GRACE CHRISTIAN UNIVERSITY

October 1, 2026

Annual Security & Fire Safety Report

CAMPUS SAFETY **CRIME STATISTICS** **FIRE SAFETY**

1011 Aldon Street SW
Grand Rapids, MI 49509

(616) 538-2330

GRACECHRISTIAN.EDU

REPORTING DATE RANGE
January 1, 2025 - December 31, 2025

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Emergency Phone Numbers

In emergencies that pose a serious threat to the campus and/or members of the student/staff body, please call 911. Then notify an appropriate Grace Christian University contact according to the order below. If the event is a non-emergency, contact staff according to the order below.

ENVIRONMENTAL EMERGENCIES

Tornado, Severe Weather

CONTACT #1

Todd Coates
Office Ext:
Cell: (616) 466-8484

CONTACT #2

Brian Sherstad
Office Ext: 2254
Cell: (616) 822-0257

FACILITY EMERGENCIES

Power Outage, Building Structure Compromise, Facility Fire

CONTACT #1

Todd Coates
Office Ext:
Cell: (616) 466-8484

CONTACT #2

Kyle Bohl
Office Ext: 2261
Cell: (616) 403-4123

CAMPUS WIDE EMERGENCIES

Active Shooter, Bomb Threat

CONTACT #1

Kyle Bohl
Office Ext: 2261
Cell: (616) 403-4123

CONTACT #2

Brian Sherstad
Office Ext: 2254
Cell: (616) 822-0257

CONTACT #3

Scott Shaw
Office Ext: 2454
Cell: (616) 293-7366

MEDICAL EMERGENCIES

Student/Staff Injury, Stroke, Heart-attack, Fainting

CONTACT #1

Kyle Bohl - for Student
Office Ext: 2261
Cell: (616) 403-4123

CONTACT #2

Brian Sherstad
Office Ext: 2254
Cell: (616) 822-0257

MENTAL HEALTH EMERGENCIES

Student Suicidality, Panic Attack, Aggressive Behavior/Violence

CONTACT #1

Kyle Bohl - for Student
Office Ext: 2261
Cell: (616) 403-4123

OTHER EMERGENCY PHONE NUMBERS

Police/Fire/Ambulance - **911**

Wyoming Police Department, non-emergency number - **(616) 530-7300**

Campus Security - **(616) 881-2803**

Campus Switch Board - **(616) 538-2330**

Consortium Institutions

To read crime statistic information for Grace Christian University consortium colleges go to:

OPE.ED.GOV/SECURITY

Search for Cornerstone University, Davenport University (click Grand Rapids), and Grand Rapids Community College.

Properties

All properties included in this report are in the city of Wyoming, Michigan, 49509. All properties included in this report are contiguous and listed as “Main Campus” for reporting purpose.

MAIN CAMPUS

- All structures at 1011 Aldon Street SW
- Jack T. Dean Academic Center (2550 Rogers Lane)

RESIDENTIAL BUILDINGS

- Residential Units at 1011 Aldon SW are:
  - Preston Hall (dormitory)
  - Aletheia Hall (dormitory)
  - Klein Apartments
  - Enslow Apartments
- House (959 Aldon SW)
- House (958 Aldon SW)
- House (948 Blackburn SW)
- House (962 Blackburn SW)
- Grace Townhomes (2545 Rogers Ln SW)

Campus Safety & Security

Grace Christian University prepares this report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This act requires reporting of designated crimes that occur in residence halls, campus grounds and buildings, public property adjacent to campus, and non-campus buildings or property owned or controlled by the University that is used for student educational purposes. This report includes reports provided by the Wyoming Police Department (WPD). The FBI's Uniform Crime Reporting (UCR) System is the source of the definitions used for Clery Act reporting. Theft from motor vehicles or from public areas is classified as larceny and is not included in this report.

CAMPUS SECURITY AUTHORITY

Grace Christian University Security officers have the authority to ask persons for identification and to determine whether individuals have lawful business at Grace Christian University. Grace Christian University security officers have the authority to issue parking tickets, which are billed to financial accounts of students, faculty, and staff. Security officers do not possess arrest power. Criminal incidents are referred to the WPD who have jurisdiction on the campus. The Grace Christian University Security Office cooperates fully with the WPD and county and state law enforcement agencies. All crime victims and witnesses are strongly encouraged to immediately report the crime to the campus Security Office and the WPD. Grace Christian University has no written agreement with any law enforcement agency regarding the investigation of alleged criminal offences. Grace Christian University will investigate behavior as it pertains to guidelines set forth in the student handbook for the good of the University community. Investigation of alleged criminal offences will be conducted by local, county or state law enforcement agencies respectively. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

STUDENT RESPONSIBILITIES

All students and employees of Grace Christian University are asked to take personal responsibility for personal safety and the safety of the campus community. We ask all to lock doors, keep doors locked, secure valuables, not leave valuables in vehicles, mark personal items, and travel in groups. Students are expected to read and be familiar with the Grace Christian University student handbook and behavioral expectations and disciplinary procedures contained within.

