirements:

- Earn a minimum of 60 credits for an Associate Degree and 120 credits for a Bachelor Degree (overall credit requirements may vary);
- Earn a minimum of 25% of the required program from Grace Christian University (15 credits for AA, 30 credits for BS);
- Earn a minimum cumulative grade point average of 2.0;
- Complete the required Bible and Theology Core (BTC);
 - AA Degree: 12 credit hours
 - BS Degree Completion: 18 credit hours
 - BS Degree: 30 credit hours
- All transfer work (including non-traditional and credit by exam) must have been earned prior to the start of the student's last semester at Grace unless part of a dual-degree program or pre-approved by the Associate Provost or designee;
- Dual-degree students must fulfill the degree requirements of both institutions;
- Official college transcripts must be received in order for transfer work to be posted on the student's academic record;
- All required coursework for the selected degree program must be completed satisfactorily.

MULTIPLE MAJOR POLICY

Students wishing to earn more than one major as part of a bachelor degree program must:

- fulfill all course requirements for each major
- complete at least 18 unduplicated credits within each major
- complete all other bachelor degree requirements as described in the catalog

Students wishing to complete an associate degree with more than one content area must:

- fulfill all course requirements for each content area
- complete at least 15 unduplicated credits with each content area
- complete all other associate degree requirements as described in the catalog

SECOND BACHELOR DEGREE POLICY

Students who earn a bachelor degree at Grace Christian University or at a regionally or ABHE-accredited institution may wish to earn a second bachelor degree in a different discipline at Grace. The student's transcript(s) of the first bachelor degree program will be reviewed by the registrar to determine what courses are needed for the second bachelor degree program.

Based on that evaluation, a second bachelor degree may be awarded to a student under the following conditions:

- meet all requirements for admission to Grace Christian University
- fulfill all requirements for the second degree, including the Bible and Theology Core, and major requirements as described in the catalog
- complete a minimum of 24 credits for the second degree after the first bachelor degree has been conferred. At least 18 of the credits for the second bachelor degree must be unique from the requirements of the first bachelor degree major

POSTHUMOUS DEGREE

A posthumous degree may be awarded upon request of the student's family if the deceased student had met the requirements as set forth below. Posthumous degrees will be awarded in the name of a deceased or critically ill student, who according to the best available medical advice, has no significant probability of being able to resume studies toward an earned degree in their lifetime.

The deceased student is required to have been registered in the current or preceding semester, be in good academic standing with the university, and have completed at least 85% of the requirements for the specified degree. The Registrar will complete a degree audit as a verification of the requirements, and submit the request to the Dean. If the Dean approves, the Dean will submit the request to the Provost for final approval.

The final approval will be returned to the appropriate Registrar for processing. The Registrar will notate the academic transcript with: "Degree Granted Posthumously." A copy of the academic record will be released, if requested, to an attorney representing the estate of the deceased student. There will not be a graduation or transcript fee assessed.

Deceased students not meeting the above criteria may receive a "Certificate of Achievement," if requested by the family.

Generally, posthumous degrees are conferred on institutional conferral dates; not at the annual graduation ceremony. The intent is to honor the student and to celebrate his or her accomplishments in a meaningful way while avoiding an awkward public event. If a student was in his or her last semester, the family may submit, in writing, a request to have one family member accept the posthumous degree during commencement as part of the normal proceedings. The reading of the name will include "awarded posthumously" in the announcement and in the printed program.

Personal & Professional Conduct

THE GRACE EXPERIENCE

Grace Christian University is committed to biblical higher education. First and foremost, this involves seeking to engage the entire campus intentionally and pervasively in the study and application of the text of God's eternal Word, the Bible. As an institution of higher learning, Grace is also committed to the pursuit of knowledge, understanding, wisdom, and skills, not as an end entirely unto themselves, but as the means by which community members can become better equipped to more effectively meet the needs of the church and society, both now and in the future.

The mission of Grace Christian University is Graduating Godly Individuals Prepared to Serve Christ in Church and Society. As students work toward this end, it is expected that they will be people with **character** in who they are, **competence** in what they do, **compassion** as they relate to others and **commitment** to the gaining of knowledge and wisdom.

RESPONSIBILITIES OF THE UNIVERSITY COMMUNITY

Grace Christian University is a community with a purpose. Members of the community include faculty, staff, and students. The broader Grace community includes alumni, constituents, churches, and the University Board. In order to fulfill the mission of the University, members of the community need to understand their responsibilities. If responsibilities are not met, the University will preserve the harmony of the community through redemptive discipline, in order to create an environment of warmth in which confrontation and discipline, done with empathy and forgiveness, can be an effective part of the growth process. In order to achieve institutional aims and objectives, Grace believes it necessary to ask faculty, staff, and student body members to observe limitations on conduct and to commit themselves firmly to these principles.

With the guidance and enabling of the Holy Spirit, the Administration and Faculty are responsible to:

1. Work toward the maximum attainment of institutional objectives, so as to make them steadily relevant to the lives of individual students.
2. Demonstrate in administration, instruction, and other activities Christian standards of competence, leadership, and encouragement for Christian maturity.
3. Demonstrate in their own personal lives a commitment to the Lord Jesus Christ.
4. Provide maximum educational opportunities for the student in keeping with the aims and objectives of the university.

With the guidance of the Holy Spirit, each student is responsible to:

1. Cooperate actively and constructively in the achievement of the aims and objectives of the university.
2. Practice Christian conduct based on biblical principles, extending the Lordship of Christ to every aspect of life.
3. Make full use of their God-given abilities so as to achieve maximum personal development by active participation in as many activities and learning experiences as is reasonable.
4. Respect with consideration the personal freedom, standards, and decisions of others.

The University recognizes that certain aspects of culture are offensive to the Christian conscience and has therefore developed the following standard of conduct for the University family: Practices known to be morally wrong by biblical teaching (i.e., drunkenness, stealing, occult practices, adultery, gossip, pride, lust, bitterness, etc.) are not acceptable for members of the Grace Christian University community.

By virtue of enrollment, the student agrees to accept the responsibilities outlined above. The student who is found to be out of harmony with the aims and objectives of the University may be asked to withdraw from the Community whenever the general welfare to the University demands it even though there may be no serious special breach of conduct.

ON-CAMPUS STUDENT HANDBOOK

Grace Christian University is a private institution. Attendance at Grace Christian University is a privilege. Grace Christian University reserves the right to revoke the attendance privilege of any student if at any time the student is believed to not be fulfilling the purpose and objectives of the institution as set forth by the Board of Directors and/or the Administration of Grace Christian University. The Undergraduate On-Campus **Student Handbook** clarifies the expectations and general sequence of response but does not supersede the overall right of the institution to revoke attendance privilege.

Privacy Policy

In order to release education records to a third-party, Grace Christian must receive a signed permission to release non-public information form. The form (**FERPA Permission to Release Non-Public Information Form**) can also be requested via email from the Grace Registrar's Office (onlineregistrar@gracechristian.edu).

DIRECTORY INFORMATION

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Grace Christian University, with certain exceptions, obtain the student's written consent prior to the disclosure of personally identifiable information from the education records. However, Grace Christian University may disclose appropriately designated "directory information" without written consent, unless the student has advised Grace Christian University to the contrary in accordance with Grace Christian University procedures. The primary purpose of directory information is to allow Grace Christian University to include information from student education records in certain school publications.

Examples include:

- The annual yearbook
- Honor roll and other recognition lists, including Merit Pages
- Graduation programs
- Sports activity sheets, such as for wrestling, showing weight and height of team members

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a student's prior written consent. Outside organizations include, but are not limited to, companies that manufacture graduation garb or publish diplomas.

Students who do not want Grace Christian University to disclose any or all of the types of information designated below as directory information from the education records without prior written consent, must notify the Registrar's Office in writing.

Grace Christian University has designated the following information as directory information:

- Student's name
- Address
- Telephone listing
- Grace Email address
- Dates of attendance
- Date and place of birth
- Participation in officially recognized activities and sports
- Weight and height of athletic team members
- Honors and awards received
- The most recent educational agency or institution attended

ANNUAL FERPA NOTIFICATION

The Family Educational Rights and Privacy Act (FERPA) affords eligible students certain rights with respect to their education records. (An "eligible student" under FERPA is a student who is 18 years of age or older or who attends a post-secondary institution at any age). These rights include:

1. The right to inspect and review the student's education records within 45 days after the day Grace Christian University receives a request for access. A student should submit to the Registrar a written request that identifies the record(s) the student wishes to inspect. The school official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

A student who wishes to ask Grace Christian University to amend a record should write the Registrar, clearly identify the part of the record the student wants to be changed, and specify why it should be changed.

If Grace Christian University decides not to amend the record as requested, Grace Christian University will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before Grace Christian University discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

Grace Christian University discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official typically includes a person employed by Grace Christian University in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit personnel and health staff); a person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance committee. A school official also may include a volunteer or contractor outside of Grace Christian University who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records such as an attorney, auditor, or collection agent, or a student volunteering to assist another school official in performing his or her tasks. A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for Grace Christian University.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Grace Christian University to comply with the requirements of FERPA.

The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

See the list below of the disclosures that post-secondary institutions may make without consent.

FERPA permits the disclosure of PII from students' education records, without the consent of the student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the student, § 99.32 of FERPA regulations requires the institution to record the disclosure. Eligible students have a right to inspect and review the record of disclosures.

A post-secondary institution may disclose PII from the education records without obtaining the prior written consent of the student:

- To other school officials, including teachers, within Grace Christian University whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in § 99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(3) are met. (§ 99.31(a)(1))
- To officials of another school where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of § 99.34. (§ 99.31(a)(2))

- To authorized representatives of the U. S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as a State post-secondary authority that is responsible for supervising the university’s State-supported education programs. Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§ 99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§ 99.31(a)(4))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§ 99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§ 99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§ 99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to § 99.36. (§ 99.31(a)(10))
- Information the school has designated as “directory information” under § 99.37. (§ 99.31(a)(11))
- To a victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense, subject to the requirements of § 99.39. The disclosure may only include the final results of the disciplinary proceeding with respect to that alleged crime or offense, regardless of the finding. (§ 99.31(a)(13))
- To the general public, the final results of a disciplinary proceeding, subject to the requirements of § 99.39, if the school determines the student is an alleged perpetrator of a crime of violence or non-forcible sex offense and the student has committed a violation of the school’s rules or policies with respect to the allegation made against him or her. (§ 99.31(a)(14))

To parents of a student regarding the student’s violation of any Federal, State, or local law, or of any rule or policy of the school, governing the use or possession of alcohol or a controlled substance if the school determines the student committed a disciplinary violation and the student is under the age of 21. (§99.31(a)(15)).

Registration & Course Attendance

Registration for students currently enrolled is usually held in October for the next spring semester and in March for the fall of the next academic year. New students will be contacted regarding their course selections. All students have until the first day of the semester to make changes in their course selections.

REGISTRATION CHANGE

A student desiring to make a change in his/her schedule after the first day of the semester must obtain a Drop/Add form from the Registrar. Changes are not official until the form is completed, signed by the academic advisor and filed with the Registrar. A student desiring to add a course after a semester begins must obtain consent from the course instructor before filing a Drop/Add form with the Registrar. No course may be added after the first week of the semester without the approval of the Associate Provost.

- Any course dropped during the first week of the semester will not be entered on a student's academic record.
- Any course dropped after the first week of the semester will be recorded on the student's academic record as withdrew passing (W) or withdrew failing (WF).
- Any student who discontinues attending a course and completing assigned work without officially withdrawing with the Registrar's office will receive a failing grade (E).

ACADEMIC ADVISING

Academic advising is provided by an assigned faculty or staff member to allow an ongoing series of consultations between students and an advisor. Therefore, every student admitted to the University is assigned to an academic advisor. Advisors are available to offer counsel to students regarding academic policies and procedures, in registering for courses each semester, in checking progress toward obtaining their degree and in matters relating to personal and spiritual growth.

While advisors and advisees share in the advising process, each student is responsible for meeting his/her educational goals and satisfying graduation requirements. Students whose career goals will require them to transfer to another four-year college or university following work at Grace should be sure to inform their academic advisor of their intentions as early as possible so that consideration can be given to transfer requirements. Students may be expected to provide a catalog of the institution to which they expect to transfer.

ATTENDANCE

Grace Christian University believes that regular attendance and participation in classes are essential for learning. Therefore, excessive absenteeism is viewed as a very serious matter that may result in a failing grade. However, Grace also recognizes that circumstances sometimes prevent students from attending classes. Students are expected to monitor their class attendance.

Specific details on the attendance policy are found in the **Classroom Policies** section of the catalog.

Change of Program Request

In order to request a program change, the student must fill out the **Degree Change Form**.

- The student's graduation date may be delayed when a new degree is selected.
- The student may lose applicable transfer credits when a new degree is selected.
- The student may be required to take additional credits at Grace when a new degree is selected; also, some previously taken credits may not be applicable to the new degree.
- When a new education plan is created, the student must approve the plan before the Registrar's Office will officially change the degree.

Student Records

Student records are protected by the Family Education Rights and Privacy Act (FERPA). See the **FERPA** section for more information.

TRANSCRIPT REQUEST

To request an official transcript, please download the **Transcript Request Form** and either fax the completed form to (616) 538-0599 or mail to Grace Christian University, 1011 Aldon St. SW, Grand Rapids, MI 49509. If the student has an outstanding balance or other hold on the account, the transcript will not be released until the hold has been resolved. Transcripts will be sent within three to five business days. Satisfactory financial status and a \$5 payment are required before transcripts are sent.

An unofficial transcript can be accessed by current students in the Student Portal. Alumni of the university may request an unofficial transcript by completing the **Transcript Request Form** and checking the appropriate box.

If you have additional questions about requesting a transcript, please contact the Registrar's Office at (616) 261-8586 or email onlineregistrar@gracechristian.edu.

TRANSFERABILITY OF CREDITS

Grace Christian University does not guarantee that credits earned from Grace will transfer to another school. Typically, an institution will evaluate coursework from a regionally accredited institution in terms of transferability and applicability to the degree program. Grace is regionally (HLC) and nationally (ABHE) accredited.

Student Services

Academic Support

Entering students who are academically at risk, as well as students who fail to demonstrate satisfactory academic progress, are required to participate in the Academic Success Program. The Academic Center for Excellence (ACE), located in the Bultema Library, is available for any student who desires academic assistance and support.

Bookstore

In order to provide students with the best savings possible, Grace Christian University does not operate its own bookstore. Required textbooks are listed for each course in the student portal. Links to [Amazon.com](https://www.amazon.com) are also provided for convenience and cost savings.

Career Services

Students can utilize resources provided by Career Services as they identify their career paths and search for professional opportunities during college and after graduation. Career Services helps students determine academic and career paths that match their interests and provides assistance with skills such as resume writing, interviewing skills, and job searching. Career Services is located in the Student Affairs Office and can be reached via email at careerservices@gracechristian.edu.

Ministry students desiring to serve in the churches of the Grace Gospel Fellowship (GGF) should contact the Executive Director of the Fellowship, Matt Amundsen, at the GGF offices in the O'Hair Memorial Building.

Computer Access

Computers with internet access and Microsoft Office are available for students to use in the Bultema Library and Academic Center. Students may also access the internet through the campus wireless network. Information regarding hardware requirements is available from the Director of Information Technology.

Counseling and Guidance

Counseling for vocational, social, and personal needs is available through the Campus Counselor. We encourage students to examine their motives, talents, and gifts as part of developing a meaningful relationship with Jesus Christ and to determine the capacities in which students might serve Him. The University counselor is available to students who wish to discuss personal needs or problems. Offsite counseling is also available by referral at reasonable costs. Guidance in selecting courses each semester is offered through the student's academic advisor.

Food Service

Well-balanced meals are served daily in the dining hall. A meal plan is included for all students living in campus housing. Students living off-campus may purchase individual meals or a commuter meal punch card at published prices.

Medical Services

A licensed nurse is available on campus for consultation during specified hours each week. Immediate, emergency medical service is also available through local hospitals and clinics. For the protection of everyone in the Grace community, students are required to submit their immunization records and health history. Students participating in intercollegiate sports are required to carry medical insurance.

Postal Service

Incoming mail is distributed daily in student mailboxes.

Student Activities

Life at Grace Christian University is more than books and class work. Activities invite the participation of nearly every student. The program is designed to enrich and broaden the educational experience. Social contacts at Grace will establish lifetime friendships. Additional information can be found in the **Student Handbook** or by contacting Student Affairs.

Activities Program

Regular activities include concerts, outings, special dinners, parties, lectures, art, and drama. Baker Chapel, the recreation room in Huston Hall, and the facilities in the Aldrich Athletic Center offer a wide variety of activities.

Ambassador Fellowship

Ambassador Fellowship encourages worldwide vision and seeks to inspire an interest in missions in the student body. The missionary conference, held annually in the spring, is directed by Ambassador Fellowship.

Athletics

Grace Christian University provides intercollegiate competition in basketball, bowling, cross-country, soccer, tennis, and track and field for men. Women's sports include basketball, bowling, cross-country, soccer, tennis, track and field, and volleyball. Intramural sports are also available. The University is affiliated with the National Christian College Athletic Association (NCCAA), which sponsors regional and national tournaments in various sports.

Christian Ministry Program

Grace Christian University believes growth and development should include more than academic preparation. Classroom teaching must be supplemented with on-the-job training and experience. A wide assortment of service activities is available to students including youth clubs, Sunday school teaching, music ministry, evangelism, tutoring, and jail ministry. Specific courses in each degree program contain required Christian Ministry assignments. Successful completion of these courses is required for graduation. Details can be found in the **Student Handbook** or through the Christian Ministry Department.

Student Government

Each class of the student body may elect representatives to the Student Government. These representatives work to enhance campus life as well as voice concerns of the students to faculty and administration. A member of the Student Government is welcome to attend faculty meetings.

Students with Spouses

Married students meet to encourage and support each other through fellowship and activities designed to build and strengthen their relationship with their spouses and with other couples.

Vocal and Instrumental Ensembles

Students are invited to audition for the performance ensembles offered through the Music, Worship, and Technology Department. These groups lead worship at campus chapels, at university functions, and in churches and schools across the country.

Worship Services

Services are conducted in Baker Chapel three days each week. A.C.T. groups also meet during the week affording students, faculty, and staff the opportunity to challenge one another in Applying Christ Together. The entire student body and faculty are expected to regularly participate in these activities. Other student-led worship times are regularly held.

Student Technology Policy

E-MAIL CORRESPONDENCE

E-mail correspondence is increasingly used for distribution of information to members of the Grace community. Electronic forms of correspondence are timelier and more efficient than traditional paper correspondence and provide better service to the recipient and potential cost savings to the University.

Since all staff, faculty and registered students have email accounts created by virtue of their association with the University, electronic correspondence is one of the authorized means of communication from the University to its constituents. Notification by email is equivalent to a notification by letter or by phone. Email correspondence shall be made to the email address issued by the University (email address ending in @gracechristian.edu). Students have the option of forwarding their Grace email to a preferred personal email, however, the University cannot guarantee delivery of these messages to non-Grace addresses.

STUDENT TECHNOLOGY SPECIFICATIONS

In order to provide a quality experience for all users accessing Grace Christian University resources; the suggested, not required, minimum and recommended computer specifications are listed below. Students and Faculty are encouraged to use computers meeting the recommended specifications for the best user experience. Grace Christian University is unable to provide troubleshooting support for systems which do not meet the minimum specifications.

Note: Wireless specification is required to access the on-campus wireless network.

Minimum and Recommended Computer Specifications

Component	Minimum Specifications	Recommended Specifications
Processor	Intel Core i3	Intel Core i5 or i7
Operating System	Windows 10 or Mac OS 10.12	Windows 10 or Mac OS 10.12
Memory	4GB	8GB - 16GB
Network and Wireless	Wireless 802.11g/n	Wireless 802.11a/c/n, Integrated Gigabit Ethernet
Display/Graphics	Largely personal preference depending upon your needs, but for those who use Apple computers, Retina displays are highly recommended	

ACCEPTABLE USE POLICY**Purpose**

Grace Christian University provides computing resources to support its mission of Christian higher education-particularly in the areas of instruction, research and independent study, and to encourage a responsible community of shared inquiry. Student use of these resources must be consistent with these intentions. As a responsible member of the Grace community, you are expected to act in accordance with the following guidelines which are based on common sense, common decency, civility, and Christian values as applied to the networked computing environment.

All students, faculty, staff, and guests of Grace Christian University using university network and computer resources must comply with the guidelines set forth in this policy and with federal, state and local laws. Improper use of university technology resources may result in disciplinary action.

Scope

This policy applies to all guests, faculty, staff, registered students in good standing, and vendors of Grace Christian University, identified as the Grace community.

Policy Statement

Sharing of passwords, PINs, tokens, or other authentication information is strictly prohibited. Each individual is responsible for his/her account(s), including the safeguarding of access to the account(s). Information residing on institutionally maintained systems, including, but not limited to, student, financial, and personnel records, is made available to users on an individual basis only, and only to such extent, as explicitly authorized by the department which has custodial responsibility for that data.

The use of Grace resources to access, further or otherwise participate in an activity which is inconsistent with the mission and Christian principles of the university is prohibited. This includes, but is not limited to the following: illegal activity, sexually explicit material, hate speech, violent behavior and bullying, spam, hacking, etc. Individuals engaged in necessary educational related activities or research consistent with Grace's mission may be allowed to access sites.

Online learning tools are increasingly a part of higher education. In fact, the majority of Grace students are online students. In class students also utilize online learning tools. As a small step to enhance building the Grace learning community, we want to encourage Blackboard users to upload a personal image as their avatar.

Here are some guidelines:

- Avatars should be personal images. We want to see you, not a superhero.
- Avatars must be your own image which you have the rights to use (don't violate copyright law). Selfies or photos, showing shoulders and above are encouraged.
- Images must be a valid GIF/PNG/JPG formation, less than two megabytes, and small pixel size in dimension; 150 pixels by 150 pixels.
- The University reserves the right to remove avatars which may be deemed inappropriate.

If an inappropriate avatar is discovered, the following procedure will take place:

1. Faculty/staff who identifies an inappropriate avatar will share the avatar guidelines with the student and ask him/her to choose an alternate photo via email (copy onlineregistrar@gracechristian.edu).
2. A member of the Registrar's Office will check that an appropriate image has been selected within two business days of the initial notification.
3. If the image has not been changed, the staff member will submit a helpdesk ticket to have the avatar image removed.

In addition to standard electronic resources, members of the Grace community are expected to make appropriate use of the Grace Telephone/Voicemail system. Examples of inappropriate actions:

1. Unauthorized entry into a voice mailbox
2. Unauthorized use of another individual's identification and authorization code
3. Use of the University telephone system to send abusive, harassing, or obscene messages
4. The use of Grace resources to conduct business for personal financial gain is prohibited.

Anti-virus and anti-malware software must be installed on your computer, kept up to date, and currently enabled. If your software is not up to date or disabled, it may lead to an infection which may result in your network access being disabled.

Although Grace's Information Technology (IT) Department deploys Windows patches for university issued devices, employees are responsible for keeping their computer updated with all other security patches/fixes from the appropriate software update services. This includes updating applications, such as MS Office, Adobe, iTunes, Firefox, Chrome, etc. This also includes operating system patches for non-university devices. If your computer is not up to date, it could lead to malware infection which may result in your network access being disabled.

Grace faculty and staff are responsible for their computer, including its hardware, software, and any network traffic transmitted by it. Software licensed by the University or merely used on University equipment must be used in accordance with that license agreement. Violations of the terms of software license agreements are not within the scope of University employment; the University may seek repayment of fines or damages from employees who violate licensing terms and may take disciplinary action up to and including dismissal. Please contact the IT Helpdesk if you have any questions about whether or not certain software/hardware might conflict with this acceptable use policy.

Copying or sharing copyrighted material, including through peer to peer file sharing, is illegal and immoral. We expect members of this Christian community will seek to uphold both the letter and spirit of the law regarding copyrighted material. Students found to have illegally downloaded files will have network privileges revoked.

The use of personal routers (wireless or wired) and/or DHCP servers is strictly prohibited. The IT Department will assist you if you require additional connectivity or have specific departmental needs.

Using the Grace network to provide any service that is visible off campus without prior IT approval, is prohibited. This applies to services such as, but not limited to, HTTP (Web), SSH, FTP, IRC, email, private VPN, etc.

Configuring your computer to provide Internet or Grace network system access to anyone who is not a Grace faculty, staff member, student, or vendor is prohibited.

Visitors may make use of the Internet and other resources with consent from the Director of Information Technologies or a University administrator.

Grace Christian University technology personnel may routinely monitor individual computer and network use. The University reserves the right to inspect personal computers and data files to investigate evidence of misuse.

The university email system is to be used for communication purposes.

The following are unacceptable uses of email:

1. Mass mailings or forwards to more than 15 recipients for anything other than approved university administrative purposes (spam).
2. Sending an email with falsified addresses (spoofing).
3. Using someone else's email account without their consent.
4. Sending harassing or abusive e-mail.
5. Unsolicited advertising is not acceptable.

Study Abroad

Grace Christian University seeks to graduate culturally intelligent leaders who are prepared to serve Christ in Church and society in an increasingly complex global marketplace. The opportunity to pursue an education in a cross-cultural context presents students with a unique learning experience that ties curriculum content to practical life experiences and fosters a sense of cultural awareness and partnership in God's work around the world. Grace has a Study Abroad Scholarship to support students desiring to participate in cross-cultural experiences. Scholarship information can be found at gracechristian.edu/studyabroad/student-faqs. Students interested in study abroad opportunities may contact an academic advisor for more information.

Even though participating in study abroad is not required, it is greatly encouraged in order that students can gain a greater understanding of the world around them and can be better prepared for the field they are entering. Don't need the credit? No problem! You can still join the trip as a guest and enjoy all the benefits without the course-work. Speak to the course facilitator for availability.

Study abroad options available at Grace vary from year to year, but may include:

- Faculty-led Programs
- Semester Abroad
- International Internships
- Experiential and Mission Trips
- GAP Year
- Partnership Programs

Detailed information can be found at gracechristian.edu/studyabroad.

4+1 Program

DESCRIPTION

The 4+1 Program allows students in select Grace bachelor degree programs to streamline the path directly into a Grace master program. By beginning graduate coursework during the their bachelor program, students may apply up to four graduate-level courses (maximum of 12 credits) to both the bachelor and master degrees*. Students should contact an academic advisor to discuss any questions about the program.

Other Benefits Include:

- Cost savings toward graduate degree
- Strategic planning for electives in bachelor program
- Opportunity to experience graduate-level coursework without committing to a graduate program

Master of Arts Degrees Available:

- Ministry (MAMin)
- Organizational Leadership (MAOL)

Students who complete 4+1 courses with at least a B- will receive advanced standing in the MAMin or MAOL program, depending on the courses taken. These courses may be transferable to other institutions at the discretion of the receiving institution. 4+1 students must formally apply to the graduate program after earning the bachelor degree.

* Students may elect to enroll in one to four graduate-level courses to count toward both the undergraduate and graduate degrees. The courses available are dependent upon the student's selected graduate degree program. The number of graduate courses taken and the course availability may impact the length of time to degree completion for both the undergraduate and graduate degrees.

ELIGIBILITY

An On Campus undergraduate student is eligible to take up to four 4+1 courses if the student:

- Is in good academic standing
- Has earned at least a 3.0 GPA in undergraduate coursework at Grace
- Has accumulated at least 60 credits

Academic Schools

THE SCHOOL OF ARTS AND SCIENCES

As part of the path to a degree with purpose, the School of Arts and Sciences aims to stimulate a rich appreciation of and a thirst for knowledge. Overseen by the School of Arts and Sciences, the Arts and Sciences Core is designed to provide students with a breadth of knowledge in communication, humanities, behavior sciences, and natural sciences. Effective communication, critical thinking, and historical perspectives are taught from a biblical perspective preparing students for academic success.

Faculty within the School of Arts and Sciences provide personal attention helping students meet the challenges of today and thrive in a culturally diverse world.

On-Campus Undergraduate Program List

Degree	Major
Associate of Arts	General Studies
Bachelor of Science	Interdisciplinary Studies

THE SCHOOL OF BIBLICAL STUDIES

The mission of the School of Biblical Studies is to prepare students for vocational Christian ministry by developing a foundational knowledge of the Bible and theology, ministry principles and practices, and by nurturing the personal character necessary for a life of service to Jesus Christ.

The Bachelor of Science in Leadership and Ministry degree is designed for students involved in or preparing for ministry as a vocation. Students are challenged to think biblically about all aspects of life, develop spirituality in themselves and others, enhance their ministry skills and engage with the world. The curriculum mixes practical and theoretical knowledge through classroom work, research, and real-world experience. The program includes an Elective Track in which students can select four courses in a specific area of study to maximize their preparation for ministry. In addition to these courses, every student completes a ministry internship designed to put theory into practice.

For students who desire advanced study in biblical languages to prepare for seminary or graduate school, students can pursue academic concentrations within the Bachelor of Science in Biblical Studies in Old and New Testament Studies.

On-Campus Undergraduate Program List

Degree	Major
Bachelor of Science	Biblical Studies*
Bachelor of Science	Leadership and Ministry

* Optional concentrations in Old Testament and New Testament

THE SCHOOL OF BUSINESS

The School of Business provides students with a foundation of business knowledge and the framework for a lifetime of continued learning. The University seeks to instill a Bible-centered focus with the concept of business as a mission and cultural intelligence into all programs both Online and On-Campus. Degrees include an Associate of Arts in Business, a Bachelor of Science in Business with a Concentration in Management, Marketing, or Information Technology and Business Analysis. On-Campus Undergraduate students may also pursue additional degrees and concentrations through Grace's partnership with Davenport University.

Mission:

The mission of the business program at Grace Christian University is to provide a Biblically informed interdisciplinary education designed to take the natural talents, gifts, and abilities from a diverse group of students and prepare them to serve effectively and immediately in the workforce. The program will provide students with an interdisciplinary look at the field of business. Students will learn to utilize a variety of field experiences with businesses, real-world case studies, role-playing, and projects for developing business opportunities and ventures in society. The program is committed to leveraging the use of current technology in every discipline.

On-Campus Undergraduate Program List

Degree	Major
Associate of Arts	Business
Bachelor of Science	Business*

* On-Campus Business majors may select one of the following 12-15 credit concentrations: Global Communication, Information Technology Business Analysis (ITBA), Management, or Marketing.

THE SCHOOL OF SOCIAL SCIENCES AND HUMAN SERVICES

The School of Social Sciences and Human Services provides a comprehensive, Christ-centered understanding of helping and serving others, empowering graduates to serve individuals, families, and society with integrity, cultural intelligence, and compassion. The School of Social Sciences and Human Services prepares graduates for graduate school, and a variety of careers in private and public agencies, and the church. The School of Social Sciences and Human Services confers degrees in Criminal Justice, Human Services and Psychology, with optional concentrations in Adult Development and Aging, Criminal Justice, Global Communications, and Urban Studies.

On-Campus Undergraduate Program List

Degree	Major
Associate of Arts	Criminal Justice
Associate of Arts	Human Services
Associate of Arts	Psychology
Bachelor of Science	Criminal Justice
Bachelor of Science	Human Services*
Bachelor of Science	Psychology

* On-Campus Human Services majors may select one of the following 15 credit concentrations: Adult Development and Aging, Criminal Justice, Global Communication, or Urban Studies.

THE SCHOOL OF MUSIC, WORSHIP, AND TECHNOLOGY

Vision Statement

The School of Music, Worship, and Technology at Grace Christian University will transform students of diverse abilities into creative, multi-faceted artists who excel in producing music, worship, and media for the glory of God. Students will prepare to engage generations of people through professional training in music, worship, and technology along with a strong foundation in Bible, theology, and general education.

Mission Statement

The School of Music, Worship, and Technology seeks to equip students to fulfill their call to glorify God in producing Christ-honoring music, worship, and media. We are committed to helping student leaders impact modern culture - a culture deeply rooted in music and contemporary media. We strive to provide exceptional learning opportunities within first-rate facilities using the most current resources available. Students will benefit from caring and dedicated instructors who engage in life-on-life mentoring both inside and outside the classroom. Through meaningful evaluation and assessment, students will advance competently to graduation. Upon graduation, students will confidently serve as musicians, worship leaders, and media personnel in varied ministry and employment positions.

On-Campus Undergraduate Program List

Degree	Major
Bachelor of Music	Worship Arts Concentration in Music
Bachelor of Music	Worship Arts Concentration in Worship
Bachelor of Music	Worship Arts Concentration in Technology

Associate of Arts Degrees

OVERVIEW

An Associate Degree is awarded upon the satisfactory completion of 60 credits of prescribed academic work. The following program options are available On-Campus: General Studies, Business, Criminal Justice, Human Services, Psychology, and Music.

Associate of Arts in General Studies

PROGRAM OUTCOMES

1. Apply knowledge acquisition, communication, cultural intelligence, and critical thinking skills to expand self-efficacy and achieve college-level academic study.
2. Apply the Bible and doctrinal themes to life and learning to form a biblical world-view.
3. Understand the role that culture plays in serving others with their education.

PROGRAM REQUIREMENTS

Associate of Arts in General Studies - 60 Credits total

Arts and Sciences - 27 Credits

Course	Course Name	Credit Hours	Degree Requirement
GE 101	The Grace Experience	3	Academic Success
COM 131	Fundamentals of Speech	3	Written and Oral Communication
EN 101 or 201	English Composition or College Writing	3	
HI —	History Elective	3	Humanities
EN —	Literature Elective	3	
PS —	Psychology Elective	3	Social Sciences (choose one)
SO —	Sociology Elective		
MA —	Math Elective	3	Math and/or Science (choose one)
SC —	Science Elective		
—	Arts and Science Electives	6	Arts and Sciences

Bible and Theological Studies - 18 Credits

Course	Course Name	Credit Hours
BL 102	Old Testament Literature	3
BL 202	New Testament Literature	3
BI 205	Bible Study Methods and Application	3
TH 161	Christian Worldview	3
TH 162	Christian Mission	3
TH 213	Biblical Christian Thought	3

Undesignated Electives - 15 Credits

Associate of Arts in Business

PROGRAM OUTCOMES

1. Integrate Christian principles in critical thinking and decision making.
2. Demonstrate awareness and improvement of thinking and learning strategies.
3. Apply management principles to work with people and processes within a profit or not-for profit organization.
4. Evaluate operations and provide recommendations to improve performance.

PROGRAM REQUIREMENTS**Associate of Arts in Business - 60 Credits total****Arts and Sciences Core - 21 Credits**

Course	Course Name	Credit Hours	Degree Requirement
GE 101	The Grace Experience	3	Academic Success
COM 131	Fundamentals of Speech	3	Written and Oral Communication
EN 101 or 201	English Composition or College Writing	3	
HI —	History Elective	3	Humanities
EN —	Literature Elective	3	
PS —	Psychology Elective	3	Social Sciences (choose one)
SO —	Sociology Elective		
MA —	Math Elective	3	Math and/or Science (choose one)
SC —	Science Elective		

Bible and Theological Studies - 18 Credits

Course	Course Name	Credit Hours
BL 102	Old Testament Literature	3
BL 202	New Testament Literature	3
BI 205	Bible Study Methods and Application	3
TH 161	Christian Worldview	3
TH 162	Christian Mission	3
TH 213	Biblical Christian Thought	3

Business Content Courses - 18 Credits

Course	Course Name	Credit Hours
BU 201	Principles of Macroeconomics	3
BU 202	Principles of Microeconomics	3
BU 210	Principles of Accounting I	3
BU 212	Principles of Accounting II	3
BU 255 or 260	Fundamentals of Business Law or International Business	3
BU 301 or MKT 330	Principles of Management or Principles of Marketing	3

Undesignated Electives - 3 Credits

Associate of Arts in Criminal Justice

PROGRAM OUTCOMES

1. Identify ethical factors in regard to issues of diversity and human rights in relation to the workings of the criminal justice system.
2. Describe ways in which oppression, privilege, discrimination, and social and economic disadvantage contribute to inequalities and injustices within criminal justice systems.
3. Explain the origins of criminal behavior, society’s response to crime, and the consequences of crime to our society.
4. Recognize theoretical frameworks to understanding the causes and prevention of crime, the processes of criminalization, and crime enforcement.

PROGRAM REQUIREMENTS

Associate of Arts in Criminal Justice - 60 Credits total

Arts and Sciences Core - 21 Credits

Course	Course Name	Credit Hours	Degree Requirement
GE 101	The Grace Experience	3	Academic Success
COM 131	Fundamentals of Speech	3	Written and Oral Communication
EN 101 or 201	English Composition or College Writing	3	
HI —	History Elective	3	Humanities
EN —	Literature Elective	3	
SO 251	Principles of Sociology	3	Social Sciences
MA —	Math Elective	3	Math and/or Science (choose one)
SC —	Science Elective		

Bible and Theological Studies - 18 Credits

Course	Course Name	Credit Hours
BL 102	Old Testament Literature	3
BL 202	New Testament Literature	3
BI 205	Bible Study Methods and Application	3
TH 161	Christian Worldview	3
TH 162	Christian Mission	3
TH 213	Biblical Christian Thought	3

Criminal Justice Content Courses - 18 Credits

Course	Course Name	Credit Hours
CJ 255	Introduction to Criminal Justice	3
PS 201	Introduction to Psychology	3
PS 245	Lifespan Psychology	3
SO 255	Introduction to Human Services	3
	CJ Electives	6

Undesignated Electives - 3 Credits

Associate of Arts in Human Services

PROGRAM OUTCOMES

1. Integrate Christian principles in critical thinking and decision making.
2. Articulate a basic understanding of the principles related to Human Services.
3. Pursue a baccalaureate degree related to Human Services.

PROGRAM REQUIREMENTS

Associate of Arts in Human Services - 60 Credits total

Arts and Sciences Core - 21 Credits

Course	Course Name	Credit Hours	Degree Requirement
GE 101	The Grace Experience	3	Academic Success
COM 131	Fundamentals of Speech	3	Written and Oral Communication
EN 101 or 201	English Composition or College Writing	3	
HI —	History Elective	3	Humanities
EN —	Literature Elective	3	
SO 251	Principles of Sociology	3	Social Sciences
MA —	Math Elective	3	Math and/or Science (choose one)
SC —	Science Elective		

Bible and Theological Studies - 18 Credits

Course	Course Name	Credit Hours
BL 102	Old Testament Literature	3
BL 202	New Testament Literature	3
BI 205	Bible Study Methods and Application	3
TH 161	Christian Worldview	3
TH 162	Christian Mission	3
TH 213	Biblical Christian Thought	3

Human Services Content Courses - 18 Credits

Course	Course Name	Credit Hours
CJ 255	Introduction to Criminal Justice	3
PS 201	Introduction to Psychology	3
PS 245	Lifespan Psychology	3
SO 255	Introduction to Human Services	3
	CJ/PS/SO Electives	6

Undesignated Electives - 3 Credits

Associate of Arts in Psychology

PROGRAM OUTCOMES

1. Describe psychological concepts and theories as essential to understanding human behavior.
2. Summarize psychological research and demonstrate competence in academic writing.
3. Utilize cultural intelligence (CQ) in approaching behavioral understanding and responding to human diversity.

PROGRAM REQUIREMENTS**Associate of Arts in Psychology - 60 Credits total****Arts and Sciences Core - 21 Credits**

Course	Course Name	Credit Hours	Degree Requirement
GE 101	The Grace Experience	3	Academic Success
COM 131	Fundamentals of Speech	3	Written and Oral Communication
EN 101 or 201	English Composition or College Writing	3	
HI —	History Elective	3	Humanities
EN —	Literature Elective	3	
SO 251	Principles of Sociology	3	Social Sciences
MA —	Math Elective	3	Math and/or Science (choose one)
SC —	Science Elective		

Bible and Theological Studies - 18 Credits

Course	Course Name	Credit Hours
BL 102	Old Testament Literature	3
BL 202	New Testament Literature	3
BI 205	Bible Study Methods and Application	3
TH 161	Christian Worldview	3
TH 162	Christian Mission	3
TH 213	Biblical Christian Thought	3

Human Services Content Courses - 18 Credits

Course	Course Name	Credit Hours
CJ 255	Introduction to Criminal Justice	3
PS 201	Introduction to Psychology	3
PS 245	Lifespan Psychology	3
PS 282	Research Statistics	3
PS 310	Abnormal Psychology	3
SO 255	Introduction to Human Services	3

Undesignated Electives - 3 Credits

Associate of Arts in Music

PROGRAM OUTCOMES

1. Demonstrate an understanding of essential music theory concepts and musicianship skills.
2. Demonstrate the artistic ability to use technology in audio and visual production.
3. Demonstrate the ability to create and lead a biblically-grounded, multi-sensory corporate worship experience.

PROGRAM REQUIREMENTS

Associate of Arts in Music - 60 Credits total

Arts and Sciences Core - 18 Credits

Course	Course Name	Credit Hours	Degree Requirement
GE 101	The Grace Experience	3	Academic Success
COM 131	Fundamentals of Speech	3	Written and Oral Communication
EN 101 or 201	English Composition or College Writing	3	
HI —	History Elective	3	Humanities
PS or SO —	Psychology or Sociology Elective	3	Social Sciences
MA —	Math Elective	3	Math and/or Science (choose one)
SC —	Science Elective		

Bible and Theological Studies - 18 Credits

Course	Course Name	Credit Hours
BL 102	Old Testament Literature	3
BL 202	New Testament Literature	3
BI 205	Bible Study Methods and Application	3
TH 161	Christian Worldview	3
TH 162	Christian Mission	3
TH 213	Biblical Christian Thought	3

Music Track Courses - 24 Credits

Course	Course Name	Credit Hours
MWT 112	Foundations of Music	3
MWT 113	Music Theory I	3
MWT 116	Introduction to Music, Worship and Technology	3
MWT —	MWT Elective	3
MWT —	MWT Elective	3
MWT 25-	Sophomore Music Performance, Worship Program or Technology Project	1
MWT 180	GC Chorale	4
MWT —	Lesson (Voice/guitar/piano/bass/drums)	4

Bachelor Degree Requirements

Completion of a bachelor degree at Grace Christian University requires:

- Completion of at least 120 semester credits
- Minimum cumulative GPA of 2.0
- Completion of 30-credit Arts and Sciences Core
- Completion of 30-credit Biblical and Theological Core
- Complete all Degree Professional (Major) and required Concentration credits
- Earn at least 30 credits toward the degree in residence at Grace Christian

Core Degree Requirements

Arts & Sciences Core

PROGRAM LEARNING OUTCOMES

1. Understanding of Humanity: the ability to understand humanity's social, emotional, historical, ethical, and physical development through a biblical world-view
2. Critical and Creative Thinking: the ability to understand, apply, and evaluate concepts and beliefs
3. Knowledge Acquisition: the ability to locate, analyze and benefit from information needed for personal and professional development
4. Communication Skills: the ability to understand and apply communication skills effectively in oral, written, and culturally relevant forms
5. Cultural Intelligence: the ability to evaluate and apply strategies for successful cross-cultural interactions

Arts and Sciences Core - Bachelor Degree - 30 Credits

Course	Course Name	Credit Hours	Degree Requirement
GE 101	The Grace Experience	3	Academic Success
COM 131	Fundamentals of Speech	3	Written and Oral Communication
COM 290	Professional Communication	3	
EN 101 or 201	English Composition or College Writing	3	
HI —	History Elective	3	Humanities
EN —	Literature Elective	3	
PH —	Philosophy Elective	3	
PS or SO —	Psychology or Sociology Elective	3	Social and Behavioral Sciences
MC or SC —	Math or Science Elective	3	Natural Science/Math
—	Arts and Sciences Elective	3	Arts and Sciences Electives

Bible & Theology Core

PROGRAM LEARNING OUTCOMES

1. Summarize at a basic level the content of the Bible, Christian world-view, and Grace theology, expressed in a working knowledge and deepening understanding of the Scriptures.
2. Analyze biblical texts based on recognized principles of biblical interpretation, in order to handle the word of God accurately (2 Tim. 2:15).
3. Demonstrate spiritual growth and maturity, evidenced in service, leadership, culturally-intelligent ministry, and practice of spiritual disciplines.