CRIME REPORTING

For the safety of individuals and the campus community, Grace Christian University asks that anyone who is the victim or witness of any crime to promptly report the incident to the WPD (emergency - **911**; non-emergency **(616) 530-7300**) and campus security **(616) 881-2803**. Confidential crime reporting for purposes of inclusion in the annual disclosure of crime statistics can generally be made to the Vice President of Student Experience. Crimes should be reported to the Vice President of Student Experience to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

All reports will be investigated. The University does not have procedures for voluntary, confidential reporting of crime statistics. Violations of the law will be referred to law enforcement agencies and, when appropriate, will include disciplinary review.

TIMELY WARNINGS

In the event that a situation arises, either on or off campus, that, in the judgment of the Vice President of Student Experience, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued through the University e-mail as well as a texting service system to students, faculty, staff, and via text message as well as other modes of social media.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, notice may also be posted in each residence hall and on-campus housing. Anyone with information warranting a timely warning should report the circumstances to the Assoc. VP of Student Affairs, in person or by phone **(616) 403-4123**.

LIGHTING

Security personnel are required to report burned out or broken lighting to maintenance so that it may be quickly rectified.

SAFETY ESCORTS

On campus safety escorts are available when security is on duty. Please do not hesitate to call security to request escort from and to any building on campus or your car. Campus Security Phone # **(616) 881-2803**.

FIRE AND TORNADO DRILLS

Grace Christian University conducts periodic fire drills and tornado drills each year to ensure its population understands procedures.

SEVERE WEATHER

Tornado watch and warning procedures are listed in the student handbook. A community tornado siren will sound in event of a tornado warning. This siren is tested 12:00 noon on the first Friday of each month. In the event of an actual tornado warning, students, faculty and staff are to seek shelter indoors in an interior room at the lowest level of the building.

SAFETY MEETINGS

Instructions regarding personal safety and victim rights in sexual assault are provided at the beginning of each year in the dormitories. Other personal safety training and workshops can be arranged by request and will be posted when available. Students should make such requests to the Dean of Students.

PARKING ENFORCEMENT

Parking regulations are enforced by Campus Security and Student Affairs. Students are to park in designated student parking only. Improperly parked vehicles will be ticketed.

SPEED LIMIT

Speed Limit on campus is 5 mph. The speed limit on public roads immediately surrounding Grace Christian University is 25 mph. Students, faculty and staff are strongly encouraged to observe these speed limits for the safety of all. Violation of campus speed limit may result in suspension of vehicle privilege on campus.

WEAPONS

Firearms and ammunition are not allowed on Grace Christian University property. Students legally owning firearms and/or ammunition may seek the help of the Dean of Students in storing items. Students and staff may request to view the concealed weapons policy.

ACCESS POLICY

All buildings are secured 24 hours per day, 7 days per week. Students, staff and faculty may scan into a building using a university-issued proximity card or key fob. Events such as intercollegiate activities are open to the public and visitors to other events and activities are always welcome but must be admitted into buildings with a student, staff or faculty member.

Residence halls are secured 24 hours a day. Residence Hall doors are not to be propped open at any time. Students are strongly encouraged to keep their own dorm room door locked at all times. Guests must be accompanied by host student at all times.

Apartment exterior doors are secured 24 hours a day. Tenants are strongly encouraged to keep their own apartment door locked also. Guests are only to be admitted into the building by the hosting tenant.

CAMPUS SAFETY

While Grace Christian University is small and isolated from large public groups, students, faculty and staff should not assume safety. Be aware of suspicious persons and report them to security. The city of Wyoming and neighboring Grand Rapids do have areas which may be unsafe during certain times. If you are unsure about the safety of an area, it is best to ask before going to unfamiliar areas.

POLICE/SECURITY SERVICES

Grace Christian University Security is on duty seven days per week. Normal hours of duty are from 7:00 pm to 2:00 am. Grace Christian University is within the jurisdiction of the Wyoming Police Department which will investigate crimes and complaints and enforce the law.

CRIMINAL ACTIVITY OFF-CAMPUS

Grace Christian University does not provide security enforcement to areas off-campus. Students who commit crimes off-campus may face institutional disciplinary proceedings even without conviction. Due process guidelines in the student handbook will be followed.