Biblical and Theological Studies - 30 Credits

Course	Course Name	Credit Hours
BL 102	Old Testament Literature	3
BL 202	New Testament Literature	3
BI 205 or BI 215	Bible Study Methods and Application or Biblical Interpretation	3
BI —	Upper Division Bible Electives	6
TH 161	Christian Worldview	3
TH 162	Christian Mission	3
TH 213	Biblical Christian Thought	3
TH 363	Theology of Spiritual Formation	3
TH —	Upper Division Theology Elective	3

DEGREE COMPLETION (TRANSFER) STUDENTS

The Bible and Theology Core requirements for students who have earned at least 60 transferable semester credits from regionally or ABHE accredited institutions prior to matriculation at Grace Christian will be reduced to the 18 credits notated below. The student's transfer work will be evaluated for applicability to the Arts and Sciences Core, the Bible and Theology Core as well as the student's elected program of study.

Degree Completion Biblical and Theological Studies - 18 Credits

Course	Course Name	Credit Hours
BL 102	Old Testament Literature	3
BL 202	New Testament Literature	3
TH 161	Christian Worldview	3
TH 162	Christian Mission	3
TH 213	Biblical Christian Thought	3
TH 363	Theology of Spiritual Formation	3

Bachelor of Science in Biblical Studies

OVERVIEW

The Bachelor of Science in Leadership and Ministry degree at Grace Christian University includes 43 credits in Theological and Leadership and Ministry Studies. This degree prepares students for service in the church, para-church ministries, the mission field, and further graduate studies.

The mission of the Biblical Studies Division is to prepare students for vocational Christian ministry by developing a foundational knowledge of the Bible and theology, ministry principles and practices, and by nurturing the personal character necessary for a life of service to Jesus Christ. This is possible because of the wide range of courses included in this degree.

In addition to these courses, every student completes a ministry internship designed to put theory into practice. Students interested in licensing and ordination, by the Grace Gospel Fellowship, complete an intensive six-month internship.

For students who desire advanced study in biblical languages to prepare for seminary or graduate school, students can elect to pursue academic concentrations within the Bachelor of Science in Biblical Studies in Old and New Testament Studies.

PROGRAM OUTCOMES

Students who graduate with a biblical studies degree from Grace Christian University will be able to:

1. Explain the content of the Bible, Christian theology, and Christian worldview expressed in a working knowledge and deepening understanding of the Scriptures.
2. Interpret biblical texts based on established principles of exegesis and hermeneutics in order to handle the word of God accurately (2 Timothy 2:15).
3. Evaluate dispensational theology and its contribution to an understanding of the Bible, the life and mission of the Church, and the doctrine of the future.
4. Apply the Word of God to critical problems facing the local church, expressed through effective written and oral communication in a variety of ministry contexts.

PROGRAM REQUIREMENTS

Bachelor of Science in Biblical Studies - 120 Credits total

Professional Degree Requirements - 43 credits

Course	Course Name	Credit Hours
MIN 351	Preaching and Teaching	3
MIN 354	Preaching Lab	1
MIN 438	Ministry Internship	3
ELECTIVE	Upper Division Old Testament	3
ELECTIVES	Upper Division New Testament	9
ELECTIVES	Upper Division Bible/Theology	12
ELECTIVES	Select 12 credits from Ministry, Youth, Global Communication, and/or Women's Ministries to customize the program	12

The Bachelor of Science in Biblical Studies is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits
- Degree Professional (Major) 43 credits
- Undesignated Electives 17 credits
- **Total Required for Degree 120 credits**

Bachelor of Science in Biblical Studies (Old or New Testament)- 120 Credits total

Old and New Testament Studies Program Outcomes:

1. Demonstrate proficiency in biblical Greek and/or Hebrew
2. Be prepared to engage in graduate-level biblical studies

Concentration in Old Testament Studies - 12 credits

Course	Course Name	Credit Hours
LA 331	Elementary Biblical Greek I	3
LA 332	Elementary Biblical Greek II	3
LA 451	Elementary Biblical Hebrew I	3
LA 452	Elementary Biblical Hebrew II	3

Concentration in New Testament Studies - 12 credits

Course	Course Name	Credit Hours
LA 331	Elementary Biblical Greek I	3
LA 332	Elementary Biblical Greek II	3
LA 421	Readings in New Testament	3
LA 422	Method of Greek Exegesis	3

The Bachelor of Science in Biblical Studies with a Concentration in Old or New Testament is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 43 credits
- Concentration 12 credits
- Undesignated Electives 5 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Science in Business

OVERVIEW

The mission of the business program at Grace Christian University is to provide a Biblically informed interdisciplinary education designed to take the natural talents, gifts, and abilities from a diverse group of students and prepare them to serve effectively and immediately in the workforce. The program will provide students with an interdisciplinary look at the field of business. Students will learn to utilize a variety of field experiences with businesses, real-world case studies, role-playing, and group projects for developing business opportunities and ventures in society. The program is committed to leveraging the use of current technology in every discipline.

PROGRAM OUTCOMES

Students who complete a Bachelor of Science in Business will achieve the following learning outcomes:

- 1. Business Acumen** - Demonstrate a mastery of the use of business technology and management knowledge to impact firm profitability.
 - Skills include: Apply business principles to work with people and processes within a profit or not-for-profit organization. Perform basic analysis of the financial systems and statements of an organization, clearly writing reports that reflect the performance, financial condition, and management effectiveness of the organization being evaluated. Demonstrate the ability to increase profitability by utilizing and applying business technology. Work efficiently in teams, managing conflict, and communicating effectively in person and through the utilization of technology to meet deadlines. Summarize the various options available to organizations to finance operations and create attainable operating budgets.
- 2. Strategic** - Demonstrate awareness and improvement of thinking and learning strategies. Demonstrate the ability to build business systems that impact productivity.
 - Skills include demonstrated ability to analyze, combine, and synthesize theories from various business disciplines to create a comprehensive business plan. Analyze and evaluate real-world business problems and opportunities from various disciplines to provide solutions that maximize profitability or sustainability. Evaluate operations and provide recommendations to improve performance in creating a competitive market advantage.
- 3. Business as Mission** - Demonstrate a firm understanding of the Christian call to business as a ministry.
 - Skills include: Integrate Christian principles in critical thinking and decision-making. Summarize references to scripture that shape the way Christians are called to operate and engage others in the workplace. Upon completion, students will be equipped to share their faith with various stakeholders in their business.

Professional Degree Requirements - 42 Credits

Course	Course Name	Credit Hours
BU 201	Principles of Macroeconomics	3
BU 202	Principles of Microeconomics	3
BU 210	Principles of Accounting I	3
BU 212	Principles of Accounting II	3
BU 255	Fundamentals of Business Law	3
BU 260	International Business	3
BU 295	Fundamentals of Business Technology	3
BU 301	Principles of Management	3
BU 303	Introduction to Finance	3
BU 372	Organizational Leadership	3
BU 485	Strategic Management	3
BU 495	Business Portfolio	3
BU 499	Business Internship	3
MKT 330	Principles of Marketing	3

The Bachelor of Science in Business is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 42 credits
- Undesignated Electives 18 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Science in Business (Global Communication) - 120 Credits total**Global Communication Concentration Outcomes:**

1. Articulate a biblical understanding of how God's Word influences cross-cultural communication.
2. Identify and appreciate differences among cultures and how these differences affect interpersonal and group communication.
3. Demonstrate preparedness for working within other cultures through cross-cultural experiences.
4. Apply communication theories in a global context.

Professional Degree Requirements - 42 Credits

Course	Course Name	Credit Hours
BU 201	Principles of Macroeconomics	3
BU 202	Principles of Microeconomics	3
BU 210	Principles of Accounting I	3
BU 212	Principles of Accounting II	3
BU 255	Fundamentals of Business Law	3
BU 260	International Business	3
BU 295	Fundamentals of Business Technology	3
BU 301	Principles of Management	3
BU 303	Introduction to Finance	3
BU 372	Organizational Leadership	3
BU 485	Strategic Management	3
BU 495	Business Portfolio	3
BU 499	Business Internship	3
MKT 330	Principles of Marketing	3

Global Communication Concentration - 15 Credits

Course	Course Name	Credit Hours
COM 220	Introduction to Global Communication	3
COM 250	Interpersonal Communication	3
COM 330	Cultural and Conflict Management	3
COM 342	Cross-Cultural Life Skills	3
COM 350	Cross-Cultural Leadership and Teamwork	3

The Bachelor of Science in Business (Global Communication) is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 42 credits
- Concentration 15 credits
- Undesignated Electives 3 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Science in Business (Information Technology Business Analysis (ITBA)) - 120 Credits total

Information Technology Business Analysis (ITBA) Concentration Outcomes:

1. Comprehend the role of the business analyst in a business or IT environment.
2. Construct and evaluate a business case and communicate the requirements to the various stakeholders.
3. Execute techniques such as conducting effective interviews, facilitating group workshops, and developing questionnaires to formulate and map business requirements.
4. Effectively capture and document business rules, gain the approval of stakeholders and communicate the requirements to the organization/department/section, etc.
5. Ensure business requirements are met and documented according to standard measurement and evaluation.
6. Demonstrate critical thinking skills, innovation and creativity skills, interpersonal communication skills, and conflict management skills.

Professional Degree Requirements - 42 Credits

Course	Course Name	Credit Hours
BU 201	Principles of Macroeconomics	3
BU 202	Principles of Microeconomics	3
BU 210	Principles of Accounting I	3
BU 212	Principles of Accounting II	3
BU 255	Fundamentals of Business Law	3
BU 260	International Business	3
BU 295	Fundamentals of Business Technology	3
BU 301	Principles of Management	3
BU 303	Introduction to Finance	3
BU 372	Organizational Leadership	3
BU 485	Strategic Management	3
BU 495	Business Portfolio	3
BU 499	Business Internship	3
MKT 330	Principles of Marketing	3

Information Technology Business Analysis (ITBA) Concentration - 12 Credits

Course	Course Name	Credit Hours
BU 300	Essentials of IT Business Analysis	3
BU 350	Facilitation Techniques of IT Business Analysis	3
BU 360	Solutions Assessment and Validation Techniques of ITBA	3
—	Approved Elective	3

The Bachelor of Science in Business (Information Technology Business Analysis (ITBA)) is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 42 credits
- Concentration 12 credits
- Undesignated Electives 6 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Science in Business (Management) - 120 Credits total**Management Concentration Outcomes:**

1. Understand and demonstrate a firm understanding of the Christian call to business as a ministry.
2. Demonstrate mastery of business disciplines by using real-world businesses in addition to the classroom environment to make an impact on an organization's productivity and profitability through various disciplines.
3. Execute and develop best practices through experiential learning outreaches whether it be local, national, or international.
4. Apply and advance God's word through the implementation using a godly worldview.
5. Demonstrate preparedness for working with and within other cultures through cross-cultural experiences.

Professional Degree Requirements - 42 Credits

Course	Course Name	Credit Hours
BU 201	Principles of Macroeconomics	3
BU 202	Principles of Microeconomics	3
BU 210	Principles of Accounting I	3
BU 212	Principles of Accounting II	3
BU 255	Fundamentals of Business Law	3
BU 260	International Business	3
BU 295	Fundamentals of Business Technology	3
BU 301	Principles of Management	3
BU 303	Introduction to Finance	3
BU 372	Organizational Leadership	3
BU 485	Strategic Management	3
BU 495	Business Portfolio	3
BU 499	Business Internship	3
MKT 330	Principles of Marketing	3

Management Concentration - 12 Credits

Course	Course Name	Credit Hours
BU 372	Organizational Leadership	3
BU 470	Personnel Development	3
BU 475	Operations Management	3
BU 485	Strategic Management	3

The Bachelor of Science in Business (Management) is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 42 credits
- Concentration 12 credits
- Undesignated Electives 6 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Science in Business (Marketing) - 120 Credits total

Marketing Concentration Outcomes:

1. Integrate Christian principles in marketing function with fundamental business enterprise concepts and principles of management, leadership, economics, finance, and accounting.
2. Apply marketing principles to a particular business using sound marketing aspects to create business opportunities.
3. Understand the use of technology, social media, digital marketing, and social networking on creating effective communication to meet customer demands.
4. Develop and strategic marketing plan through research methods and data analysis to create a robust marketing plan for a new or existing venture opportunity.

Professional Degree Requirements - 42 Credits

Course	Course Name	Credit Hours
BU 201	Principles of Macroeconomics	3
BU 202	Principles of Microeconomics	3
BU 210	Principles of Accounting I	3
BU 212	Principles of Accounting II	3
BU 255	Fundamentals of Business Law	3
BU 260	International Business	3
BU 295	Fundamentals of Business Technology	3
BU 301	Principles of Management	3
BU 303	Introduction to Finance	3
BU 372	Organizational Leadership	3
BU 485	Strategic Management	3
BU 495	Business Portfolio	3
BU 499	Business Internship	3
MKT 330	Principles of Marketing	3

Marketing Concentration - 12 Credits

Course	Course Name	Credit Hours
MKT 265	Social Media Marketing	3
MKT 310	IT for Marketers	3
MKT 315	Advertising and Promotions	3
MKT 435	Market Research	3

The Bachelor of Science in Business (Marketing) is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 42 credits
- Concentration 12 credits
- Undesignated Electives 6 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Science in Criminal Justice

OVERVIEW

Grace Christian University's Criminal Justice degree gives a broad overview of the field and the unique challenges of law enforcement and the criminal justice system. The mission of the Criminal Justice degree is to provide a biblically-informed, interdisciplinary education in the human services field, having theoretical knowledge and application for real-world Christian service.

The Bachelor of Science in Criminal Justice has been constructed considering the need for a Christian bachelor degree program that dually meets the needs of preparing individuals to serve Christ and society within the context of the criminal justice system. The strategic vision of the degree provides multidisciplinary coursework (Bible, theology, psychology, sociology, criminal justice) as well as training in the Christian worldview and ethical decision-making. The criminal justice degree has been built upon this foundation based on core values and ideas shared through the advisory committee consisting of federal and local law enforcement, community leaders/ministers and academics from three institutions of higher learning.

A strength of Grace Christian University's criminal justice degree is that it prepares students for a variety of job opportunities following graduation, as well as preparing professionals who understand and can respond to people from diverse walks of life. The Criminal Justice degree will prepare law enforcement students for the postgraduate police academy and police career. Those seeking graduate school or other (non-sworn) criminal justice work such as probation will be prepared for graduate work in the areas of criminal justice, counseling or social work.

PROGRAM OUTCOMES

Students who graduate with a BS in Criminal Justice degree from Grace Christian University will be able to:

1. Evaluate ethical factors in regard to issues of diversity and human rights in relation to the workings of the criminal justice system and criminology.
2. Interpret ways in which oppression, privilege, discrimination, and social and economic disadvantage contribute to inequalities and injustices within criminal justice systems.
3. Develop an ability to integrate information on society's response to crime, and the consequences of crime to our society, utilizing multiple perspectives.
4. Apply theoretical frameworks to understand the causes and prevention of crime, the processes of criminalization, and criminal enforcement.
5. Develop problem-solving methods to address criminal justice issues currently facing the community and/or society.

PROGRAM REQUIREMENTS

Bachelor of Science in Criminal Justice - 120 Credits total

Professional Degree Requirements - 51-54 Credits

Course	Course Name	Credit Hours
CJ 255	Introduction to Criminal Justice	3
CJ 310	Criminal Law	3
CJ 315	Criminal Procedure	3
CJ 330	Law Enforcement and Corrections	3
CJ 350	Criminal and Social Deviance	3
CJ 370	Juvenile Law and Delinquency	3
CJ 380	Current Issues in Security	3
CJ 430	Survival Psychology	3
CJ 440	Culture, Crime, Ethics, and Justice	3
PS 201	Introduction to Psychology	3
PS 245	Lifespan Psychology	3
PS 282	Research Statistics	3
PS 310	Abnormal Psychology	3
PS 325	Social Psychology	3
SO 255	Introduction to Human Services	3
SO 343	Cultural Diversity	3
CJ 320/420 or CJ 426 or CJ 438	Criminal Justice Internship I and II or Criminal Justice Internship or Criminal Justice Internship	6 6 3

The Bachelor of Science in Criminal Justice is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 51-54 credits
- Undesignated Electives 6-9 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Science in Global Communication

OVERVIEW

With the advent of new communication technology, society has become increasingly more globalized. Leaders from all sectors of the marketplace need to know how to navigate complex global issues in this globalized environment. A comprehensive communication degree from Grace Christian University equips students to communicate effectively and “Christianly” in this global environment. In this program, students gain an appreciation for the diversity of cultural communication from a Christian perspective so that they can critically evaluate and creatively engage messages and technology across the global spectrum.

The program provides students with competencies in understanding culturally diverse communication processes, relational communication, communication strategy formulation and implementation, and adaptability. Global Communication is an ideal program for those interested in becoming Public Relations Specialists, Social Media Managers, Communication Directors, Business Leaders, Event Planners, Journalists, Public Servants, Cultural Advisors, or International Nonprofit Leaders.

PROGRAM OUTCOMES

Students who graduate with a BS in Global Communication degree from Grace Christian University will be able to:

1. Articulate and apply a Christian perspective of communication for the purpose of global communication.
2. Evaluate the role that personal identity has on the creation of cultural identity and communication.
3. Creatively and critically evaluate the role of communication technology and its effects on personal relationships and society.
4. Apply a conscientious awareness of how communication (verbal and non-verbal) changes from one culture to another through engaging in various cross-cultural opportunities.

PROGRAM REQUIREMENTS

Bachelor of Science in Global Communication - 120 Credits total

Professional Degree Requirements - 42 Credits; at least 21 Credits Completed in Residence

Course	Course Name	Credit Hours
COM 210	Foundations of Communication	3
COM 220	Global Communication	3
COM 250	Interpersonal Communication	3
MKT 265	Social Media Marketing	3
PS 282	Research Statistics	3
COM 330	Culture and Conflict Management	3
COM 346	Communication for Social Change	3
COM 350	Leadership and Group Communication	3
COM 360	History of Communication	3
COM 370	Crisis Communication	3
SOC 343	Cultural Diversity	3
COM 410	Communication Ethics	3
COM 420	Public Relations	3
COM 438	Internship	3

The Bachelor of Science in Global Communication is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 42 credits
- Undesignated Electives/Concentration 18 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Science in Human Services

OVERVIEW

One of the fastest growing professions relates to the service industry, especially in response to the human condition. No one is more prepared to meet this need than the Christian who is able to apply the principles of the Word of God and the knowledge and skills gained in a Human Services program. The mission of the Human Services program at Grace Christian University is to provide a comprehensive understanding of helping and healing relationships that enable graduates to serve individuals, families, and society. Its purpose is to develop practitioners who are biblically-informed, ethical thinkers who can practically apply their knowledge to serve others. The program seeks to prepare professionals who can meet the needs of diverse communities with integrity and sensitivity, and be prepared for advanced training, graduate school, and life-long learning.

PROGRAM OUTCOMES

Students who graduate with a Human Services degree from Grace Christian University will be able to:

1. Develop a personal philosophy of human helping, emphasizing student strengths and potential growth areas.
2. Apply the principles and skills of ethical decision-making and respect for diversity.
3. Demonstrate interpersonal skills in helping relationships and group dynamics.
4. Recognize the social and psychological dimensions of human interactions in a variety of settings.

PROGRAM REQUIREMENTS

Bachelor of Science in Human Services - 120 Credits total

Professional Degree Requirements - 42 Credits

Course	Course Name	Credit Hours
CJ 255	Introduction to Criminal Justice	3
PS 201	Introduction to Psychology	3
PS 245	Lifespan Psychology	3
PS 282	Research Statistics	3
PS 310	Abnormal Psychology	3
PS 325	Social Psychology	3
PS 349	Theories and Foundations in Counseling	3
PS 430	Survival Psychology	3
PS 457	Seminar in Counseling	3
SO 255	Introduction to Human Services	3
SO 343	Cultural Diversity	3
SO 356	Marriage and Family	3
SO 320/420 or SO 426	Human Services Internship I and II or Human Services Internship	6

The Bachelor of Science in Criminal Justice is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 42 credits
- Undesignated Electives 18 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Science in Human Services (Adult Development and Aging) - 120 Credits total

Adult Development and Aging Concentration Outcomes:

1. Students will articulate the aging process from psychological, sociological, and biological perspectives.
2. Students will demonstrate compassion for the aging as well as best practices in bereavement care, recreation, nutrition, and physical care for the aging population.
3. Students will apply biblical principles and analysis to studies in aging.