Sexual Assault Policy

If you have been sexually assaulted, You are not alone in this. What has happened is not your fault. We will help in any way we can.

The philosophy of Grace Christian University concerning sexual assault and rape is foremost to assist victims in whatever needs are present. The University recognizes that a student may be sexually assaulted while violating student handbook guidelines and prioritizes a student's health above their adherence to the handbook. In addition, the University will cooperate fully with any formal investigation by local police and will pursue all complaints to the best of our ability.

Sexual Assault is "any type of sexual contact that is nonconsensual, forced or coerced, or when the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity or because of his/her youth" (mcedsv 2).

Rape is "nonconsensual, forced, or coerced sexual penetration against the will of the victim or when the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity, or because of his/her youth" (mcedsv 2). Grace Christian University recommends the following if a sex offense or rape has occurred.

1. Get to a safe place.
2. Notify a Student Affairs staff member or resident assistant as soon as possible.
   - Kyle Bohl **(616) 403-4123** (Vice President of Student Experience/Campus Safety Advisor)
   - Any Student Affairs Team member you feel comfortable with
3. It is the student's choice how much he/she discloses to a Student Affairs team member. After an assault, it may take a significant time to process trauma neurobiologically. Certain areas of the brain go "off-line" during trauma and can cause a survivor to have an inability to coherently express the chain of events in a linear fashion or remember certain details of the assault. Processing trauma in the brain can vary from person to person. Coming forward sooner is beneficial to the student based on collecting evidence and receiving support.

   Grace Christian University has several advocates specifically trained to assist victims of sexual assault. This includes all RA's as well as student affairs staff members. You can choose who you are most comfortable with to aid you and/or accompany you to the hospital or the YWCA. In addition, the YWCA has advocates who are also trained to work with you. Finally, both Grace Christian and the YWCA have counseling options that you can utilize in the healing process.
4. If a rape has occurred, please remember that physical evidence is critical to criminal prosecution. Immediately contacting the police, hospital, or YWCA will give you the best chance to collect evidence and have a stronger case. Receiving a forensic exam through the YWCA's Nurse Examiner Program is free to the survivor. Evidence at the scene of the assault will be collected by the police, while evidence collection on the person of the victim can be performed at the hospital or YWCA. In order to collect as much evidence as possible, it is strongly recommended that the victim does not shower, bathe, brush their teeth, or change

clothes before going to the hospital. However, an examination can be completed up to 120 hours after the assault. If you decide to file a police report, you are not required to prosecute (press charges). This is your decision, and you can take time to decide. If the assault is reported to the police and you would like to prosecute, the police will gather evidence and take it to the state attorney. If there is enough evidence, the state attorney will prosecute. If you do not want to have police involvement, it is best to seek an examination through the YWCA because local hospitals must report all cases to the police.

Calling **911** will bring the police to assist you.

Phone number for the YWCA: **(616) 454-9922**

If sought by the student, a full investigation by police will be initiated with total cooperation given by the Student Affairs Staff and Grace Christian University. If criminal arrest should occur, Grace Christian University would advise the survivor as to a proper course of action relevant to their academic program. Conviction of any crime is cause for immediate dismissal. Grace recognizes that investigations can take time, during which the University reserves its right to make decisions to keep the campus safe and maintain educational opportunities for both the accuser and the accused.

Student Affairs Responses:

1. Education programs to promote the awareness of rape, acquaintance rape and other sex offenses are held annually. These are sponsored by Student Affairs and the Residence Halls.
2. Possible sanctions for rape, acquaintance rape, or other sex offenses (forcible or non-forcible) follow an on-campus disciplinary procedure.

Krieger, Gail. MCEDSV: A Handbook For Survivors of Sexual Assault. January, 2015, Okemos, Michigan. Sexual assault and rape are defined by the F.B.I. in the following manner:

Crime Statistics

Grace Christian University prepares this report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This act requires reporting of designated crimes that occur in residence halls, campus grounds and buildings, public property adjacent to campus, and non-campus buildings or property owned or controlled by the University that is used for student educational purposes. This report includes reports provided by the Wyoming Police Department (WPD). The FBI's Uniform Crime Reporting (UCR) System is the source of the definitions used for Clery Act reporting. Theft from motor vehicles or from public areas is classified as larceny and is not included in this report.

It is important to note that these statistics include all crimes committed on Grace Christian University property whether or not the incident involved members of the Grace Christian University community (faculty/staff/students). All buildings owned by Grace Christian University used for educational purposes are included in this report. Hate Crime statistics are shown on Page 13.

CRIMES REPORTED BY POPULATION

Main Campus (Residence Halls)

OFFENSE TYPE (includes attempts)	2023	2024	2025
Murder	0	0	0
Manslaughter	0	0	0
Forcible Sex Offense	0	0	0
Non-forcible Sex Offense - Incest	0	0	0
Non-forcible Sex Offense - Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Arson	0	0	0
Motor Vehicle Theft	1	1	0
Larceny-Theft	0	0	0
Intimidation	0	0	0
Destruction of Property	0	0	0

Main Campus (Off Campus)

OFFENSE TYPE (includes attempts)	2023	2024	2025
Murder	0	0	0
Manslaughter	0	0	0
Forcible Sex Offense	0	0	0
Non-forcible Sex Offense - Incest	0	0	0
Non-forcible Sex Offense - Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Arson	0	0	0
Motor Vehicle Theft	0	0	0
Larceny-Theft	0	0	0
Intimidation	0	0	0
Destruction of Property	0	0	0

Public Property

OFFENSE TYPE (includes attempts)	2023	2024	2025
Murder	0	0	0
Manslaughter	0	0	0
Forcible Sex Offense	0	0	0
Non-forcible Sex Offense - Incest	0	0	0
Non-forcible Sex Offense - Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Arson	0	0	0
Motor Vehicle Theft	0	0	0
Larceny-Theft	0	0	0
Intimidation	0	0	0
Destruction of Property	0	0	0

Total Crimes Reported

OFFENSE TYPE (includes attempts)	2023	2024	2025
Murder	0	0	0
Manslaughter	0	0	0
Forcible Sex Offense	0	0	0
Non-forcible Sex Offense - Incest	0	0	0
Non-forcible Sex Offense - Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Arson	0	0	0
Motor Vehicle Theft	1	1	0
Larceny-Theft	0	0	0
Intimidation	0	0	0
Destruction of Property	0	0	0

ARRESTS/REFERRALS FOR SELECTED OFFENSES

Main Campus (Residence Halls)

OFFENSE TYPE (includes attempts)	2023	2024	2025
Liquor Law - Arrests	0	0	0
Liquor Law - Referrals	0	0	0
Drug Law - Arrests	0	0	0
Drug Law - Referrals	0	0	0
Weapons Law - Arrests	0	0	0
Weapons Law - Referrals	0	0	0

Main Campus (Off Campus)

OFFENSE TYPE (includes attempts)	2023	2024	2025
Liquor Law - Arrests	0	0	0
Liquor Law - Referrals	0	0	0
Drug Law - Arrests	0	0	0
Drug Law - Referrals	0	0	0
Weapons Law - Arrests	0	0	0
Weapons Law - Referrals	0	0	0

Public Property

OFFENSE TYPE (includes attempts)	2023	2024	2025
Liquor Law - Arrests	0	0	0
Liquor Law - Referrals	0	0	0
Drug Law - Arrests	0	0	0
Drug Law - Referrals	0	0	0
Weapons Law - Arrests	0	0	0
Weapons Law - Referrals	0	0	0

Total Arrests/Referrals

OFFENSE TYPE (includes attempts)	2023	2024	2025
Liquor Law - Arrests	0	0	0
Liquor Law - Referrals	0	0	0
Drug Law - Arrests	0	0	0
Drug Law - Referrals	0	0	0
Weapons Law - Arrests	0	0	0
Weapons Law - Referrals	0	0	0

HATE CRIMES

Hate Crimes - Total

OFFENSE TYPE	2023	2024	2025
Murder/ Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offense (Forcible)	0	0	0
Sex Offense (Non-forcible) - Incest	0	0	0
Sex Offense (Non-forcible) - Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-Theft	0	0	0
Intimidation	0	0	0
Destruction of Property	0	0	0

Hate Crimes - Race

OFFENSE TYPE	2023	2024	2025
Murder/ Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offense (Forcible)	0	0	0
Sex Offense (Non-forcible) - Incest	0	0	0
Sex Offense (Non-forcible) - Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-Theft	0	0	0
Intimidation	0	0	0
Destruction of Property	0	0	0

Hate Crimes - Religion

OFFENSE TYPE	2023	2024	2025
Murder/ Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offense (Forcible)	0	0	0
Sex Offense (Non-forcible) - Incest	0	0	0
Sex Offense (Non-forcible) - Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-Theft	0	0	0
Intimidation	0	0	0
Destruction of Property	0	0	0

Hate Crimes - Sexual Orientation

OFFENSE TYPE	2023	2024	2025
Murder/ Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offense (Forcible)	0	0	0
Sex Offense (Non-forcible) - Incest	0	0	0
Sex Offense (Non-forcible) - Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-Theft	0	0	0
Intimidation	0	0	0
Destruction of Property	0	0	0