Professional Degree Requirements - 42 Credits

Course	Course Name	Credit Hours
CJ 255	Introduction to Criminal Justice	3
PS 201	Introduction to Psychology	3
PS 245	Lifespan Psychology	3
PS 282	Research Statistics	3
PS 310	Abnormal Psychology	3
PS 325	Social Psychology	3
PS 349	Theories and Foundations in Counseling	3
PS 430	Survival Psychology	3
PS 457	Seminar in Counseling	3
SO 255	Introduction to Human Services	3
SO 343	Cultural Diversity	3
SO 356	Marriage and Family	3
SO 320/420 or SO 426	Human Services Internship I and II or Human Services Internship	6

Adult Development and Aging Concentration - 15 Credits

Course	Course Name	Credit Hours
PS 260	Introduction to Adult Development and Aging	3
PS 361	Psychology and Culture of the Aging Process	3
PS 363	End-of-Life Matters	3
PS 467	Memory Loss and Aging	3
SO 365	Long-term Care System	3

The Bachelor of Science in Human Services (Adult Development and Aging) is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 42 credits
- Concentration 15 credits
- Undesignated Electives 3 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Science in Human Services (Criminal Justice) - 120 Credits total**Criminal Justice Concentration:**

1. Summarize the social, political, legal, and ethical context of crime and justice in the United States of America.
2. Value and respond with compassion to individuals impacted by life circumstances and choices.

Professional Degree Requirements - 42 Credits

Course	Course Name	Credit Hours
CJ 255	Introduction to Criminal Justice	3
PS 201	Introduction to Psychology	3
PS 245	Lifespan Psychology	3
PS 282	Research Statistics	3
PS 310	Abnormal Psychology	3
PS 325	Social Psychology	3
PS 349	Theories and Foundations in Counseling	3
PS/CJ 430	Survival Psychology	3
PS 457	Seminar in Counseling	3
SO 255	Introduction to Human Services	3
SO 343	Cultural Diversity	3
SO 356	Marriage and Family	3
SO 320/420 or SO 426	Human Services Internship I and II or Human Services Internship	6

Criminal Justice Concentration - 15 Credits

Course	Course Name	Credit Hours
CJ 310	Criminal Law	3
CJ 315	Criminal Procedures	3
CJ 330	Law Enforcement and Corrections	3
CJ 350	Criminology and Social Deviance	3
CJ 370	Juvenile Law and Delinquency	3

The Bachelor of Science in Human Services (Criminal Justice) is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 42 credits
- Concentration 15 credits
- Undesignated Electives 3 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Science in Human Services (Global Communication) - 120 Credits total**Global Communication Concentration Outcomes:**

1. Articulate a biblical understanding of how God's Word influences cross-cultural communication
2. Identify and appreciate differences among cultures and how these differences affect interpersonal and group communication
3. Demonstrate preparedness for working within other cultures through cross-cultural experiences
4. Apply communication theories in a global context

Professional Degree Requirements - 42 Credits

Course	Course Name	Credit Hours
CJ 255	Introduction to Criminal Justice	3
PS 201	Introduction to Psychology	3
PS 245	Lifespan Psychology	3
PS 282	Research Statistics	3
PS 310	Abnormal Psychology	3
PS 325	Social Psychology	3
PS 349	Theories and Foundations in Counseling	3
PS 430	Survival Psychology	3
PS 457	Seminar in Counseling	3
SO 255	Introduction to Human Services	3
SO 343	Cultural Diversity	3
SO 356	Marriage and Family	3
SO 320/420 or SO 426	Human Services Internship I and II or Human Services Internship	6

Global Communication Concentration - 15 Credits

Course	Course Name	Credit Hours
COM 220	Introduction to Global Communication	3
COM 250	Interpersonal Communication	3
COM 330	Culture and Conflict Management	3
COM 342	Cross-Cultural Life Skills	3
COM 350	Cross-Cultural Leadership and Teamwork	3

The Bachelor of Science in Human Services (Global Communication) is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 42 credits
- Concentration 15 credits
- Undesignated Electives 3 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Science in Human Services (Urban Studies) - 120 Credits total

Urban Studies Concentration Outcomes:

1. Articulate and apply the principles of urban studies in vocation and/or ministry.
2. Assess the needs of the community.
3. Construct practical, biblically-based alternative action plans to contemporary trends in urban communities.
4. Demonstrate culturally competent skills in communicating and building relationships.
5. Design practices which promote the spiritual and emotional healing and reconciliation of urban populations.
6. Identify and articulate a biblical foundation for one's personal calling to this specialized vocation.

Professional Degree Requirements - 42 Credits

Course	Course Name	Credit Hours
CJ 255	Introduction to Criminal Justice	3
PS 201	Introduction to Psychology	3
PS 245	Lifespan Psychology	3
PS 282	Research Statistics	3
PS 310	Abnormal Psychology	3
PS 325	Social Psychology	3
PS 349	Theories and Foundations in Counseling	3
PS 430	Survival Psychology	3
PS 457	Seminar in Counseling	3
SO 255	Introduction to Human Services	3
SO 343	Cultural Diversity	3
SO 356	Marriage and Family	3
SO 320/420 or SO 426	Human Services Internship I and II or Human Services Internship	6

Urban Studies Concentration - 15 Credits

Course	Course Name	Credit Hours
SO 261	Foundations of Urban Studies	3
SO 340	Faith and Reconciliation in Urban Studies	3
SO 354	Interpreting Urban Communities	3
SO 364	Immigration and Contemporary Urban Issues	3
PT 311 or BU 301 or BU 372	Ministry Leadership or Principles of Management or Organizational Leadership	3

The Bachelor of Science in Human Services (Global Communication) is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 42 credits
- Concentration 15 credits
- Undesignated Electives 3 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Science in Interdisciplinary Studies

OVERVIEW

The Mission of the Interdisciplinary Studies program is to provide students with a solid academic foundation in the Bible, arts, and sciences as well as foster critical thinking and writing skills. The world in which we live is increasingly becoming more complex, and complex problems require multi-faceted solutions. The Interdisciplinary Studies program at Grace Christian University will enhance students' desire to see effective change in the world with opportunities to think through complex problems to come up with creative solutions. This program offers the ability to build upon a biblical foundation providing the tools to be a creative problem solver and world changer.

PROGRAM OUTCOMES

Students who graduate with an Interdisciplinary Studies degree from Grace Christian University will be able to:

1. Demonstrate a thorough knowledge of the Bible and ethical decision-making in the specified field of choice.
2. Communicate a coherent, comprehensive biblical worldview, building upon knowledge in their concentration of choice through academic, ministry-based activities.
3. Communicate effectively orally and in written format, highlighting one's chosen concentration.
4. Present evidence of significant intellectual development in the form of a scholarly paper/ bachelor thesis, or applied project under the guidance of a faculty mentor in the chosen discipline of study.

PROGRAM DESIGN

The Interdisciplinary Studies program is designed to give students maximum flexibility to explore academic areas of special interest, including student-designed elective tracks in Adult Development and Aging, Business, Criminal Justice, Global Communication, Human Services, Pastoral Ministry, Psychology, Urban Studies, Women's Ministry, Worship Arts and Youth Ministry. Elective tracks are comprised of 12 credits in the field of focus, including at least three credits of upper division coursework. Elective tracks are typically designed in collaboration with a faculty member or the academic advisor.

Concentrations in Global Communications and Paraprofessional Education are also available as described below.

PROGRAM REQUIREMENTS

Bachelor of Science in Interdisciplinary Studies - 120 Credits total

Professional Degree Requirements - 60 Credits

Course	Course Name	Credit Hours
—	Elective/Program Track (at least 3 credits UD)	12
—	Elective/Program Track (at least 3 credits UD)	12
—	Undesignated Electives (at least 12 credits UD)	33
IS 438	Internship	3

The Bachelor of Science in Interdisciplinary Studies is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 60 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Science in Interdisciplinary Studies (Global Communication) - 120 Credits total

Professional Degree Requirements - 45 Credits

Course	Course Name	Credit Hours
—	Arts and Sciences Electives (at least 6 credits UD)	21
—	Undesignated Electives (at least 9 credits UD)	21
IS 438	Internship	3

Global Communication Concentration - 15 credits

Course	Course Name	Credit Hours
COM 230	Global Communication	3
COM 250	Interpersonal Communication	3
COM 330	Culture and Conflict Management	3
COM 350	Leadership and Group Communication	3
—	Communication Elective	3

The Bachelor of Science in Interdisciplinary Studies (Global Communication) is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 45 credits
- Concentration 15 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Science in Interdisciplinary Studies (Paraprofessional Education) - 120 Credits total

Professional Degree Requirements - 41 Credits

Course	Course Name	Credit Hours
—	Arts and Sciences Electives (at least 6 credits UD)	18
—	Undesignated Electives (at least 9 credits UD)	20
IS 438	Internship	3

Paraprofessional Education Concentration - 19 Credits

Course	Course Name	Credit Hours
COM 250	Interpersonal Communication	3
CQ 300	Cultural Intelligence	3
ED 200	Intro to Paraprofessional Training	3
ED 281	Principles/Philosophy of Education	3
ED 283	School Observation Practicum	1
ED 351	Education Psychology	3
PS 245	Lifespan Psychology	3

The Bachelor of Science in Interdisciplinary Studies (Paraprofessional Education) is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 41 credits
- Concentration 19 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Science in Leadership & Ministry

OVERVIEW

The Bachelor of Science in Leadership and Ministry degree is for students involved in or preparing for ministry as a vocation. Students are challenged to think biblically about all aspects of life, develop spirituality in themselves and others, enhance their ministry skills and engage with the world. The curriculum mixes practical and theoretical knowledge through classroom work, research, and real-world experience. The program includes an Elective Track in which students can select four courses in a specific area of study to maximize their preparation for ministry.

PROGRAM OUTCOMES

1. Construct a comprehensive personal philosophy for ministry that is consistent with Scripture and proven leadership principles.
2. Apply practical principles and strategies for effective ministry practice in a team environment.
3. Analyze and interpret biblical texts and basic doctrinal themes from a dispensational perspective.

Bachelor of Science in Leadership and Ministry - 120 Credits total**Professional Degree Requirements - 39 Credits**

Course	Course Name	Credit Hours
LEA 271	Introduction to Leadership	3
LEA 273	Issues in Christian Leadership	3
LEA/BU 372	Organizational Leadership	3
LEA 438	Internship	3
MIN 351	Preaching and Teaching	3
MIN 401	Ministry of the Local Church	3
MIN 427	Ministry and Postmodern Culture	3
MIN 467	Ministry Coaching and Counseling Skills	3
TH 316	Dispensational Theology	3
<i>Choose two of the following:</i>		
TH 351	Theology I	3
TH 352	Theology II	3
TH 371	History of Christianity	3
<i>Choose two of the following:</i>		
COM 330	Culture and Conflict Management	3
PS 349	Foundations of Counseling	3
SO 356	Marriage and Family	3

Elective Track - 12 credits

Course	Course Name	Credit Hours
Ministry Focus	In consultation with Advisor, choose four courses for ministry focus (e.g. business, worship, women, youth, human/social services, etc.)	12

The Bachelor of Science in Leadership and Ministry is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 39 credits
- Elective Track 12 credits
- Undesignated Electives 9 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Music

OVERVIEW

The School of Music, Worship, and Technology offers a unique degree that can't be found anywhere else in the country. Blending music and media with a heart for ministry, it integrates all the essential skills to help students prepare for exciting careers in music recording and performance, worship leadership, audio and video production, and much more! Expert instructors are committed to student success and stand ready to mentor and assist in the following areas:

- audio recording and production
- video editing and production
- creating worship sets and media presentations
- arranging music for worship teams
- music theory and ear training
- leading and rehearsing bands
- leading corporate worship
- playing concerts
- theology of worship
- touring with a music group
- private studio lessons in all styles of guitar, piano, bass, drums, voice, and strings
- worship and technology internships

Grace Christian University invites authentic worshippers who feel a passion to worship and glorify the everlasting God, to join the distinctive four-year School of Music, Worship, and Technology. Grace desires to help students achieve their personal goals by offering professional training in a friendly, hands-on learning environment. The School of Music, Worship, and Technology exists not only to train excellent musicians and worship leaders but seeks to raise up men and women of God with hearts passionate for pursuing Him every day and leading others along the way.

The Concentration in Music is a focus for study within the Bachelor of Music in Worship Arts. This concentration dives deep into music theory, ear training, voice and instrument lessons, ensembles, performance opportunities, recording studio experience and personal marketing. Students can also add worship and technology electives to their program to pursue those areas of interest. The music concentration prepares students for a variety of careers as recording artists, band leaders, traveling musicians, lesson instructors, and for further training in graduate school. It is the ideal course of study for students seeking to fulfill their call to glorify God in producing Christ-honoring music.

The Concentration in Worship is a focus for study within the Bachelor of Music in Worship Arts. This concentration emphasizes music training, worship planning, worship theology, leading rehearsals, as well as video, audio, and live sound production. Students can also add music and technology electives to their program to pursue those areas of interest. The worship concentration prepares students for a variety of careers as worship leaders and pastors, worship recording artists, traveling worship leaders, and worship support personnel in large churches.

The Concentration in Technology is a focus for study within the Bachelor of Music in Worship Arts. This concentration emphasizes music training with broad media skills including photography, music technology, audio and video production, audio editing and mixing, and live sound. Students can also add music and worship electives to their program to pursue those areas of interest. The technology concentration prepares students for careers as media professionals, live sound engineers, audio producers, and video editors/producers.

PROGRAM OUTCOMES

Students who graduate with the Music, Worship and Technology degree from Grace Christian University demonstrate expertise in the following areas:

- 1. Musicianship** - Demonstrate a mastery of essential musicianship skills Skills include: knowledge and ability to sing and/or play an instrument, read music/chords, theory skills, lead rehearsals, perform music, match pitch, use Solfege accurately, transcribe music, write original music, and demonstrate other fundamental music skills.
- 2. Technology** - Demonstrate mastery of essential technology skills Skills include: knowledge and application of music technology, audio production, and video production. Strong emphasis on the use of computers and MIDI keyboards as well as industry standard music, audio, presentation, and video software programs including Finale, Pro Presenter, Final Cut Pro, and Logic Pro.
- 3. Worship** - Create and lead a biblically-grounded, multi-sensory corporate worship experience Skills and Values: leadership within teams and with a congregation, communication skills, creativity with planning and writing music, utilizing technology to facilitate worship, and assimilated values including humility, sacrifice, and service.

PROGRAM REQUIREMENTS

Bachelor of Music in Worship Arts (Music) - 120 Credits total

Professional Degree Requirements - 34 Credits

Course	Course Name	Credit Hours
MWT 112	Foundations of Music	3
MWT 113	Music Theory I	3
MWT 114	Musicianship	3
MWT 116	Introduction to Music, Worship, and Technology	3
MWT —	Technology Elective	3
MWT 400	Personal Marketing	3
MWT 180	GC Chorale	4
MWT —	Ensemble	4
MWT —	Lesson (drums, guitar, piano, string or voice)	8

Music Concentration - 18 Credits

Course	Course Name	Credit Hours
MWT 215	Music Theory II	3
MWT 250	Sophomore Music Performance	1
MWT 300	Conducting and Rehearsal Techniques	3
MWT 301	Music History	3
MWT 350	Junior Music Performance	1
MWT 450	Senior Music Performance	3
MWT —	Music Lesson	2
MWT —	Music Lesson	2

The Bachelor of Music in Worship Arts (Music) is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 34 credits
- Concentration 18 credits
- Undesignated Electives 8 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Music in Worship Arts (Worship) - 120 Credits total**Professional Degree Requirements - 34 Credits**

Course	Course Name	Credit Hours
MWT 111	Foundations of Worship	3
MWT 112	Foundations of Music	3
MWT 113	Music Theory I	3
MWT 116	Introduction to Music, Worship, and Technology	3
MWT —	Technology Elective	3
MWT 400	Personal Marketing	3
MWT 180	GC Chorale	4
MWT —	Ensemble	4
MWT —	Lesson (drums, guitar, piano, string or voice)	8

Worship Concentration - 18 Credits

Course	Course Name	Credit Hours
MWT 220	Planning and Leading Worship	3
MWT 251	Sophomore Worship Program	1
MWT 300	Conducting and Rehearsal Techniques	3
MWT 351	Junior Worship Program	1
MWT 451	Senior Worship Program	1
MWT 459	Worship Internship	3
MWT —	Technology Elective	3
MWT —	Technology Elective	3

The Bachelor of Music in Worship Arts (Worship) is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 34 credits
- Concentration 18 credits
- Undesignated Electives 8 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Music in Worship Arts (Technology) - 120 Credits total**Professional Degree Requirements - 34 Credits**

Course	Course Name	Credit Hours
MWT 112	Foundations of Music	3
MWT 113	Music Theory I	3
MWT 116	Introduction to Music, Worship, and Technology	3
MWT 323	Music Technology	3
MWT 324	Audio Production	3
MWT 400	Personal Marketing	3
MWT 180	GC Chorale	4
MWT —	Ensemble	4
MWT —	Lesson (drums, guitar, piano, string or voice)	8

Technology Concentration - 18 Credits

Course	Course Name	Credit Hours
MWT 252	Sophomore Technology Project	1
MWT 325	Editing and Mixing	3
MWT 326	Live Sound	3
MWT 327	Photography	3
MWT 328	Video Production	3
MWT 352	Junior Technology Project	1
MWT 452	Senior Technology Project	1
MWT 460	Technology Internship	3

The Bachelor of Music in Worship Arts (Technology) is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 34 credits
- Concentration 18 credits
- Undesignated Electives 8 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Bachelor of Science in Psychology

OVERVIEW

The science of psychology goes beyond diagnosing and treating mental illness. Students majoring in the science of psychology learn how to ethically use research to improve people's lives with respect to the family, employment, and recreation. Psychology students embrace individuals holistically, taking a bio-psycho-social-spiritual perspective. Further, approaching psychology from a biblical world-view empowers students to support psychological findings in God's general revelation with His special revelation, the Bible. Psychology majors at Grace Christian University will be equipped to meet the challenges of serving people living together in a diverse and ever-changing world. Experiential learning prepares psychology majors to enter a variety of vocations or continue on to graduate degree programs.

PROGRAM OUTCOMES

Students who graduate with a BS in Psychology degree from Grace Christian University will be able to:

1. Identify and apply psychological concepts, theories, and research to various behavior problems.
2. Interpret and illustrate skills in scientific inquiry and critical thinking.
3. Construct culturally appropriate, ethical behavior in response to an increasingly diverse world.
4. Demonstrate proficiency in writing and in oral and interpersonal communication skills.

(Adapted from the American Psychological Association's Guidelines for the Undergraduate Psychology Major, Version 2.0, 2013)

PROGRAM REQUIREMENTS

Bachelor of Science in Psychology - 120 Credits total

Professional Degree Requirements - 45 Credits

Course	Course Name	Credit Hours
PS 201	Introduction to Psychology	3
PS 215	Psychology of Leadership	3
PS 245	Lifespan Psychology	3
PS 282	Research Statistics	3
PS 310	Abnormal Psychology	3
PS 339	Health Psychology	3
PS 349	Theories and Foundations in Counseling	3
PS 430	Survival Psychology	3
PS 461	Physiological Psychology	3
PS 457	Seminar in Counseling	3
SO 255	Intro to Human Services	3
SO 343	Cultural Diversity	3
SO 356	Marriage and Family	3
PS 320/420 or PS 426	Psychology Internship I and II or Psychology Internship	6

The Bachelor of Science in Psychology is comprised of:

- Arts and Sciences Core 30 credits
- Bible and Theology Core 30 credits*
- Degree Professional (Major) 45 credits
- Undesignated Electives 15 credits
- **Total Required for Degree 120 credits**

* 18 credits for Degree Completion Transfer Students

Course Descriptions

BIBLE

BI 205 - Bible Study Methods and Application

Credit Hours: 3

An introduction to the principles and practice of inductive Bible study, with emphasis on the effective communication of biblical truth. This course will include assignments intended to develop skills in expository writing and biblical instruction. Christian Ministry requirements are also embedded in this course.

BI 215 - Biblical Interpretation

Credit Hours: 3

An introduction to the principles and practice of biblical interpretation as well as the primary tools of biblical research. Intended primarily for students majoring in Biblical Studies, this course seeks to equip students with the knowledge and skills needed to correctly interpret and analyze various literary genres, as well as develop skills needed for accurate practical application and teaching. Christian Ministry requirements are also embedded in this course.

BI 302 - Jesus and the Gospels

Credit Hours: 3

The theology of Jesus, origin and background of the Gospels. Theological, social, and pastoral relevance of the gospels. Special attention to the canon of the New Testament. Offered alternate years.

BI 303 - The Pentateuch

Credit Hours: 3

Origins, literary forms, archaeological illuminations and theology of the Mosaic documents, institutions, and legislation. Offered alternate years.

BI 304 - Old Testament Historical Books

Credit Hours: 3

The Israelite conquest, settlement, and state in its rise, decline, and restoration. Theology of the Deuteronomic history (Joshua, Judges, Samuel and Kings) with attention to the Chronicles to Ezra, Nehemiah and Esther. Offered alternate years.