Hate Crimes - Gender

OFFENSE TYPE	2023	2024	2025
Murder/ Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offense (Forcible)	0	0	0
Sex Offense (Non-forcible) - Incest	0	0	0
Sex Offense (Non-forcible) - Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-Theft	0	0	0
Intimidation	0	0	0
Destruction of Property	0	0	0

Hate Crimes - Disability

OFFENSE TYPE	2023	2024	2025
Murder/ Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offense (Forcible)	0	0	0
Sex Offense (Non-forcible) - Incest	0	0	0
Sex Offense (Non-forcible) - Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-Theft	0	0	0
Intimidation	0	0	0
Destruction of Property	0	0	0

Hate Crimes - Ethnicity

OFFENSE TYPE	2023	2024	2025
Murder/ Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offense (Forcible)	0	0	0
Sex Offense (Non-forcible) - Incest	0	0	0
Sex Offense (Non-forcible) - Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Simple Assault	0	0	0
Larceny-Theft	0	0	0
Intimidation	0	0	0
Destruction of Property	0	0	0

VAWA OFFENCES

VAWA Offences - Total

OFFENSE TYPE	2023	2024	2025
Domestic Violence	0	0	1
Dating Violence	0	0	0
Stalking	0	0	0

VAWA Offences - On-Campus

OFFENSE TYPE	2023	2024	2025
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

VAWA Offences - On-Campus Student Housing Facilities

OFFENSE TYPE	2023	2024	2025
Domestic Violence	0	0	1
Dating Violence	0	0	0
Stalking	0	0	0

VAWA Offences - Public Property

OFFENSE TYPE	2023	2024	2025
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

Drug & Alcohol Policy

GRACE CHRISTIAN UNIVERSITY PROHIBITS THE POSSESSION, USE, OR DISTRIBUTION OF ILLICIT DRUGS AND ALCOHOL BY STUDENTS AND EMPLOYEES ON ITS PROPERTY OR AS PART OF ANY OF ITS ACTIVITIES.

DRUGS CAN:

- make you feel able to do things you really cannot do
- make you careless and likely to forget important safety habits
- throw off your sense of time, space, and distance
- cause absenteeism and tardiness

What Illegal Drugs Can Do

Cocaine

- causes a temporary feeling of almost superhuman power, impairing your judgment and decision-making ability
- causes emotional problems, mood swings and lack of dependability
- damages your respiratory and immune systems
- causes malnutrition, seizures and loss of brain function

Hallucinogens (PCP, LSD, Ecstasy, etc.)

- causes hallucinations
- vastly distorts what is seen and heard
- causes sudden and bizarre changes in behavior
- loss of concentration and memory

Heroin

- causes total disinterest in safety or anything else except drugs
- costs lead to crime
- damages interpersonal relationships
- overdose-caused coma and death

What Legal Drugs Can Do

Alcohol

- loss of concentration
- loss of judgment
- absenteeism and tardiness

Amphetamines (Speed, Uppers)

- can make you rush around wildly and carelessly
- can cause you to push yourself beyond your physical limits

Marijuana (legal in the state of Michigan, not allowed on Grace Christian University's campus or in possession of Grace student)

- slows your physical reflexes
- cuts your mental powers
- makes you forgetful
- throws off your space and distance judgment
- causes damage to your lung, reproductive, and brain functions

Sedatives

- slow your mental processes and reflexes
- disrupt interpersonal relationships
- can cause liver and kidney damage

To assist persons in avoiding substance abuse problems and related health risks, students and employees may seek help from the office of the Dean of Students. You also are encouraged to attend University substance awareness workshops and seminars.

IF YOU ARE CONVICTED IN A COURT OF LAW OF CRIMINALLY VIOLATING OUR DRUG-FREE CAMPUS RULES, WITHIN 30 DAYS OF OUR HEARING OF IT, WE MUST EITHER:

1. Expel you from the University; -or-
2. Offer you any help available to combat your involvement with drugs

Employees: Since the use of drugs is inconsistent with the standards and purposes of Grace Christian University, the unlawful possession or use of a controlled substance is prohibited. Any employee who violates such prohibition will be terminated with one day's notice.

YOU MUST:

- **AGREE** to abide by our Drug-Free Campus Policy.
- **INFORM** us within five days of the time you are convicted of a criminal drug violation on campus or at one of our activities.
- **COMPLETE** satisfactorily the program of help you accept instead of being expelled from the University.

UNIVERSITY AND COMMUNITY ASSISTANCE

Grace Christian University has limited substance abuse counseling and will provide referrals for those who need it. Please contact the Community Life Office for assistance and/or referral.

Good Faith

The University, in adopting and implementing this policy pursuant to the Drug Free Schools and Communities Act, further certifies it will make a good faith effort to continue to maintain a safe, drug-free environment and to respect the privacy of its students and employees.

Emergency Response & Evacuation Procedures

EMERGENCY NOTIFICATION PROCEDURE

If a significant emergency or dangerous situation occurs on campus, the campus will immediately notify the campus community through all available means including: email, electronic message posting, word of mouth and written postings. This notification will include instructions as to whether people present in campus buildings should evacuate or shelter in place. Grace Christian University does not maintain a campus police department and will immediately seek the assistance of the Wyoming Police Department (WPD) and/or Wyoming Fire Department (WFD) depending on the nature of the emergency.

Initiating an Emergency Notification will include the following communications to the campus community:

- Email notification to all students, faculty and staff.
- Phone call to Resident Directors and/or Residence Assistants. If the Resident Directors are reached via phone, they will communicate notification to Residence Assistants. If Resident Directors are not reached, the communication will go directly to the Residence Assistants.
- Written notification will be posted in prominent building entry ways.
- Text message sent to student phones.

These communications will be completed by the individual initiating an Emergency Notification or by others at this person's direction.

EMERGENCY CONFIRMATION

All emergency or dangerous situations will be taken seriously.

If the life or immediate safety of individuals is in question, campus personnel (students, faculty or staff) are to:

- Call **911** (**99-911** from campus phone). First responders from WPD or WFD will determine the extent of the emergency and take appropriate action.
- Contact a University official. The University official will initiate an Emergency Notification if the situation warrants notification of campus community.
- Complete incident report describing situation and action taken.

If the life or immediate safety of individuals is not in question, campus personnel (students, faculty or staff) are to:

- Contact a University official. The University official will notify WPD or WFD and initiate an Emergency Notification if warranted.
- Complete incident report describing situation and action taken.

RESPONSIBLE PERSONS

The following positions on campus are responsible for carrying out these procedures:

- Executive Vice President
- Vice President of Student Experience
- Dean of Students
- Director of Maintenance
- Director of Food Service

EVACUATE OR SHELTER IN PLACE

Some emergencies or dangerous situations require evacuation of buildings. Other situations require people to seek shelter where they are for safety.

Examples of situations in which the campus community will be instructed to Shelter in Place are:

- An armed hostage situation
- Gunfire – an Active Shooter on or in the vicinity of the University campus
- A violent incident outside the campus perimeter
- A local hazardous or toxic airborne plume or local hazardous waste spillage

In such cases the Emergency Notification will instruct all people present within the University buildings to Shelter in Place.

SHELTER IN PLACE PROCEDURES

1. The University will broadcast a direction to Shelter in Place via following the Emergency Notification Procedure. Students who receive this notification in route to the school are to avoid seeking entry to the University campus or residence halls, depending upon the location of the incident.
2. Upon the receipt of the Shelter in Place notification, and depending upon the affected building, students and faculty should remain in assigned classrooms. Staff and faculty not teaching at the time should report to their respective offices immediately. Students who are not in class should seek shelter in the nearest classroom, or other similarly protected area, such as the Computer Lab or Student Lounge. Residence hall students should return to their respective rooms.
3. Faculty and staff should make a reasonable effort to ensure evacuation of hallways and that everyone in sight has gone to a classroom or similarly protected area. Residence Advisors should make a reasonable effort to ensure that all students return to their dormitory rooms.
4. Close and lock all doors and windows.
5. Close drapes, stay away from windows and exterior doors.
6. Do not open windows or doors and remain in protected areas until receiving an “ALL CLEAR” message that indicates danger has passed.

EVACUATION PROCEDURES

In the event that evacuation of the University buildings is necessary, evacuation shall be initiated through the fire alarm system. If the fire alarm sounds, members of the University community should evacuate immediately.

Examples of situations which warrant evacuation of buildings are:

- Fire
- Gas leak

GENERAL EVACUATION PROCEDURES

When evacuating a building or work area:

- Stay calm
- Do not rush or panic
- Gather personal belongings if it is safe to do so. Reminder: take prescription medications, keys, purse, glasses, etc. if at all possible, since it may be hours before you are allowed back in the building
- If safe, close and leave unlocked office doors and windows
- Proceed to the nearest exit
- Proceed to the designated Evacuation Assembly Area as directed
- Wait for instructions from emergency responders and/or a University official
- Do not re-enter the building or work area until instructed to do so by a University official

DISSEMINATING INFORMATION TO THE LARGER COMMUNITY

Emergencies and dangerous situations can be traumatic. The University will keep the campus community informed of the aftermath of an emergency or dangerous situation through chapel announcements and campus meetings as deemed appropriate.