BI 305 - Biblical Perspectives on Current Issues

Credit Hours: 3

Consideration of relevant biblical texts and historical samples of their interpretation on such social issues as the vitality of the individual, persons in violence, dependent and underclass persons, crime and violence, basic human rights, and social liberation.

BI 308 - Acts

Credit Hours: 3

Study of the content and message of the Acts of the Apostles from an historical, theological, dispensational, and missiological perspective. Offered alternate years.

BI 309 - Daniel and Revelation

Credit Hours: 3

An inductive study of the books of Daniel and Revelation with an emphasis on the consummation of God's plan. The course will include a general survey of apocalyptic material and an overview of millennial positions and associated views on this literature with a special emphasis on dispensational premillennialism. Offered alternate years.

BI 312 - The Gospel of John

Credit Hours: 3

A study of the theology of John's Gospel, including the origin and social setting of the Fourth Gospel. The course will examine John's unique contribution to theology as well as the pastoral significance of the Johannine literature. Offered alternate years.

BI 375 - Jesus in Cultural Context

Credit Hours: 3

This course introduces students to the historical and cultural background of Jesus in Second Temple Period and Roman culture in order to prepare students to experience cultural conceptions and expressions of Jesus in a variety of cross-cultural contexts.

BI 403 - The Pauline Literature and Theology

Credit Hours: 3

Examination of the background and ministry of Paul, origin and purpose of each of the Pauline epistles in the context of the development of Paul's ministry. Synthesis of major themes of Paul with special attention to the Pauline concept of the church and its mission. Offered alternate years.

BI 404 - New Testament Jewish-Christian Literature

Credit Hours: 3

The literature of Jewish Christians including Hebrews to Revelation. Origin, background, and theology of each book in its historical setting and modern relevance. Offered alternate years.

BI 405 - Old Testament Wisdom

Credit Hours: 3

Studies in the ancient Near Eastern and biblical wisdom tradition; focused studies in the ideas of Job, Proverbs, Ecclesiastes, Song of Solomon and other biblical wisdom texts. Offered alternate years.

BI 406 - Old Testament Prophecy

Credit Hours: 3

Political and social background of Israel's prophets and their ethical themes; special emphasis on the prophetic view of the messianic future and Israel's role in world redemption. Offered alternate years.

BI 421 - Intertestamental History and Literature

Credit Hours: 3

A study of history and literature of the Second Temple Period, from the end of the exile through the first Jewish War. This material will serve as background material to illuminate New Testament texts. Offered alternate years.

BI 422 - Romans

Credit Hours: 3

A study of contents and theology of Paul's letter to the Romans, including the origin and social setting of the letter. The course will examine Paul's contribution to Christian theology based on Romans as well as the pastoral significance of the letter. Offered alternate years.

BI 449 - Independent Bible Study

Credit Hours: 1-3

Individual guided research in special problems by arrangement with instructor.

BI 458 - Missionary Travels of the Apostle Paul

Credit Hours: 3

This course will trace the missionary activities of Paul in southwest Turkey with a special focus on biblical history, geography and Pauline missionary strategies. This will include ancient Roman culture and history as well as the history and culture of modern Turkey. Credit will not be given for more than 6 credit hours. Additional fee required. Offered alternate years.

BI 459 - Biblical Studies Travel

Credit Hours: 3

A study tour immersing the student in the world of the Bible by traveling in the Holy Land to sites of interest to biblical history and culture. Credit will not be given for more than 6 credit hours. Additional fee required. Offered alternate years.

BI 525 - Galatians and Romans

Credit Hours: 3

Explores Pauline theology by way of an in-depth study of the Apostle Paul's letters to the Galatians and Romans. Consideration will be given to theological questions generated by the New Perspective on Paul and relevant concerns of Dispensational Theology. (Available only for students in the 4+1 program.)

BI 540 - Isaiah

Credit Hours: 3

Explores the historical circumstances, literary features and theology of the book of Isaiah. Attention will be given to contemporary approaches to the book and use of the book in the New Testament. (Available only for students in the 4+1 program.)

BIBLICAL LITERATURE

BL 102 - Old Testament Literature

Credit Hours: 3

This course is designed to survey the literature of the Old Testament in its historical setting, literary types, and main ideas. Attention is given to outstanding persons, events, and major teachings.

BL 202 - New Testament Literature

Credit Hours: 3

This course is designed to survey the literature of the New Testament in its historical setting, literary types, and main ideas. Attention is given to outstanding persons and major events.

BUSINESS

BU 110 - Fundamentals of Business

Credit Hours: 3

A survey of business principles, problems and procedures, including an overview of production and distribution of goods, ownership, competition, profit, managerial controls, personnel, government, and business relations. Students will participate in an online simulation of business that will explore how all parts of a business work together to operate efficiently.

BU 201 - Principles of Macroeconomics

Credit Hours: 3

A study of fundamental principles of resource allocation, production and income distribution, evaluation of consumer and government spending, business investment, taxation and monetary policy.

BU 202 - Principles of Microeconomics

Credit Hours: 3

A study of market economies, the price system, current economic problems, governmental activity in a market system, and international economics.

BU 210 - Principles of Accounting I

Credit Hours: 3

An introduction to double-entry financial accounting, including basic accounting theory and principles, financial statement preparation and analysis. Offered alternate years.

BU 212 - Principles of Accounting II

Credit Hours: 3

A continuation of BU 210 and managerial accounting topics. Long-term liabilities, owner's equity, cash flow and interpretation of financial statements, cost accounting and managerial accounting and analysis will be introduced. Prerequisite: BU 210

BU 255 - Fundamentals of Business Law**Credit Hours: 3**

This course introduces the ethics and legal framework of business. Emphasis is placed on contracts, negotiable instruments, the Uniform Commercial Code (UCC), and the working of the court systems. Upon completion, students should be able to apply ethical issues and laws covered to selected business decision-making situations.

BU 260 - International Business**Credit Hours: 3**

This course familiarizes students with important considerations in conducting business in an increasingly global economy. It will help prepare students for positions in organizations engaged in global business. Students will be exposed to some of the issues encountered in global business. Key topics will include cultural, trade, ethical, political and economic issues.

BU 295 - Fundamentals of Business Technology**Credit Hours: 3**

The course is designed to provide an overview of business technology concepts for today's environment. The course will explore careers in IT, IT vocabulary, and office applications and productivity. Knowledge of business principles, the impact of financial decisions, and technology proficiencies demanded by business combine to establish the elements of this course. Managing change and fundamentals project management will be covered.

BU 300 - Essentials of IT Business Analysis**Credit Hours: 3**

This course is designed to provide understanding of what a practitioner of business analysis needs to understand and the tasks a practitioner must be able to perform. The course will place a special focus on the business analysis function as it relates to developing information technology solutions. The course will identify techniques for ensuring project success from identifying and analyzing potential projects to making sure the final project product meets the requirements identified.

BU 301 - Principles of Management**Credit Hours: 3**

This course is an introduction to the management function within an organization. Topics include basic styles of management, principles of planning, organizing, motivating, directing, supervising, staffing, controlling work and work performance in a business. There is a major emphasis on business as mission and how our faith fits into workforce management.

BU 303 - Introduction to Finance**Credit Hours: 3**

This course is an introduction to the role of finance in the business world. Topics will include an overview of finance concepts, terminology, and principles, as well as the relationship between finance and accounting, basic financial analysis and planning techniques, financial ratios, profit, cash flow, and sources of business financing.

BU 322 - Social Entrepreneurship and Cultural Intelligence**Credit Hours: 3**

This course will provide students with a unique opportunity to be exposed to five distinct cultural groups living in the small Caribbean country of Belize. Students will explore the relationship between faith and business, and the concept of poverty alleviation through enterprise. Students will examine business practices in each of the cultural groups and apply culturally intelligent business practices. Additional fee required.

BU 350 - Facilitation Techniques of IT Business Analysis**Credit Hours: 3**

This course will present the essential elicitation skills needed to effectively capture accurate stakeholder requirements. Students will sharpen skills as a business analyst by managing, planning, and facilitating stakeholder requirement meetings. Students will create and refine business case documents, user documentation, reports and formal requests, and learn the techniques needed to present them persuasively.

BU 360 - Solutions, Assessment and Validation of IT Business**Credit Hours: 3**

This course is designed to provide the student with a solid understanding of the theory behind process redesign and give them a framework methodology that will enable them to undertake redesign projects to dramatically improve the performance of business processes. This course also presents systems testing with a particular focus on knowledge required by the business analyst relating to the management of information systems.

BU/LEA 372 - Organizational Leadership**Credit Hours: 3**

This course will provide an understanding of the topic of leadership in four contexts: intrapersonal and interpersonal relationships, organizational structure, processes, and culture. Students will gain an understanding of organizational leadership from a theoretical, practical and biblical point of view. The biblical approach of the covenant will be used as a unifying theme for leadership best practices within each of these contexts.

BU 470 - Personnel Development**Credit Hours: 3**

This course will emphasize the importance of developing, implementing, and evaluating activities and programs addressing employee training and development, performance appraisal, talent and performance management, and the unique needs of employees to ensure that the knowledge, skills, abilities, and performance of the workforce meet current and future organizational and individual needs.

BU 475 - Operations Management**Credit Hours: 3**

A problem-oriented course in production and operations management. Topics include inventory control, production control, quality control, services management, and facilities management and control. Students will learn to synthesize business information, monetize decision making and think critically by quantifying various business functions.

BU 485 - Strategic Management**Credit Hours: 3**

This course integrates techniques and learning in management, accounting, finance, economics, operations and marketing and focuses on organizational strategies and policies. This senior-level course utilizes a corporate simulation approach in which students develop and lead their own company to meet organizational goals.

BU 495 - Business Portfolio**Credit Hours: 3**

This course requires students to assimilate their learning by developing a portfolio suitable for sharing with potential employers. The individual business portfolio is a collection of coursework, learning experiences, and class projects which highlight growth and mastery throughout the degree program.

BU 499 - Business Internship**Credit Hours: 3**

A faculty-supervised internship that integrates previous classroom learning with practical experiences acquired at an approved internship site for a total of 120 hours. Emphasis will be on application of skills and concepts in a business setting.

BUS 515 - Financial Stewardship**Credit Hours: 3**

This course introduces the principles of financial management. Students will review basic concepts of financial management, financial analysis and control, capital investment decisions, cost of capital, sources of long-term funds and cash management principles, accounting, review of basic organizational financial statements, ratio analysis, debt and equity securities, security valuation, and Time Value of Money. It is a study of the fundamentals of corporate finance as they relate to non-financial managers. (Available only for students in the 4+1 program.)

CHEMISTRY

CM/SC 101 - Introduction to Chemistry 1

Credit Hours: 4

Investigation of the composition and properties of substances and the changes they can undergo. Special emphasis on laws of chemical combination, theories of atomic structure, periodic trends, and chemical and physical equilibria as well as activities to communicate the centrality of chemistry to historical development, modern civilization, and life itself. Explores proper biblical stewardship in chemical manufacturing, disposal, and use. Instruction includes lectures and labs. Available only in the Dual Enrollment program.

CM/SC 102 - Introduction to Chemistry 2

Credit Hours: 4

A continuation of SC 101 with concentration on thermochemistry, kinetics, equilibria, group properties, solutions, nuclear chemistry, materials chemistry, organic chemistry and qualitative analysis. Environmental concerns will be addressed along with safe handling and disposal of chemicals. Instruction includes lectures and labs. Available only in the Dual Enrollment program.

COMMUNICATION

COM 131 - Fundamentals of Speech

Credit Hours: 3

Fundamentals of Speech will increase students' knowledge and awareness of the theory and principles of public speaking. Casual and formal speaking opportunities will be used to develop confidence as a public speaker. Topic selection, cultural intelligence and sensitivity for diverse audiences, patterns of organization, development of supporting materials and creative presentation of ideas are part of the course.

COM 210 - Foundations of Communication

Credit Hours: 3

This course will provide an overview of the present state of the field of communication that is anchored in a biblical worldview. By paying attention to important communication terminology, historical developments, and key communication scholars and journals, students will recognize how communication can be used to serve others.

COM 220 - Global Communication

Credit Hours: 3

This course introduces students to global communication by exploring issues related to intercultural communication practices from a biblical perspective. It examines the important role of social, cultural, and historical context in human interactions.

COM 238 - Workshop in Drama

Credit Hours: 1

This creative course specializes in developing the skills of acting drama, and improvisation. Students will be prepared with the skills and materials for utilizing drama as a ministry and have the opportunity to perform theatrically on campus.

COM 250 - Interpersonal Communication

Credit Hours: 3

This course focuses on the importance of interpersonal communication and the common barriers that confound relationships such as culture, conflict, gender, and perception of differences. Students will evaluate current connections from a Christian worldview and from that foundation identify strategies for strengthening personal and professional influences for mission/vision-minded goals.

COM 270 - Technology and Communication

Credit Hours: 3

This course explores both the positive and negative impact that technology has had on communication, culture, and the church.

COM 280 - Mass Media and Society

Credit Hours: 3

This course explores how mass media through new communication technology influences all aspects of society. Special attention will be given to how the media affects the individual, political, and ecclesial components of society. Students will gain an introductory knowledge of mass media, propaganda, and media literacy.

COM 290 - Professional Communication

Credit Hours: 3

This course explores the fundamental principles and skills needed for communication competence in professional environments. Professional Communication pursues an advanced understanding of the communication process as it relates to skillful writing and resume development, internship and employment interviewing, organized informational presentations, professional interactions, cultural intelligence, and etiquette in the workplace.

COM 330 - Culture and Conflict Management

Credit Hours: 3

This course provides students with a basic overview of conflict resolution. The history, methods, and theory of conflict resolution will be explored. In addition, strategies in competitive versus collaborative negotiation will be examined in the context of culture and a Christian worldview.

COM 333 - Professional Communication

Credit Hours: 3

This course pursues an advanced understanding of the communication process as it relates to skillful writing and resume development, employment interviewing, organized informational presentations, professional interactions, and etiquette in the workplace. Prerequisite: COM 131

COM 346 - Communication for Social Change**Credit Hours: 3**

Social change happens because someone has an idea and effectively uses strategic communication to persuade with a vision for a better life. This course seeks to help the student understand some theories and the power of persuasion as it pertains to bringing about social change. As such, it will explore communication strategies (through case studies) used to raise awareness and promote change in health, political, and religious campaigns. While the course will provide a brief history of strategic communication as an impetus for social change, it will emphasize the role of social media in social change.

COM 342 - Cross Cultural Life Skills**Credit Hours: 3**

Grace Christian University partners with h.e.a.r.t. (Hunger Education and Resource Training) in Lake Wales, Florida. Students will be exposed to the realities of life in the non-Western world where support services are minimal. Communication skills will be developed in a safe yet stressful environment similar to what will be found in a developing country.

COM 350 - Leadership and Group Communication**Credit Hours: 3**

Designed as an introduction to the principles of small group communication, Leadership and Group Communication provides a foundation for understanding teams and groups. Activities will allow students to experience the challenge of learning how to improve their group communication skills through participation. Exploring biblical characteristics of leadership and teamwork will provide students with a framework for communicating and effectively leading in a diverse world.

COM 360 - History of Communication**Credit Hours: 3**

This course will provide a survey of various ways to organize the history of communication. Specifically, this course will emphasize major communication technologies and their impact on culture, society, and the church.

COM 370 - Crisis Communication

Credit Hours: 3

This course introduces students to the field of crisis communication. The course will explore through the use of case studies both internal and external as well as reactive and proactive models to crisis communication.

COM 400 - Pop Culture and Communication

Credit Hours: 3

This course explores ways that differing cultural forms (e.g. music, television, and film) communicate ideas about the world in which we live. These cultural forms are often dismissed as simply “mere entertainment” but this course assumes that these forms communicate meaning and values. The course will utilize a number of communication theories (such as cultural theory) by which students will learn to evaluate emerging meanings articulated by pop culture mediums. The course will explore various questions including: What is popular culture? What does it say about the meaning of life? What does it say about God? What does it say about Christianity? How does popular culture help Christians understand the world?

COM 410 - Communication Ethics

Credit Hours: 3

Communicating in interpersonal, group or organizational, intercultural, or professional settings opens the door to ethical issues. This course will aid the student in the consideration of ethical issues in communication from a biblical and theological perspective.

COM 420 - Public Relations

Credit Hours: 3

This course provides an introduction to public relations and its role in American society. Basic principles and theories are reviewed and the communications planning process is examined. Students will explore current issues and trends and analyze the ethical issues from both a legal and biblical perspective. Case studies will be utilized and discussed. In addition, the student will learn public relations writing skills and prepare a public relations plan. The course will serve as a foundation for those interested in a career in public relations as well as provide a helpful overview of the practice for those planning careers in other fields. Prerequisite: COM 220

COM 438 - Internship

Credit Hours: 3

The internship provides an opportunity for the student to practice his or her learning in a real-world environment with a ministry, non-profit agency, or business.

COM 449 - Independent Study in Communication

Credit Hours: 1-3

A guided academic project with readings and/or writing activities stemming from communication concepts, theories or practices. The Independent Study is developed by the student following the Grace Directed and Independent Study Policy. Prerequisites: COM 220, Junior Standing and consent of instructor.

CRIMINAL JUSTICE

CJ 255 - Introduction to Criminal Justice

Credit Hours: 3

Introduction to Criminal Justice focuses on the various processing stages, practices, and personnel in the criminal justice system. This course examines the problem of crime in American society. Both historical and contemporary components of the system, including the police, the courts, and correctional agencies are explored. This course is designed to provide the student with a foundational, broad-based understanding of both the effects of crime upon communities, as well the criminal justice system response to crime in our contemporary society.

CJ 310 - Criminal Law

Credit Hours: 3

This course reviews criminal law and specific offenses and applies constitutional restrictions on government's power emphasizing basic criminal law, inchoate crimes, crimes against persons and property, contraband and regulatory offenses, public order crimes, operating while intoxicated, court functions and civil law and process. This course will also explore Biblical expressions of law and applications to modern laws and sanctions. Prerequisite: CJ 255 or consent of the instructor

CJ 315 - Criminal Procedure**Credit Hours: 3**

This course focuses on the substantive criminal procedure and on the constitutional restrictions on government's power to search, seize and question. The course emphasizes basic police criminal procedure, laws of arrest, search and seizure, laws on suspect identification, admissions and confessions, use of force, and other related topics. This course will include an analysis from the Christian worldview of justice and on the topics studied.

CJ 320 - Criminal Justice Internship I**Credit Hours: 3**

A faculty-supervised internship that involves placement in a local human service agency. The student will begin integrating classroom concepts and theory with practical interventions that have been the foundation from the theoretical and conceptual basis of prior learning. The internship requires a minimum of 120 hours under agency supervision. Students also complete additional coursework in collaboration with their supervising faculty for practical integration and growth of the developing human services professional.

CJ 330 - Law Enforcement and Corrections**Credit Hours: 3**

Law Enforcement and Corrections examines the history, policies and laws that impact those working in the criminal justice field. Laws of arrest, evidence, admissions, confessions, search and seizure are highlighted as it guides warrant request and testimony preparation. The history, purposes and organizational structure of jails and prisons are studied. Ethical punishment and treatment are highlighted, with a focus on the legal rights of prisoners and responsibilities of officers. Emphasis is devoted to report writing and the importance of precise record keeping.

CJ 350 - Criminology and Social Deviance**Credit Hours: 3**

Criminology and Social Deviance explores the social and psychological influences on criminal behavior. Current theories that attempt to explain the causes of illegal behavior will be examined, including violent crime, media (video game, TV) influence, gangs, and group deviance, white-collar crime, and 'victimless' crime. Attention will be given to understanding criminal behavior as multifactorial within the context of a biblical worldview.

CJ 370 - Juvenile Law and Delinquency**Credit Hours: 3**

Juvenile Law and Delinquency focuses on the unique challenges of working with youth within the criminal justice system. Theories that seek to explain juvenile delinquency, including the nature and extent of illegal behavior will be explored, while also considering the significant role of media violence. The justice process for juveniles will be critiqued, highlighting the structure and function of juvenile justice, probation, detention, parole, diversion for child offenders and the roles of family and social institutions in addressing illegal juvenile behavior. A biblical worldview will be promoted in responding to juvenile delinquency.

CJ 380 - Current Issues in Security**Credit Hours: 3**

Students in this course will discuss topics related to personal, building, and corporate security. Security knowledge in the workplace is extremely valuable and this course will help students understand the foundations of security and how to defend and react against potential threats. This course will also review legal issues, identifying suspicious behavior, technology in security, personal and structural security, internal and external threats and other related topics. Prerequisite: CJ 255 or consent of the instructor

CJ/PS 415 - Sex Crime: Investigation, Trauma, and Psychosocial Implications**Credit Hours: 3**

This course will review the laws and investigation processes relating to various sex crimes such as criminal sexual conduct (CSC), child pornography, sexual abuse, prostitution, human trafficking and other related charges, along with the sex offender registration process and the impact on victims, offenders and the community. The course will appraise the neurophysiology of sexual trauma, cultural factors that promote sexual sin and abuse, and assess various counseling treatment programs along with their limitations, barriers, and steps to resilience. Through discussion, case studies, and experiential exercises, participants will gain knowledge of current research, theories, and empirically-supported trauma-informed treatment in light of a biblical worldview.

CJ 420 - Criminal Justice Internship II**Credit Hours: 3**

Continuation of CJ 320. The internship requires a minimum of 120 hours under agency supervision. Students also complete additional coursework in collaboration with their supervising faculty for practical integration and growth of the developing human services professional. Prerequisite: CJ 320

CJ 426 - Criminal Justice Internship**Credit Hours: 6**

A faculty-supervised internship that involves placement in an approved agency or setting. The student will integrate classroom concepts and theory with practical interventions that have been the foundation from the theoretical and conceptual basis of prior learning. The intensive six credit internship requires a minimum of 240 hours under agency supervision. Students also complete coursework in collaboration with their supervising faculty for practical integration and growth of the developing professional. Senior Standing required.