Communication to the broader community – including the residential neighborhood surrounding the University, constituents of the University, and other residents – will be conducted as deemed appropriate and necessary by the University administration. Response to local news media will be conducted by the President of the University or his designee.

EMERGENCY PROCEDURE TESTING

The University will test its emergency response and evacuation procedures at least once per year. Procedures will be published electronically and communicated to residence students during annual meetings. Documentation of these tests will be maintained by the Dean of Students.

Missing Student Notification

As required by law, Grace has adopted this missing student notification policy for students who reside in on-campus housing, including the dormitories and apartments. In accordance with this policy, each student who resides in on-campus housing has the option to identify an individual to be contacted by Grace after such student is determined to be missing. Students can identify an individual to be notified by providing Personal Emergency Contact Information to the Community Life Office or Dean of Students. For students who have already provided Personal Emergency Contact Information, such emergency contact(s) will be notified in the event a student is determined to be missing.

MISSING PERSON PROCEDURES

A student is determined to be missing when a report comes to Grace Christian University's Student Affairs Staff or Security Staff and deems to be credible.

Circumstances of a missing student may include but are not limited to:

- student is out of contact after reasonable efforts to reach student by phone calls, emails, and/or personal attempts to establish contact
- circumstances indicate an act of criminality is involved
- circumstances indicate physical safety is in jeopardy
- circumstances become known that medicine dependence may threaten life or health
- existence of a physical / mental disability indicates that the student's physical safety is in danger

If a member of the Grace community becomes concerned that a fellow student might be missing or otherwise in danger, you are to contact one of the following:

- Community Life Staff Member (Residence Director or Resident Assistants in campus housing)
- GCU Security Staff member **(616) 881-2803**
- Dean of Students, Danny Garcia **(956) 358-2417**
- Vice President of Student Experience, Kyle Bohl **(616) 403-4123**

GRACE CHRISTIAN UNIVERSITY RESPONSE

If it is determined that a student is missing, the following action will be taken by the Dean of Students and/or the Assoc. VP for Student Affairs.

Grace Christian University personnel will not wait 24 hours before taking action:

1. Emergency Contact(s) will be notified as well as custodial parent or guardian if the student is under the age of 18.
2. Appropriate law enforcement agencies will be notified. Note: law enforcement agencies will be notified even if the student has not registered a contact person.
3. Additional individuals or agencies will be notified at the discretion of the University in the course of trying to find a student and secure his/her safety.

Please see the Dean of Students, Danny Garcia, if you have any questions or concerns about this policy.

Fire Safety Report

Grace Christian University provides student housing including dormitories, apartments and houses. Houses owned by Grace Christian University are not always rented to current students; however for the purposes of this report, all fire statistics are included. Fire statistics for Preston Hall and Aletheia Hall are combined because these structures are joined by student lounges and share a common fire alarm system.

FIRE SAFETY SYSTEMS

BUILDING	FIRE SAFETY SYSTEMS
Preston Hall and Aletheia Hall	Central fire detection system which senses both heat and smoke. Additionally, each dorm room has a battery operated combination smoke/carbon-monoxide detector.
Klein Apartments	Each apartment unit contains a smoke detector
Enslow Apartments	Each apartment unit contains a smoke detector
Berean House	Smoke detectors
House (958 Aldon SW)	Smoke detectors
House (959 Aldon SW)	Smoke detectors
House (962 Blackburn SW)	Smoke detectors
House (948 Blackburn SW)	Smoke detectors
House (919 Aldon St SW)	Smoke detectors
Apartments (958 26th Street SW)	Smoke detectors
Grace Townhomes (2545 Rogers Ln SW)	Smoke detectors; sprinkler fire suppression

FIRE DRILLS

In 2025, 4 fire drills took place in the Preston/Aletheia and the Jack T. Dean Academic Center combined.

FIRE PREVENTION POLICIES

The following policies have been established for safety and the prevention of fires.

Preston and Aletheia Halls

Smoking is not permitted on Grace Christian University property, including apartments and houses.

Hallways are to be kept clean and clear due to fire regulations.

Firearms and ammunition are to be kept with the Dean of Students. Fireworks are prohibited by state law, and violators will be assessed a $25.00 fine. Candles, incense, matches, or any volatile or explosive items are not to be used in Preston or Aletheia Halls. Violators will be assessed a $10 fine. Community Life reserves the right to correct or remove any student items which may be a fire hazard. Fire drills will be held periodically. The current fire department fee of $500 may be charged to any person responsible for a false alarm.