CJ 430 - Survival Psychology**Credit Hours: 3**

Survival Psychology focuses on the traits responsible for surviving in high-stress environments including responding directly to high-threat encounters. Students will understand the psychology behind the warrior mindset, combat stress response and pro-survival behaviors, including “the gift of fear.” Organizational and professional psychological traits present in law enforcement, paramilitary organizations and high stress organizations will also be explored balancing independence and leadership versus the need for teamwork in responding to stressful events. Healthy lifestyle factors are examined that lead to career effectiveness and avoiding burnout, such as managing vicarious trauma and promoting self-care.

CJ 438 - Criminal Justice Internship**Credit Hours: 3**

A faculty-supervised internship that involves placement in an approved agency or setting. The student will integrate classroom concepts and theory with practical interventions that have been the foundation from the theoretical and conceptual basis of prior learning. The three credit internship requires a minimum of 120 hours under agency supervision. Students also complete coursework in collaboration with their supervising faculty for practical integration and growth of the developing professional. This internship is most appropriate for students pursuing a career in Law Enforcement in a law enforcement agency. Senior Standing required.

CJ 440 - Culture, Crime, Ethics and Justice**Credit Hours: 3**

This course will provide an exploration of the relationships between culture, crime, and social justice with a special emphasis on ethical considerations in light of a biblical worldview. This course seeks to develop the learner's cultural intelligence and foster compassion and a greater understanding of diverse groups who are affected by the criminal justice system. Prerequisite: CJ 255 or consent of the instructor

CULTURAL INTELLIGENCE**CQ 200 - Cultural Immersion - Belize****Credit Hours: 3**

This course will provide students with a unique opportunity to research and study a specific culture and then travel to become immersed in that culture. This course is designed to provide students an opportunity to evaluate how cultural value systems impact behavior and communication in every facet of life. Students will gain a new perspective on how other cultures view relationships in business, faith, music, working in teams, social issues and family.

CQ 201 - Cultural Immersion - Alaska**Credit Hours: 3**

This course will provide students with a unique opportunity to research and study a specific culture and then travel to become immersed in that culture. This course is designed to provide students an opportunity to evaluate how cultural value systems impact behavior and communication in every facet of life. Students will gain a new perspective on how other cultures view relationships in business, faith, music, working in teams, social issues and family.

CQ 300 - Cultural Intelligence**Credit Hours: 3**

In today's world, students will be working in cross cultural settings whether they work in the United States or overseas. With this in mind, students will be living in a culture of their choice for part of the semester. The purpose of this course is to help students first of all develop the skills necessary to interact globally, whether at home or abroad. Students will also be challenged to delve into the culture they have chosen to help them begin to understand the cultural nuances regarding behavior, attitudes, emotions, etc. of that culture. They will study how cultural differences are reflected in how the people of the culture understand and live our scriptural truths.

EDUCATION

ED 281 - Principles and Philosophy of Education

Credit Hours: 3

An introductory course in teacher education presenting an overview of the roles, skills, knowledge base and values required of qualified classroom teachers. The course is designed to give students a framework of theoretical and philosophical for evaluating educational principles, perspectives, policies and procedures. Contemporary systems and historical implications of theory and practice will be considered as students interact with these data from a Christian/biblical worldview. As a culminating class project, students will construct a personal philosophy of education. ED 283 is taken concurrently with this course.

ED 283 - School Observation Practicum

Credit Hours: 1

During this field-based practicum, students will observe in the classroom of Christian, public, elementary, secondary, high-needs, multicultural, magnet schools, special education and a variety of other school settings. Students will learn to recognize the multidimensionality and overlapping experiences through observation and seminar experiences. This course is taken concurrently with ED 281.

ED 351 - Educational Psychology

Credit Hours: 3

Principles of learning theory and their application in the classroom. A study of the learner, the learning process and the varied factors which influence learning.

ENGLISH

EN 099 - Elements of English

Credit Hours: 3

This course is designed for students needing review of the writing process. The purpose is to prepare students for academic writing in EN 101 by emphasizing basic English grammar and mechanics, as well as paragraph and essay construction. This course cannot be used to satisfy graduation requirements for English.

EN 101 - English Composition**Credit Hours: 3**

The purpose of this course is to engage students in the writing process which includes prewriting, drafting, composing, editing, and revising to equip them for college-level written assignments. Students will learn to evaluate, synthesize, document and integrate scholarly sources into academic writing while adhering to the conventions of English grammar and mechanics. A final research paper is required.

EN 102 - Composition and Literature**Credit Hours: 3**

The focus of this course is on writing about literature. Students will engage in critical reading and analysis of literary works including poetry, prose, and drama chosen for cultural significance, characterizations, authors and subject matter. Students will be required to write academic essays.

EN 201 - College Writing**Credit Hours: 3**

This accelerated course seeks to prepare the more advanced student with the essential writing skills required for college-level coursework. Students will learn how to understand and think critically about the ideas and language of others and how to develop and persuasively articulate their own ideas about selected topics. Assignments include an applied research paper. Thus, the course provides students with intensive practice in critical thinking and academic writing skills, such as reading, researching, drafting, editing, and revising, as well as evaluation of and engagement with examples of rhetorical style in contemporary culture.

EN 254 - Dystopian Literature**Credit Hours: 3**

A survey of dystopian literature, with a focus on how it can help us understand our own government and society. The reading will take a historical approach, beginning with the utopian tradition, continuing with early dystopian classics and popular present-day adult and young adult dystopian fiction.

EN 301 - Creative Writing

Credit Hours: 3

The exploration of different genres of creative expression such as fiction, non-fiction, drama, prose and poetry. The writings will explore various techniques and will emphasize individual expression. Prerequisites: EN 101 and 102 or 201. Offered alternate years.

EN 305 - Children's Literature

Credit Hours: 3

Survey of literature for children and adolescents, designed to assist in evaluation and interpretation. Traditional literature, authors, modern works and the Caldecott, Newberry and other award-winning books studied in the light of the child's personal and spiritual needs.

EN 324 - World Literature

Credit Hours: 3

A survey of literary writings from the great works of the ancient world to those of the present. The selections from world authors offer literary glimpses into Western and non-Western worlds and cultures. Prerequisites: EN 101 and 102 or 201. Offered alternate years.

FINE ARTS

FA 201 - Fine Arts in Culture

Credit Hours: 3

This course is an examination of the forms and functions of the various fine arts, including music, arts, and drama. Students will develop an understanding and appreciation of these art forms and their contribution to a comprehensive world view. Additional fee required. Offered alternate years.

FA 202 - Worship and the Fine Arts in Italy**Credit Hours: 3**

While touring various sites in Italy, students will be introduced to the basic historical eras and characteristics of Italian sacred fine arts, and how these arts impacted Christian worship in the cities visited. This course will foster students' appreciation of Italian fine arts and their understanding of the use of the fine arts in worship and how the arts might enhance their own personal worship and ministries. Additional fee required.

GENERAL EDUCATION**GE 098 - Strategies for Academic Success 1****Credit Hours: 1**

Students will investigate and put into practice strategies for time management, knowledge acquisition, reading, note taking and test taking, and other skills leading to academic success. The course will include seminars and personal meetings with an assigned academic coach. Required for all new students enrolled in the Academic Success program and all students on academic probation for the first time.

GE 099 - Strategies for Academic Success 2**Credit Hours: 0**

Students will investigate and put into practice strategies for time management, knowledge acquisition, reading, note taking and test taking, and other skills leading to academic success. The course will include seminars and personal meetings with an assigned academic coach. Required for all students who are on academic probation for a second time or more.

GE 101 - The Grace Experience**Credit Hours: 2**

The Grace Experience will facilitate students' understanding of Christian worldview and its application to Christian university life. Through various educational experiences, students will learn about self, others, cultural intelligence, career options, and how the Body of Christ works together to impact the world for His glory. As part of the course, students will gain an understanding of a successful, fulfilling path to graduation, and preparation to serve Christ in church and society. Christian Ministry requirements are also embedded in this course.

GEN 501 - Graduate Research and Writing

Credit Hours: 3

This course is designed to give students the skills they need to complete successful written projects and research in graduate-level courses within the context of a biblical worldview. Students who pass this course will demonstrate proficiency in critical thinking, expressed through solid research and clear writing, which serves as the foundation for further studies in the University's graduate programs. (Available only for students in the 4+1 program.)

HISTORY

HI 113 - History of Civilization I

Credit Hours: 3

A survey of ancient, medieval and early civilizations is traced, emphasizing the contributions of Western civilization as well as highlights of African, Far Eastern and Middle Eastern societies through 1500. Mega themes such as political, social, and economic impacts, religious expressions, the beginnings of modern state systems and other key intellectual and cultural developments are explored.

HI 114 - History of Civilization II

Credit Hours: 3

A study emphasizing Western and non-Western nation-states from 1500 to the present which probes formative ideas, themes, issues and events such as industrialism, imperialism, nationalism, revolutions, communism and the Cold War, and an analysis of increasing globalization.

HI 115 - American Studies

Credit Hours: 3

A study of American history from its colonial beginnings to the present emphasizing the interaction of political, social, economic, cultural and religious factors that shaped the United States such as Puritanism, constitutional development, immigration, industrialism, technology, the impact of war, reform movements and contemporary issues.

HI 210 - Independent Study in History

Credit Hours: 3

Individual guided research in issues of historical concern. Prerequisites: HI 113 or 114 and consent of instructor.

HI 215 - Michigan History

Credit Hours: 3

A survey of Michigan history emphasizing the constitutional, political, economic, social and religious developments from its territorial beginnings to the present as well as the integration of Michigan history with American and local history.

HI 316 - History of American Foreign Relations

Credit Hours: 3

This course is designed to trace the development of American relations from its inception as a nation to the present. This upper-level discussion and lecture course considers the rise of the United States and asks how and what kind of world power America has come to be. The course is not merely a history of wars and diplomacy, but also a history of ideas, social movements, technologies, and globalization. Special attention will be given to the themes of race, empire, and democracy as we follow the story of U.S. foreign relations to its current form. Sophomore standing.

HI 331 - United States History I

Credit Hours: 3

Students will examine the political, social, religious and economic history of the United States from Colonial times until the Civil War.

HI 332 - United States History II

Credit Hours: 3

Students will examine the political, social, religious and economic history of the United States from the Civil War until the present.

HI 371 - History of Christianity

Credit Hours: 3

Survey of church history from the Apostolic Church through the Reformation and Counter Reformation period of 1500-1648. Emphasis on the impact of concepts, individuals, and events on the development of church history.

HI 372 - American Religious History

Credit Hours: 3

The history of religion in America especially emphasizing the history of Christianity in both its theological and institutional developments. Examination also of non-Christian religions in America.

HI 421 - Intertestamental History and Literature

Credit Hours: 3

A study of history and literature of the Second Temple Period, from the end of the exile through the first Jewish War. This material will serve as background material to illuminate New Testament texts.

HUMANITIES

HU 505 - Organizational Ethics

Credit Hours: 3

An analysis of the foundation of ethical behavior in business, including an introduction to social graces and the importance of professional image. Emphasis is placed on a comparison between Judeo-Christian and secular ethical paradigms, as well as the social responsibility of organizations to contribute to the common good. (Available only for students in the 4+1 program.)

HU 515 - Coaching and Communication Strategies

Credit Hours: 3

This course teaches practical skills of personal and professional coaching necessary for moving organizations forward to achieve strategic goals and objectives. Students will practice fundamental coaching skills in the context of direct coaching relationships, with applications to team leadership, conflict management, and strategic planning. (Available only for students in the 4+1 program.)

HUM 550 - Dynamics of Counseling

Credit Hours: 3

Offers theological, psychological, and practical perspectives on the care of others. It includes analysis and application of principles related to beginning counseling skills, as well as an exploration of the strengths and challenges the student brings to the counseling process. (Available only for students in the 4+1 program.)

INTERDISCIPLINARY STUDIES

IS 438 - Interdisciplinary Studies Internship

Credit Hours: 3

A supervised experience in an approved setting which allows the student to become immersed in areas of service applicable to his or her emphasis within the Bachelor of Science in the Interdisciplinary Studies degree. An integration of previous classroom learning with practical experiences acquired at an approved internship site for a total of 120 hours.

IS 440 - Capstone Thesis Project

Credit Hours: 3

The objective of the interdisciplinary studies bachelor thesis is to develop critical thinking and increase the understanding of a specific identified problem or subject, based on prior coursework. The thesis highlights the student's independent scholarship in investigating and developing a chosen topic, integrating a biblical worldview and theoretical frame of reference with current empirical references. Students will meet directly with a faculty mentor throughout the semester to produce a 40 - 60 page scholarly work. Prerequisite: Senior Standing

LANGUAGE ARTS

LA 331 - Elementary Biblical Greek I

Credit Hours: 3

An introductory study of the grammar and vocabulary of biblical Greek. Elementary readings from biblical authors and beginning elements of syntax.

LA 332 - Elementary Biblical Greek II

Credit Hours: 3

A continuation of the study of the grammar and vocabulary of biblical Greek. Elementary readings from biblical authors and beginning elements of syntax.

LA 335 - Elementary Swahili

Credit Hours: 3

Training in the elements of grammar, pronunciation and vocabulary acquisition with emphases on the development of speaking, listening, reading and writing skills taught in a context designed to promote awareness and appreciation of Tanzania Bantu culture.

LA 336 - Elementary Swahili

Credit Hours: 3

LA 336 builds on LA 335 with a continuation of training in grammar and vocabulary acquisition with a strong emphasis on conversation and reading. By the end of the course the students should be able to hold conversations in Swahili and know how to apply Swahili grammar to build their communication skills in the future. Students will also be able to explain some history and cultural aspects of the host country.

LA 421 - Readings in the New Testament

Credit Hours: 3

Reading of selected portions of the New Testament; includes a survey of syntax, the development of exegetical method, and an introduction to textual criticism.

LA 422 - Method of Greek Exegesis

Credit Hours: 3

Practice in translation and exegetical procedures in both the Gospels and Epistles.

LA 429 - Independent Study in Biblical Languages

Credit Hours: 1-3

Individual guided research in special areas of language study by arrangement with Instructor.

LA 451 - Elementary Biblical Hebrew I

Credit Hours: 3

An introduction to the elements of biblical Hebrew and the development of vocabulary by reading from the Hebrew Bible.

LA 452 - Elementary Biblical Hebrew II

Credit Hours: 3

A continuation of the study of the elements of biblical Hebrew and the development of vocabulary by reading from the Hebrew Bible.

LA 521 - Readings in Hellenistic Greek

Credit Hours: 3

Readings in selected non-biblical Greek including the LXX, Apocrypha and Pseudepigrapha, Josephus, Philo, secular Hellenistic Greek, inscription and early Christian literature.

LEADERSHIP

LEA 271 - Introduction to Leadership

Credit Hours: 3

This course includes a study of the principles of effective leadership and administration for ministries within the local church. It integrates biblical principles for church leadership with principles of current organizational theory and practice.

LEA 273 - Issues in Christian Leadership

Credit Hours: 3

Issues in Christian Leadership addresses the seminal issues in Christian leadership in both the church and para-church settings, including the foundational issues of each of the five following areas: integrity, communication, leadership development, conflict management and self-care.

LEA/BU 372 - Organizational Leadership

Credit Hours: 3

This course will provide an understanding of the topic of leadership in four contexts: intrapersonal and interpersonal relationships, organizational structure, processes, and culture. Students will gain an understanding of organizational leadership from a theoretical, practical and biblical point of view. The biblical approach of the covenant will be used as a unifying theme for leadership best practices within each of these contexts.

LEA 438 - Internship

Credit Hours: 3

A faculty supervised experience in an approved ministry situation which allows the student to develop, plan and implement ministry activities. The student is required to complete a minimum of 120 hours in their approved ministry.

LEA 530 - Foundations of Organizational Leadership

Credit Hours: 3

This course develops a foundational framework of knowledge and critical thinking skills essential to organizational leadership. Students will examine leadership theories, leadership formation, developing mission/vision, implementing change, organizational structures, dealing with organizational conflicts, the art of listening/reflecting, and leadership ethics. The course will be delivered through an on-line format using guided readings, multiple writing assignments, case study development and analysis, on-line threaded discussion, and experiential learning. (Available only for students in the 4+1 program.)

LEA 540 - Organizational Behavior**Credit Hours: 3**

The study of the behavior of individuals and teams within for-profit and nonprofit organizations based on current management theory. Emphasis is given to understanding, predicting, motivating and changing work-related behaviors in organizations. Key topics include managerial and leadership career paths, decision making, organizational change, leading and mentoring teams, conflict and negotiation, and cultural intelligence. (Available only for students in the 4+1 program.)

LEA 545 - Leading with Cultural Intelligence**Credit Hours: 3**

Cultural Intelligence (CQ) is the capability to function effectively in a variety of cultural contexts. Students will examine literature and perspectives from the fields of anthropology, sociology, and organizational leadership as well as study cultural engagement in light of the biblical narrative. (Available only for students in the 4+1 program.)

LEA 550 - Leveraging Innovation**Credit Hours: 3**

This course introduces students to the complex relationship of management, technology, and leadership in a variety of industries. Students will analyze how technology has been utilized in various fields, and develop strategies for the most effective application of technology in their own organizational context. (Available only for students in the 4+1 program.)

LEA 560 - Leading Diverse Teams**Credit Hours: 3**

A study of the knowledge and skills needed to manage and maximize the potential of a diverse workforce in a team-based context. Includes a study of practical strategies related to interpersonal communication and conflict resolution, improving leadership, and project management. (Available only for students in the 4+1 program.)

MARKETING

MKT 265 - Social Media Marketing

Credit Hours: 3

This course will use a biblical framework to determine and guide the identification and use of this rapidly changing media. Students will develop engagement strategies using social media to advance the mission and vision of the organization by creating customer profiles in social media marketing. In addition to the identification of alternative social media platforms, this class will explore various engagement options to ensure cultural awareness. In advancing a marketing strategy.

MKT 310 - Information Technology for Marketers

Credit Hours: 3

This course explores how marketers use PC to enterprise level computer systems to develop marketing plans to create sound marketing solutions in the eCommerce environment. Focus on the rapidly changing business climate will from a biblical perspective evaluate best practices that IT systems proved to the life cycle of the system application. The course will explore career and mission opportunities with various information systems.

MKT 315 - Advertising and Promotions

Credit Hours: 3

This course will focus on using major marketing communication tools: advertising, direct marketing, the Internet, interactive media, sales promotion, public relations, personal selling, as well as social and consumer-driven media. Students will be expected to research and evaluate a company's marketing and promotional plan to create an effective communication plan.

MKT 330 - Principles of Marketing

Credit Hours: 3

This course covers the role of marketing research, analysis of marketing opportunities, selection of target markets, development of marketing mix variables, management of the marketing effort, and development of the market plan. The specific topics that will be covered include marketing planning, understanding customer's decision making environment, measurement of market performance, product and branding decisions, advertising and promotions, pricing, and distribution.

MKT 400 - Personal Marketing

Credit Hours: 3

Personal Marketing is designed for students who are preparing to enter the job market in their field of study. In this course, students will generate, collect and creatively organize personal marketing materials in a digital format for uploading to their own website. Using the IMac lab in the School of Music, Worship and Technology, students will develop their site by adding professional pictures, videos, letters of recommendation, transcripts, honors, awards, etc. The goal is to showcase students' achievements in a modern format that may be updated by students during and after graduating from Grace Christian University. Open to all students. Junior or Senior standing or by consent of the instructor

MKT 435 - Marketing Research

Credit Hours: 3

This course provides a comprehensive introduction to marketing research and discusses key concepts, processes, and techniques, as well as their applications. Besides an overview of marketing research, the course covers research design, addresses the use of marketing research as an aid to making marketing decisions; specifically, how the information used to make marketing decisions is gathered and analyzed.

MATHEMATICS

MC 153 - Calculus I

Credit Hours: 4

This course focuses on the topics of functions, limits, continuity, the process of taking derivatives, and the application of derivatives such as related rates, curve sketching, and optimization problems. Antiderivatives and the process of integration are introduced.

MC 253 - Calculus II

Credit Hours: 4

This course explores integration of functions, ordinary differential equations, series and sequences, and their application. Techniques of integration, improper integrals, convergence and divergence of various types of series and sequences, and applications related to area, volume, conic sections, parametric equations, and polar equations are emphasized. Pre: MC 153

MC 270 - College Math**Credit Hours: 3**

An introductory course of mathematical thinking across the sub-disciplines of college mathematics. Topics include critical thinking, finance, algebra, geometry, trigonometry, probability, and statistics with practical applications of mathematics.

MC 281 - Statistics**Credit Hours: 3**

This introductory course will include descriptions of sample data, theoretical frequency distributions, sampling, testing hypotheses, chi square, analysis of variables, correlation and regression. Students will learn how to ethically collect, analyze, interpret and present data. Prerequisite: MC 270 or equivalent

MINISTRY**MIN 261 - Foundations of Urban Studies****Credit Hours: 3**

This course will help the student develop a biblical framework and gain an overall understanding of foundational principles for effective urban service. Students will gain an understanding of the contemporary practices and centrality of the local church in the urban community. Students will learn principles to understand the diversity of urban settings, target the needs to various people groups within an urban area, and develop strategies for effective urban service within that culture. Prerequisite: SO 251 or consent of instructor

MIN 301 - Introduction to Ministry**Credit Hours: 3**

This course is designed to introduce the student to the nature and practice of Christian ministry. It provides a scriptural understanding of the call, qualifications and work of the minister, highlighting the practical implications this has for anyone considering this role in a local congregation.

MIN 314 - Pastoral Care

Credit Hours: 3

An examination of the foundational issues in providing pastoral care in a local church. Attention will be given to personal, congregational, and social issues commonly encountered in the practice of ministry in order to equip the pastor with the understanding and skills necessary to meet these challenges.

MIN 331 - Foundations of Women's Ministry

Credit Hours: 3

This course provides a biblical, theological, and philosophical introduction for ministering to women in the local church and para-church organizations. Students will develop a personal philosophy and practical strategies for ministering to the needs of women.

MIN 332 - Discipling and Mentoring Women

Credit Hours: 3

A biblical approach to disciple-making and mentoring women of various ages and issues. Counsel that is based on God's Word is more powerful than we can ever imagine, this class is for those who desire to share with other women the comfort, hope, and encouragement the Bible has to offer in response to the problems of today. There will also be instruction, encouragement, and practical tools as you seek to disciple other women in the journey they are taking with Christ.

MIN 333 - Women, Bible and Culture

Credit Hours: 3

This course seeks to understand the women of the Bible in their ancient Near-Eastern and Greco-Roman cultural contexts. Emphasis will be placed on interpreting and applying the Bible to life situations of women in various cultural contexts, especially contemporary Western culture.

MIN 351 - Preaching and Teaching

Credit Hours: 3

The preparation and delivery of sermons and public addresses. Emphasis is given to the history of preaching, types of sermons, homiletical structure, outlining, and pulpit mannerisms. Several sermons are preached as part of the course requirements.

MIN 354 - Preaching and Teaching Lab

Credit Hours: 3

Preaching and teaching experience involving the preparation, presentation, and evaluation of different genres of sermons intended to prepare students for an effective ministry in a variety of settings. Prerequisite: MIN 351

MIN 401 - Ministry of the Local Church

Credit Hours: 3

This course examines the dynamics affecting congregational ministry. It will explore the differences in thinking and values that affect ministry and how the student can best lead and affect change within the congregation in light of these differences.

MIN 405 - Developing and Reproducing Healthy Churches

Credit Hours: 3

This course is designed to provide students with a biblical, philosophical, and practical understanding of the principles and strategies related to church health and reproduction. Emphasis will be given to church renewal and its natural result, including the establishing of new churches to further the cause of Christ in that local community and the surrounding context.

MIN 420 - Issues and Perspectives in Women's Ministry

Credit Hours: 3

Examination of women's issues in today's culture, focusing from a Christian perspective on major issues such as domestic abuse, trafficking, fertility, and singleness.

MIN 427 - Ministry and Postmodern Culture

Credit Hours: 3

This course is designed to inform ministry practice through the study of the emerging postmodern generation and how churches can engage and evangelize emerging generations. Special attention will be given to understanding the origins and history of the emerging church and exploring the theological variations within it. Students will be expected to read extensively and assist with class lectures.

MIN 438 - Ministry Internship

Credit Hours: 3

A faculty-supervised experience in an approved ministry situation which allows the student to become immersed in areas of service applicable to his or her ministry emphasis within the Bachelor of Science in Biblical Studies degree program. The student is required to complete a minimum of 120 hours in their approved ministry.

MIN 449 - Independent Study in Practical Theology

Credit Hours: 3

Individual guided research in current trends and/or problems in the field of Practical Theology.

MIN 468 - Ministry Coaching and Counseling Skills

Credit Hours: 3

Student will learn to apply biblical communication principles and basic coaching and counseling skills in the context of ministry leadership.

MIN 515 - Communicating for Transformation

Credit Hours: 3

An analysis of the skills, resources, methods, and spiritual dynamics of communication. The course will equip leaders with an understanding of various ways to communicate more effectively and persuasively, in order to facilitate life transformation. (Available only for students in the 4+1 program.)

MIN 530 - Transformational Leadership**Credit Hours: 3**

This course introduces students to the biblical foundations, principles, and practices of effective leadership. Students will further develop personal leadership skills, as well as create a working model of how to inspire change within a variety of ministry settings. (Available only for students in the 4+1 program.)

MIN 540 - Ministry and Culture**Credit Hours: 3**

This course provides students with a theoretical and practical background for engaging culture. It examines a number of historic models of Christian cultural engagement and explores the validity of traditional and emerging models for ministry and mission. (Available only for students in the 4+1 program.)

MISSIONS**MI 245 - Cultural Anthropology****Credit Hours: 3**

An introduction to the field of cultural anthropology. Attention will be given to anthropological vocabulary, principles and methods with the aim of preparing the student for observing culture, identifying and describing cultural elements and understanding implications of cultural differences for cross-cultural ministry for those desiring to go into missions. (Cross-listed as SO 254)

MI 332 - Readings in Missions**Credit Hours: 3**

An in-depth pursuit of personal mission interests through the reading of mission-related journals, periodicals and books, and the writing of reports which are shared in class.

MI 335 - Religions of the World

Credit Hours: 3

A study of major non-Christian religions in the world. Special attention is given to Hinduism, Buddhism, Confucianism, and Islam. Prevalent aspects of the animistic view in common to the peoples of the Islands, Africa, Asia, Central and South America also studied. Offered alternate years.

MI 449 - Independent Study in Missions

Credit Hours: 3

Individual and guided research on a topic of personal interest. Emphasis on history, geography, religion, government and culture of the field. Prerequisite: Consent of instructor.

MUSIC, WORSHIP AND TECHNOLOGY

Music Lessons

Music lessons are available for voice, guitar, piano, bass, drums, and strings with qualified instructors who model proper technique and creative musicianship. Open to all students regardless of major. Students enrolled in MWT 105-110 will receive 12 individual half-hour lessons each semester. Students enrolled in MWT 205-210 will receive 12 individual hour lessons. There is an additional fee for music lessons. Music, Worship and Technology majors are required to enroll in music lessons every semester during their degree program. Worship concentration students are required to enroll in voice, guitar or piano lessons to prepare them for worship leadership roles.

Credit Hours: 1

MWT 105 - Voice Lessons MWT 106 - Guitar Lessons MWT 107 - Piano Lessons MWT 108 - Bass Lessons MWT 109 - Drum Lessons

Credit Hours: 2

MWT 205 - Voice Lessons MWT 206 - Guitar Lessons MWT 207 - Piano Lessons MWT 208 - Bass Lessons MWT 209 - Drum Lessons

MWT 111 - Foundations of Worship**Credit Hours: 3**

This course provides students with a comprehensive overview of worship in the Church. It also investigates a biblical perspective and definition of worship as recorded in the Old and New Testaments. Private and corporate worship experiences are discussed as well as the relationship between theology and doxology.

MWT 112 - Foundations of Music**Credit Hours: 3**

An introduction to the essential elements found within tonal music including pitch, notation, time classification, note and rest values, time signatures, intervals, scales, key signatures, and triads. Required for all MWT students unless a student transfers in an equivalent course or tests out during Music Theory Placement Testing with a score of 85% or higher. If transfer or test out, this course becomes an elective course.

MWT 113 - Music Theory I**Credit Hours: 3**

This course is a continuation of MWT 112 and will guide the student from his/her current knowledge and understanding of music toward a mastery of advanced music theory elements found in today's music. The course includes a study of triads in root position, doubling and spacing, voice leading, triad inversions, seventh chords, and the dominant seventh chord. Prerequisite: MWT 112 or demonstrated music theory proficiency

MWT 114 - Musicianship**Credit Hours: 3**

This course seeks to develop fundamental musicianship skills necessary for music performance, worship leading and music technology proficiency. It focuses on sight singing tonal melodies, identifying melodic and harmonic intervals, scales in major and minor keys, mastering the moveable "do" Solfège system, and basic piano technique. Transcription of melodies, developing intonation and rhythmic accuracy are also part of this course. Prerequisite: MWT 112 or demonstrated music theory proficiency

MWT 116 - Introduction to Music, Worship and Technology**Credit Hours: 3**

This course serves as the introduction to the School of Music, Worship and Technology. It exposes students to concentrations of study within the school and provides opportunities to discover God-given gifts and abilities. Students will gain practical experience in creating music, crafting worship, and exploring technology while building relationships with professionals in each of these fields.

MWT 180 - Grace Christian Chorale**Credit Hours: 1**

The Grace Christian Chorale is large vocal ensemble that participates in chapel services, community engagements, Gloria Christmas concerts, Good News worship concerts, and other special events with potential for travel and ministry off campus. Open to all students. Required for MWT freshmen and sophomore students. Audition required

MWT 181 - Grace Singers**Credit Hours: 1**

Grace Singers is a small vocal ensemble that participates in chapel services, community engagements, Gloria Christmas Concerts, Good News Worship Concerts, and other special events with potential for travel and ministry off campus. Open to all students. Audition required

MWT 182 - Grace Collective**Credit Hours: 1**

Grace Collective is a varied instrumental group that participates in chapel services, community engagements, Gloria Christmas concerts, Good News worship concerts, and other special events with potential for travel and ministry off campus. Open to all students. Audition required

MWT 183 - Grace Note Jazz Band**Credit Hours: 1**

The Grace Note Jazz Band is an instrumental jazz group that participates in chapel services, community engagements, Gloria Christmas concerts, Good News worship concerts, and other special events with potential for travel and ministry off campus. Open to all students. Audition required

MWT 184 - GC Worship**Credit Hours: 1**

GC Worship is a group of vocalists, instrumentalists, and media personnel that prepare and lead worship for weekly campus chapel services, camps, youth retreats, Gloria Christmas concerts, Good News worship concerts, and other special events with potential for travel and ministry off campus. Open to all students. Audition required

MWT 185 - Grace Guitar Ensemble**Credit Hours: 1**

The Grace Guitar Ensemble is a group of guitarists that participates in chapel services, community engagements, Gloria Christmas concerts, Good News worship concerts, and other special events with potential for travel and ministry off campus. Open to all students. Audition required

MWT 186 - Media Crew**Credit Hours: 1**

Group of creative, tech-savvy artists including photographers, videographers, bloggers, graphic designers, and web designers, etc. who produce content to market the School of Music, Worship and Technology. Open to all students. Interview required

MWT 215 - Music Theory II**Credit Hours: 3**

This course is a continuation of MWT 113 and will guide the student toward a mastery of advanced music theory elements found in today's music. The course includes a study of seventh chords, phrase structure and cadences, non-harmonic tones, harmonization of melodies, non-dominant seventh chords, secondary dominant, secondary leading tone chords, and modulations. Prerequisite: MWT 113

MWT 220 - Planning and Leading Worship**Credit Hours: 3**

This course seeks to prepare students to be proficient worship leaders. It blends ministry values with practical worship leadership skills including rehearsing music, planning worship services, communicating effectively, building teams, researching resources, utilizing technology, and running live sound. Students will gain experience planning and leading worship in a collaborative environment.

MWT 250 - Sophomore Music Performance**Credit Hours: 1**

Students will perform a 15-minute solo recital of advanced-level music. Students will prepare a printed program with accurate notes that describe the performance selections and composers. This is a faculty-supervised activity that culminates with a video and audio recording that captures the experience.

MWT 251 - Sophomore Worship Program**Credit Hours: 1**

Students will design and lead a 15-minute corporate worship program that involves all aspects of planning, rehearsing, and leading. Students will demonstrate the ability to integrate a variety of instrumentation and technology (i.e., lighting, sound, video, and presentation software). This is a faculty-supervised activity that culminates with a final reflection paper and a video recording that captures the experience.

MWT 252 - Sophomore Technology Project**Credit Hours: 1**

Students will create one substantial audio recording or video that demonstrates proficient production skills. For audio projects, submissions must be multi-track recordings using professional microphones and show detailed evidence of editing, mixing and mastering. For video projects, submissions must be multi-cam productions with audio recorded using professional microphones. This is a faculty-supervised activity that culminates with a final reflection paper that captures the experience.

MWT 300 - Conducting and Rehearsal Techniques**Credit Hours: 3**

This course explores fundamental conducting and music rehearsal techniques. Students will practice and learn common beat patterns, hand gestures, dynamic control, and expressive communication skills within the context of group music rehearsals.

MWT 301 - Music History**Credit Hours: 3**

Music History investigates the development of music through the Medieval, Renaissance, Baroque, Classical, Romantic, and Contemporary periods. Students will explore these musical periods through interactive classroom sessions, score analysis, listening, group discussions, and exposure to various media.

MWT 322 - Songwriting for Worship**Credit Hours: 3**

This course provides students with hands-on opportunities to write and record their own original songs using professional MIDI and audio recording software. Emphasis is placed on the creation of theologically rich and doctrinally accurate worship songs appropriate for use in campus chapel services and in MWT 350 Junior and MWT 450 Senior Worship Programs. A review of standard song forms and significant Christian artists and their songwriting styles will be incorporated into the class.

MWT 323 - Music Technology**Credit Hours: 3**

Music Technology explores multi-track sequencing, editing and mixing using Apple's Logic Pro software. It provides students with the technological tools and hands-on experience necessary for producing professional sample-based MIDI and audio sequences. It also introduces the Logic Pro software interface employed in MWT 324 and 325, and concepts and terms used in MWT 326.

MWT 324 - Audio Production**Credit Hours: 3**

Audio Production explores multi-track audio recording, editing and mixing using Apple's Logic Pro software. In addition, students will learn about different types of microphones and recording strategies for popular musical instruments. It provides students with the technological tools and hands-on experience necessary for producing professional audio recordings. Prerequisite: MWT 323 (or transfer course equivalent) or by consent of the instructor

MWT 325 - Editing and Mixing

Credit Hours: 3

This course emphasizes editing and mixing strategies for audio and MIDI recordings using Apple's Logic Pro software. It provides students with advanced skills, technological tools, and hands-on experience necessary for producing professional audio recordings. Prerequisite: MWT 323 (or transfer course equivalent) or by consent of the instructor

MWT 326 - Live Sound

Credit Hours: 3

This course explores the fundamentals of running live sound including signal flow, setting up sends and returns, adding effects, stage and instrument setup, personal monitoring, and live mixing. Students will gain essential skills for overseeing the sound board during a live event. Prerequisite: MWT 323 (or transfer course equivalent) or by consent of the instructor

MWT 327 - Photography

Credit Hours: 3

This course explores the fundamentals of photography including camera functions and control composition, lighting, exposure, and file editing and sharing. It provides students with the technological tools and firsthand experience necessary for producing professional pictures.

MWT 328 - Video Production

Credit Hours: 3

Video Production explores video camera basics, video recording, editing, and file management skills using Apple's Final Cut Pro software. It provides students with the technological tools and hands-on experience necessary for production professional videos.

MWT 350 - Junior Worship Program**Credit Hours: 1**

Students will lead a 20-minute worship program that involves all aspects of planning, rehearsing, leading, and implementing worship. Students must demonstrate the ability to integrate a variety of instrumentation and media (i.e., lighting, sound, video, presentation software, etc.). This is a faculty-supervised activity with a balance of both traditional and contemporary music styles appropriate for worship. A final reflection paper of the entire experience and a video recording of the event will be submitted to the instructor.

MWT 351 - Junior Worship Program**Credit Hours: 1**

Students will design and lead a 20-minute corporate worship program that involves all aspects of planning, rehearsing, and leading. Students will demonstrate the ability to integrate a variety of instrumentation and technology (i.e., lighting, sound, video, and presentation software). This is a faculty-supervised activity that culminates with final reflection paper and a video recording that captures the experience.

MWT 352 - Junior Technology Project**Credit Hours: 1**

Students will create an extended play audio recording or one short film that demonstrates proficient production skills. For audio projects, submissions must be multi-track recording using professional microphones and show detailed evidence of editing, mixing and mastering. For video projects, submissions must be multi-cam productions with audio recorded using professional microphones. This is a faculty-supervised activity that culminates with a final reflection paper that captures the experience.

MWT 450 - Senior Music Program**Credit Hours: 1**

The Senior Music Performance is an essential capstone experience required of all students pursuing the Music concentration within the School of Music, Worship and Technology. Students will perform a 40-minute solo recital of advanced-level music. Students will prepare a printed program with accurate notes that describe the performance selections and composers. This is a faculty-supervised activity that culminates with a video and audio recording that captures the experience.

MWT 451 - Senior Worship Program**Credit Hours: 1**

Students will design and lead a 40-minute corporate worship program that involves all aspects of planning, rehearsing, and leading. Students will demonstrate the ability to integrate a variety of instrumentation and technology (i.e., lighting, sound, video, and presentation software). This is a faculty-supervised activity that culminates with final reflection paper and a video recording that captures the experience.

MWT 452 - Senior Technology Project**Credit Hours: 1**

Students will create an extended play audio recording or an extended film that demonstrates advanced production skills. For audio projects, submissions must be multi-track recordings using professional microphones and show detailed evidence of editing, mixing and mastering. For video projects submissions must be multi-cam productions with audio recorded using professional microphones. This is a faculty-supervised activity that culminates with a final reflection paper that captures the experience.

MWT 459 - Worship Arts Internship**Credit Hours: 3**

A faculty-supervised internship is an essential capstone experience required of all Worship Arts students whereby students identify a local church or parachurch organization, arrange his or her internship with a supervisor, and serve in a worship arts leadership capacity for a minimum of 120 hours. The internship is designed to aid in developing ministry attitudes, roles and responsibilities, and leadership skills vital to worship arts needs within a local church.

MWT 460 - Technology Internship**Credit Hours: 3**

The Technology Internship is an essential capstone experience required of all students pursuing the Technology concentration within the School of Music, Worship and Technology. Students identify a local church or organization, arrange his or her internship with a supervisor, and serve in a technology capacity for one semester. Internships require 120 hours of documented service. The Internship is designed to deepen ministry values, explore technology roles and responsibilities, and engage in serving the technology needs within a local church or organization.

PHYSICAL EDUCATION

PE 132 - Fitness and Health

Credit Hours: 2

An introduction to the benefits of developing good fitness and health practices including cardiovascular and muscular functions, nutrition, stress management and the implementation of various programs that will enable the student to explore and improve his/her innate abilities. The class is designed to improve fitness through testing, analysis, study, lectures, and participation.

PE 220 - Introduction to Tae Kwon Do

Credit Hours: 1

This course will introduce the student to the Korean martial art of Tae Kwon Do, covering both the history and progression of this popular sport from its origins to the present day. Students will understand the historical significance and be able to distinguish Taekwondo from other popular martial arts as well as learn the practical physical skills to progress to the level of Orange and Yellow Belts, achieving recognized rank certification by the American Taekwondo Association (ATA). Students will also have a basic understanding of self-defense and learn practical physical skills for self-protection. Students will likewise have a basic understanding of the unique contributions of Songham Taekwondo with the broader Korean and American systems.

PE 222 - Functional Fitness

Credit Hours: 1

This course includes instruction and practice of primary movements necessary for life-long health and fitness. Each class meeting will consist of warm-up, instruction and training in movement patterns, as well as a workout combining high-intensity interval training, body weight movement, and cardiovascular conditioning. Additional fee required.

PE 223 - Lifelong Fitness through Walking

Credit Hours: 1

This walking program is designed to help students of all ability levels learn basic concepts related to improving aerobic capacity, muscular strength, and cardiovascular endurance.

PE 224 - Disc Golf

Credit Hours: 1

This course is designed to encourage growth and wellness through the avenue of disc golf. Students will work through a Bible permeated and Christ-Centered curriculum of disc golf history, styles of play, different courses discovered and benefit physically by learning, playing, practicing, and socializing on the 18-hole course located on campus. Additional fee required.

PE 260 - Intercollegiate Athletics

Credit Hours: 1

Participation in intercollegiate sports including soccer, basketball, volleyball, tennis, and cross-country. Membership on teams by tryouts, selection, and regular practice. One credit per sport per season. Additional fee required.

PHILOSOPHY

PH 305 - Ethics

Credit Hours: 3

Analysis of personal and social ethics, with particular attention to the ethical problems in contemporary society. Ethical theories and criteria for ethical judgments will be examined.

PH 311 - Philosophy and Culture

Credit Hours: 3

This course will study the major philosophies and belief systems available in Western culture. Priority will be given to a Christian worldview and the critical evaluation of the main ideas of other belief systems. Topics will center around the nature of God, reality, human nature, death, truth, morality, and the meaning of life.

PSYCHOLOGY

PS 201 - Introduction to Psychology

Credit Hours: 3

This course is a general survey of the discipline of psychology including the principles, methods, vocabulary, and major theories in the study of human behavior. Consideration will be given to selected application of psychology for life and ministry.

PS 215 - Psychology of Leadership

Credit Hours: 3

This course looks at the psychological and social processes that characterize effective leaders. We will learn about leadership in relationship to psychological exchanges between leaders and followers and situations/behaviors that make some people more effective leaders than others. Some key factors that will be studied include psychological theories related to leadership, importance of teamwork, role of power, motivation, role of emotional intelligence, expectations of leaders, and various factors affecting future leadership in the 21st century. All of this will be studied from a Christian worldview of servant leadership. Offered alternate years.

PS 236 - Developmental Psychology

Credit Hours: 3

This course is designed to explore human development, including spiritual, from conception through adolescence, using the bio-psycho-social model. We will explore how humans share developmental similarities, yet are unique due to various factors.

PS 245 - Lifespan Psychology

Credit Hours: 3

This course is designed to explore human development from conception through death using the bio-psycho-social-spiritual model. Using major theories, such as psychodynamic, behaviorism, cognitive, ecological, etc., students will examine life span development similarities, yet also see how each life unfolds in its own unique pattern due to various factors such as temperament, personality, etc.

PS 260 - Introduction to Adult Development and Aging**Credit Hours: 3**

This course will provide a survey of the different issues involved in growing older. Spiritual, psychological, biological, and sociological aspects will be presented from a Christian worldview. An overview of the causes and psychosocial impact of communication issues will be addressed. This course includes an experiential component where students will be serving the aging population.

PS 282 - Research Statistics**Credit Hours: 3**

An introduction to research methodology and statistics as a liberal arts discipline, this course will not primarily be a number crunching course, though many statistical concepts will be presented in context. The emphasis of the course will be on developing an understanding of the principles and concepts underlying the use of statistics in social sciences research and applications. Topics to be explored include the formulation of questions and hypotheses, appropriate experimental design, sampling methodology, data analysis, and the presentation of results using graphical summaries and proper statistical notation. Offered alternate years.

PS 310 - Abnormal Psychology**Credit Hours: 3**

An introduction to the classification, description, and interpretation of behavior identified as abnormal. Emphasis is given to neuropsychological aspects, social variables and environmental conditions related to the acquisition and persistence of such behavior(s).

PS 320 - Psychology Internship I**Credit Hours: 3**

A faculty-supervised internship that involves placement in a local agency. The student will begin integrating classroom concepts and theory with practical interventions. The internship requires a minimum of 120 hours under agency supervision. Students also complete additional coursework in collaboration with their supervising faculty for practical integration and growth of the developing human services professional. Prerequisite: Senior Standing

PS 325 - Social Psychology

Credit Hours: 3

A study of individual behaviors within the context of one's society, including how people think about, influence and relate to one another, including attitudes, beliefs, prejudices, aggression, leadership, altruism, conformity, attraction, persuasion, stereotypes and the like.

PS 339 - Health Psychology

Credit Hours: 3

This course examines the psychological influences on health, well-being and longevity. Students evaluate the interplay between emotions, cognitions and behavioral factors which affect the onset, duration, recovery and prevention of chronic illness and disease over the life span. Topics will include depression and illness, traumatic injuries, neuromuscular diseases, cancer and chronic pain. Psychological treatment involving wellness behaviors, smoking cessation, substance abuse, proper nutrition and exercise are studied from the biopsychosocial model.

PS 341 - Adult Psychology

Credit Hours: 3

This course explores various topics such as physical changes, physical and mental health issues, cognitive abilities, social relationships, work/retirement, etc., as they pertain to the various stages of adult development. Although much of the focus will be on older adulthood, topics discussed will also include adult development from young adulthood to death. Offered alternate years.
Prerequisite: PS 201

PS 349 - Foundations in Counseling

Credit Hours: 3

In this course, students will examine various theories of personality and counseling, with an emphasis on those theories used in the United States. Included in the course will be training in assertiveness and investigation of one's own personality. Students will have an opportunity to develop some basic counseling skills based on the theories studied through the use of role play, case studies, and other means to learn practical strategies used in the counseling setting.

PS 361 - Psychology and Culture of the Aging Process

Credit Hours: 3

A review of the biological, sociological, and psychological aspects of age-related changes in respect to perception, memory, cognition, and personality. Major developmental theories and research will be studied. Study of aging from the perspective of prominent sociological theories in Western society with an emphasis on culture.

PS 363 - End-of-Life Matters

Credit Hours: 3

Broad overview of death and dying topics including choices an aging population needs to make; ethics and Christian perspective of those choices; and the experience of grief and mourning.
Prerequisite: Sophomore Status

PS/CJ 415 - Sex Crime: Investigation, Trauma, and Psychosocial Implications

Credit Hours: 3

This course will review the laws and investigation processes relating to various sex crimes such as criminal sexual conduct (CSC), child pornography, sexual abuse, prostitution, human trafficking and other related charges, along with the sex offender registration process and the impact on victims, offenders and the community. The course will appraise the neurophysiology of sexual trauma, cultural factors that promote sexual sin and abuse, and assess various counseling treatment programs along with their limitations, barriers, and steps to resilience. Through discussion, case studies, and experiential exercises, participants will gain knowledge of current research, theories, and empirically-supported trauma-informed treatment in light of a biblical worldview.

PS 420 - Psychology Internship II

Credit Hours: 3

Continuation of PS 320. Prerequisite: PS 320

PS 426 - Psychology Internship**Credit Hours: 6**

A faculty-supervised internship that involves placement in an approved agency or setting. The student will integrate classroom concepts and theory with practical interventions that have been the foundation from the theoretical and conceptual basis of prior learning. The intensive 6 credit internship requires a minimum of 240 hours under agency supervision. Students also complete coursework in collaboration with their supervising faculty for practical integration and growth of the developing professional. Senior Standing required.

PS 430 - Survival Psychology**Credit Hours: 3**

Survival Psychology focuses on the traits responsible for surviving in high-stress environments including responding directly to high-threat encounters. Students will understand the psychology behind the warrior mindset, combat stress response and pro-survival behaviors, including the gift of fear. Organizational and professional psychological traits present in law enforcement, paramilitary organizations and high stress organizations will also be explored balancing independence and leadership versus the need for teamwork in responding to stressful events. Healthy lifestyle factors are examined that lead to career effectiveness and avoiding burnout, such as managing vicarious trauma and promoting self-care.

PS 457 - Seminar in Counseling**Credit Hours: 3**

This course continues the process of developing counseling skills by using a problem/management, opportunity/development model which allows different theoretical approaches to be incorporated, including Christian viewpoints. Video-taped real and/or simulated sessions are a part of the student's experience.

PS 461 - Physiological Psychology**Credit Hours: 3**

An introduction to physiological psychology in which students explore basic principles of brain structure and functional mechanisms, including the role of neurons and neurochemistry. The interrelationship between observable physiological function and psychological behavior will be explored, including the behavioral consequences of damage to the physiological systems of the nervous system.

PS 467 - Memory Loss and Aging

Credit Hours: 3

This course contrasts normal age-related changes in the brain with the effects of diseases that cause cognitive impairment. Prevalence, incidence, symptoms, causes, treatment, and caregiving issues are discussed, with emphasis on the history and personal, social, cultural, political, and economic impacts of Alzheimer's disease are explored.

SCIENCE

SC/CM 101 - Introduction to Chemistry 1

Credit Hours: 4

Investigation of the composition and properties of substances and the changes they can undergo. Special emphasis on laws of chemical combination, theories of atomic structure, periodic trends, and chemical and physical equilibria as well as activities to communicate the centrality of chemistry to historical development, modern civilization, and life itself. Explores proper biblical stewardship in chemical manufacturing, disposal, and use. Instruction includes lectures and labs. Available only in the Dual Enrollment program.

SC/CM 102 - Introduction to Chemistry 2

Credit Hours: 4

A continuation of SC 101 with concentration on thermochemistry, kinetics, equilibria, group properties, solutions, nuclear chemistry, materials chemistry, organic chemistry and qualitative analysis. Environmental concerns will be addressed along with safe handling and disposal of chemicals. Instruction includes lectures and labs. Available only in the Dual Enrollment program.

SC 201 - Human Anatomy and Physiology 1

Credit Hours: 4

The goal of Anatomy and Physiology is to help students understand the systems of the body as God created them. The systems covered are skeletal, muscular, integumentary, nervous systems, cardiovascular, lymphatic, respiratory, digestive, urinary and reproductive systems. Instruction includes lectures and labs. Available only in the Dual Enrollment program.

SC 210 - Science of Personal Health**Credit Hours: 3**

This course is designed to expand the student's knowledge on many health topics. The principles of personal health are studied, including the physical, emotional, social, intellectual, spiritual and environmental concepts the influence health and wellness. Students will also be able to examine their attitudes toward health issues and decide how they can modify their behaviors to their overall health status and perhaps prevent or delay certain health conditions. Bioethical issues facing today's society will be investigated and addressed within the context of a Christian world-view.

SC 220 - Environmental Science**Credit Hours: 3**

This course explores the relationship between man and the environment. Topics include biodiversity, environmental conservation, food and agriculture, climate, air pollution, water resources, energy and other environmental hazards.

SOCIOLOGY**SO 251 - Principles of Sociology****Credit Hours: 3**

Study of contemporary Western society with emphasis on culture, socialization, group life, social institutions, social processes and social change.

SO 254 - Cultural Anthropology**Credit Hours: 3**

An introduction to the field of cultural anthropology. Attention will be given to anthropological vocabulary, principles and methods with the aim of preparing the student for observing culture, identifying and describing cultural elements and understanding implications of cultural differences for cross-cultural ministry for those desiring to go into missions. (Cross-listed as MI 254)

SO 255 - Introduction to Human Services**Credit Hours: 3**

The course includes an introduction to human services in public and private settings. Course discussions will include the history and development of professional human services and a survey of potential local resources, which will include casework, group work, community organizations and self-study. Consideration of professional approaches will be used in working with people in the human services professions (especially psychology and social work). This course will also require site observations with special emphasis on environmental variables and diversity, including socioeconomic status (SES) and differences in power. Instruction will include lecture, discussion, field internship experiences, experiential exercises and small group experiences. Students will also begin to explore their commitment to a human service career.

SO 261 - Foundations of Urban Studies**Credit Hours: 3**

This course will help the student develop a biblical framework and gain an overall understanding of foundational principles for effective urban service. Students will gain an understanding of the contemporary practices and centrality of the local church in the urban community. Students will learn principles to understand the diversity of urban settings, target the needs to various people groups within an urban area, and develop strategies for effective urban service within that culture.

SO 305 - Social Problems**Credit Hours: 3**

This course is designed to give students a greater understanding of the major social problems of contemporary society and to explore possible solutions. Problems will be critically analyzed through sociological explanations and research. Students will be exposed to the Christian response to social problems and are expected to be able to articulate a Christian perspective, response, and solution to major problems.

SO 320 - Human Services Internship I**Credit Hours: 3**

A faculty-supervised internship that involves placement in a local human service agency. The student will begin integrating classroom concepts and theory with practical interventions that have been the foundation from the theoretical and conceptual basis of prior learning. The internship requires a minimum of 120 hours under agency supervision. Students also complete additional coursework in collaboration with their supervising faculty for practical integration and growth of the developing human services professional.

SO 332 - The Dublin Experience**Credit Hours: 3**

This course will be structured around the Dublin Christian Mission, Dublin, Ireland as well as include socio-historical sites in the greater Dublin area. Students will learn about the cultural and faith history of Ireland as well as the living, sociopolitical challenges facing Ireland today. Additional fee required.

SO 335 - Religions of the World**Credit Hours: 3**

Study of major non-Christian religions in the world. Special attention is given to Hinduism, Buddhism, Confucianism, and Islam. Prevalent aspects of the animistic view common to the people of the Islands, Africa, Asia, Central and South America also studied. Additional fee required. Offered alternate years.

SO 340 - Faith and Reconciliation in Urban Studies**Credit Hours: 3**

This course will focus on the integration of Christian faith, principles of spiritual formation and basic principles of social analysis and planned change. Special emphasis will be placed on the implications of the Christian faith and theology for an understanding of social justice and the church's role for community transformation. Social issues will be examined such as poverty, prejudice, racism, education, and urban and rural justice.

SO 343 - Cultural Diversity**Credit Hours: 3**

This course is designed to assist students in recognizing acculturative variations and behaviors based on race/ethnicity, gender/sexuality, disability, age and religious/spiritual orientation. The course will provide an overview of the role culture plays in one's attitude/beliefs regarding these topics with an emphasis on how one's own belief system impacts his/her relationships with others.

SO 352 - Popular Music and Youth Culture**Credit Hours: 3**

This course will identify the needs of neighborhoods that are located in urban settings and explore practical ways for the church to embody the gospel in response to social inequities like racism, inequitable distribution of wealth, illiteracy, abuse, etc. Students will also have an opportunity to participate in a service learning program with local community organizing initiatives, in which they will be able to discover the methods and content of community engagement.

SO 354 - Interpreting Urban Communities**Credit Hours: 3**

This course will identify the needs of neighborhoods that are located in urban settings and explore practical ways for the church to embody the gospel in response to social inequities like racism, inequitable distribution of wealth, illiteracy, abuse, etc. Students will also have an opportunity to participate in a service learning program with local community organizing initiatives, in which they will be able to discover the methods and content of community engagement.

SO 356 - Marriage and Family**Credit Hours: 3**

Analysis of the family as an American institution including an emphasis on those factors of courtship which influence an integrative relationship of marriage and family.

SO 364 - Immigration and Contemporary Urban Issues**Credit Hours: 3**

Because of the influx of immigrants (e.g. Hispanics/Latinos, Sudanese, Vietnamese, etc.), this course will look at contemporary concerns around immigration. Students will learn how to have an integrative approach, addressing key issues from a multidisciplinary perspective, with biblical, historical, theological, ethical, pastoral, and socio-political lenses. Students will be able to create a new and more positive narrative on immigration, which focuses on understanding, acceptance, and love.

SO 365 - Long-Term Care System**Credit Hours: 3**

Exploration of the continuum of long-term care services available in the United States. Examination of issues of access and financing; the combination of housing and services for disabled older adults; and challenges to the provision of a range of quality long-term care options.

SO 420 - Human Services Internship II**Credit Hours: 3**

Continuation of SO 320.

SO 426 - Human Service Internship**Credit Hours: 6**

A faculty-supervised internship that involves placement in an approved agency or setting. The student will integrate classroom concepts and theory with practical interventions that have been the foundation from the theoretical and conceptual basis of prior learning. The intensive 6 credit internship requires a minimum of 240 hours under agency supervision. Students also complete coursework in collaboration with their supervising faculty for practical integration and growth of the developing professional. Senior Standing required.

SPANISH

SP 101 - Spanish I

Credit Hours: 4

This course provides basic conversational skills to beginning students who wish to understand and speak Spanish. Topics include basic vocabulary, grammar, and expressions that are used at work and in the community.

SP 102 - Spanish II

Credit Hours: 4

A continuation of LA 101 with additional skills to understand and speak Spanish. Course content continues to cover basic conversational patterns, expressions, and grammar.

THEOLOGY

TH 161 - Christian Worldview

Credit Hours: 3

This course investigates the key aspects of Christian Worldview: Creation, Fall, Redemption, and Reconciliation. The study of these topics will then be applied to cultural challenges facing Christians in post-Christian world.

TH 162 - Christian Mission

Credit Hours: 3

This course investigates the key aspects of Christian Mission: Spiritual Formation, Evangelism, and Global Mission. The study of these topics will then be applied to cultural challenges facing Christians sharing the gospel in cross-cultural contexts. Christian Ministry requirements are also embedded in this course.

TH 213 - Biblical Christian Thought

Credit Hours: 3

This course emphasizes Scripture as the basis of Christian thought about God and surveys a range of Christian doctrine from the standpoint of systematic, historical and dogmatic theology. It also includes a survey of the progressive revelation of God's plan in Scripture as foundational to a Christian worldview; provides a focused introduction to Pauline dispensational theology and its unique ecclesiological and eschatological interests. Christian Ministry requirements are also embedded in this course.

TH 301 - Formation and Service I

Credit Hours: 2

This course focuses on the practical outworking of the Holy Spirit in the life of the believer. The importance of the Holy Spirit will be stressed, with attention given to how the Spirit equips God's people for service. Christian Ministry requirements are also embedded in this course.

TH 302 - Formation and Service II

Credit Hours: 2

This course emphasizes the work of the Holy Spirit in the life of the believer. Special consideration will be given to the development of a plan for lifelong spiritual growth. Christian ministry requirements are also embedded in this course.

TH 314 - Historic Christian Theologians

Credit Hours: 3

An examination of several theologians who have made significant contributions to the Christian faith (i.e., Augustine, Aquinas, Luther, etc.). Attention will be given to primary sources.

TH 316 - Foundations in Dispensational Theology

Credit Hours: 3

A study of the essential elements of dispensational theology with special emphasis given to the distinctive ministry and message of the Apostle Paul. Prerequisite: TH 213

TH 323 - Apologetics**Credit Hours: 3**

This course is designed to introduce students to the field of Christian apologetics and the ability to provide a defense of the Christian faith. Attention will be given to the rationale for apologetics and its place in contemporary society. Students will be introduced to different methodologies in defense of the faith and there will be attention to the central issues in apologetics. Prerequisite: TH 213

TH 341 - Origins of the Bible**Credit Hours: 3**

This course will trace the history of the Bible. Consideration will be given to the story of the original autographs through the many texts and contexts across the centuries up to the current translations that exist today. This course will include a travel tour to view relevant manuscripts at available museums and archives. Additional fee required. Prerequisite: TH 213

TH 351 - Theology I**Credit Hours: 3**

A study of systematic theology that includes the study of the Bible, God (His Person and works), angels, mankind, and sin. Prerequisite: TH 213

TH 352 - Theology II**Credit Hours: 3**

A study of systematic theology that includes the study of Christ, salvation, the Holy Spirit, the Church, and the future as it relates to the End Times. Prerequisite: TH 213

TH 361 - Theology and the Arts**Credit Hours: 3**

This course brings the theological themes of Creation, Fall, and Redemption into conversation with the visual arts. Includes development of the history of Christian engagement with the arts and exploration of how art has and continues to impact Christian theology, community, and worship. Students will create a number of pieces of visual art for display on and off campus. Prerequisite: Junior standing or instructor consent.

TH 363 - Theology of Spiritual Formation

Credit Hours: 3

This course focuses on the practical outworking of the Holy Spirit in the life of the believer. Special consideration will be given to how the Holy Spirit equips God's people for service, a development of a plan for lifelong spiritual growth, and appreciation for the historic spiritual disciplines. Christian ministry requirements are also embedded in this course. Prerequisite: TH 213.

TH 371 - History of Christianity

Credit Hours: 3

Survey of church history from the Apostolic Church through the Reformation and Counter Reformation period of 1500-1648. Emphasis on the impact of concepts, individuals, and events on the development of church history. Prerequisite: TH 213

TH 375 - Cultural Expression of Church

Credit Hours: 3

Students will study the doctrines and practices of the church as they are expressed in cross-cultural contexts. Topics include the nature, purpose, and mission of the church, church leadership structures, spiritual gifts, and worship/liturgy.

TH 414 - Studies in Dispensational Theology

Credit Hours: 3

This course provides special studies in dispensational problems, the literature of modern dispensational theology and its opponents, and its historical roots. Prerequisite: Senior standing

TH 419 - Readings in Dispensational Theology

Credit Hours: 3

In-depth readings of selected literature related to dispensational theology, especially texts focusing on mid-Acts dispensational theology. The completion of assignments and/or discussion based on these assigned readings is required.

TH 425 - Theology of Karl Barth

Credit Hours: 3

This course will explore the ways that Karl Barth, 20th century protestant theologian and his theological legacy centered on the person and work of Jesus Christian - continues to impact 21st century understanding of God, Scripture, Christ and salvation. Prerequisite: Junior standing or consent of instructor

TH 449 - Independent Study in Theology

Credit Hours: 1

Individual guided research in problems of theology.

TH 540 - Contemporary Theology Perspectives

Credit Hours: 3

This course is designed to equip the student to respond biblically to a range of theological issues facing the 21st-century church. Issues include (but are not limited to): soteriology, biblical interpretation and authority, and the emergent/missional church, as well as differing theological perspectives that are influential in culture today. (Available only for students in the 4+1 program.)

TH 560 - Studies in Dispensational Theology

Credit Hours: 3

Presents the student with an intensive summary of the historic theological position of Grace Christian University, including critical examination and evaluation of the biblical, theological, and practical interests of dispensational theology. (Available only for students in the 4+1 program.)

YOUTH MINISTRY

YM 223 - Philosophy of Youth Ministry

Credit Hours: 3

A study of foundational principles in establishing and maintaining a local church ministry to adolescents. Emphasis is placed upon a system of philosophy, theology, and general principles for adolescent ministry programming. Included will be a survey of the history of both intra and para-church adolescent ministries.

YM 231 - Youth Evangelism and Discipleship

Credit Hours: 3

This course will focus on how to create a clear evangelistic youth program in a youth-oriented environment. This course also provides students with an understanding of Christian spiritual development especially as it relates to youth, instructs students how to design a ministry which enhances that development, and studies the methods and models of evangelism and discipleship for youth ministry.

YM 332 - The Dublin Experience

Credit Hours: 3

This course will be structured around the Dublin Christian Mission, Dublin, Ireland as well as include socio-historical sites in the greater Dublin area. Students will learn about the cultural and faith history of Ireland as well as the living, sociopolitical challenges facing Ireland today.

YM 347 - Issues/Culture of Today's Youth

Credit Hours: 3

Examination of youth in today's culture, focusing from a Christian perspective on such major issues as self-identity, suicide, substance abuse, sexual issues, child abuse, peer pressure, and music.

YM 352 - Popular Music and Youth Culture

Credit Hours: 3

This course is intended to help students think creatively and critically about popular music. We will study the most significant styles of American music in chronological order and specifically examine the history of the second half of the 20th century through the lens of popular music.

YM 353 - Youth Ministry Management

Credit Hours: 3

This course provides a study in the nuts and bolts of Youth Ministry. An examination of youth programming, creating a more parent-friendly ministry, calendar planning, budgets, time management, youth meetings, recruitment and training of volunteer staff. Emphasis on developing a plan for keeping ministry lawsuit free, being a professional inside the office, dealing with criticism, creating a clear vision for ministry, and balancing family and ministry.

YM 429 - Independent Study in Youth Ministry

Credit Hours: 1-3

Guided study or participation in activities related to youth ministry.