Electrical appliances which may be used in the room are: study lamps, irons, radios, TVs, shavers, hair dryers, electric blankets, clocks, air popcorn poppers, small refrigerators, microwaves and other items approved by the Dean of Students. Not approved are halogen lamps, toasters, hot plates or electrical heaters of any kind. A $25.00 fine will be assessed upon discovery of any tampering with the heating or electrical systems in the dorm.

Klein and Enslow Halls, 26th St Apartments and all campus houses

Smoking is not permitted on Grace Christian University property, including apartments and houses.

Fire Safety: Smoke Detector batteries will start to “chirp” when losing power. Please notify the Maintenance Office to replace the battery. DO NOT unplug the battery. If your smoke detector is found to be unplugged, you may lose your security deposit and you may be evicted from the apartment. The life you save may be your own. EXITS: Anything left outside your apartment is subject to disposal. Do not leave anything in the hallways.

FIRE STATISTICS

Preston Hall and Aletheia Hall

FIRE STATISTICS	2023	2024	2025
Unintentional Fire - Cooking	0	0	0
Unintentional Fire - Smoking Materials	0	0	0
Unintentional Fire - Open Flames	0	0	0
Unintentional Fire - Electrical	0	0	0
Unintentional Fire - Heating Equipment	0	0	0
Unintentional Fire - Hazardous Products	0	0	0
Unintentional Fire - Machinery/Industry	0	0	0
Unintentional Fire - Natural	0	0	0
Unintentional Fire - Other	0	0	0
Intentional Fire	0	0	0
Undetermined Fire	0	0	0
Number of Deaths due to Fire	0	0	0
Number of Injuries due to Fire	0	0	0
Property Damage due to Fire	$0	$0	$0

Klein Apartments

FIRE STATISTICS	2023	2024	2025
Unintentional Fire - Cooking	0	0	0
Unintentional Fire - Smoking Materials	0	0	0
Unintentional Fire - Open Flames	0	0	0
Unintentional Fire - Electrical	0	0	0
Unintentional Fire - Heating Equipment	0	0	0
Unintentional Fire - Hazardous Products	0	0	0
Unintentional Fire - Machinery/Industry	0	0	0
Unintentional Fire - Natural	0	0	0
Unintentional Fire - Other	0	0	0
Intentional Fire	0	0	0
Undetermined Fire	0	0	0
Number of Deaths due to Fire	0	0	0
Number of Injuries due to Fire	0	0	0
Property Damage due to Fire	$0	$0	$0

Enslow Apartments

FIRE STATISTICS	2023	2024	2025
Unintentional Fire - Cooking	0	0	0
Unintentional Fire - Smoking Materials	0	0	0
Unintentional Fire - Open Flames	0	0	0
Unintentional Fire - Electrical	0	0	0
Unintentional Fire - Heating Equipment	0	0	0
Unintentional Fire - Hazardous Products	0	0	0
Unintentional Fire - Machinery/Industry	0	0	0
Unintentional Fire - Natural	0	0	0
Unintentional Fire - Other	0	0	0
Intentional Fire	0	0	0
Undetermined Fire	0	0	0
Number of Deaths due to Fire	0	0	0
Number of Injuries due to Fire	0	0	0
Property Damage due to Fire	$0	$0	$0

Berean House

FIRE STATISTICS	2023	2024	2025
Unintentional Fire - Cooking	0	0	0
Unintentional Fire - Smoking Materials	0	0	0
Unintentional Fire - Open Flames	0	0	0
Unintentional Fire - Electrical	0	0	0
Unintentional Fire - Heating Equipment	0	0	0
Unintentional Fire - Hazardous Products	0	0	0
Unintentional Fire - Machinery/Industry	0	0	0
Unintentional Fire - Natural	0	0	0
Unintentional Fire - Other	0	0	0
Intentional Fire	0	0	0
Undetermined Fire	0	0	0
Number of Deaths due to Fire	0	0	0
Number of Injuries due to Fire	0	0	0
Property Damage due to Fire	$0	$0	$0

House (958 Aldon SW)

FIRE STATISTICS	2023	2024	2025
Unintentional Fire - Cooking	0	0	0
Unintentional Fire - Smoking Materials	0	0	0
Unintentional Fire - Open Flames	0	0	0
Unintentional Fire - Electrical	0	0	0
Unintentional Fire - Heating Equipment	0	0	0
Unintentional Fire - Hazardous Products	0	0	0
Unintentional Fire - Machinery/Industry	0	0	0
Unintentional Fire - Natural	0	0	0
Unintentional Fire - Other	0	0	0
Intentional Fire	0	0	0
Undetermined Fire	0	0	0
Number of Deaths due to Fire	0	0	0
Number of Injuries due to Fire	0	0	0
Property Damage due to Fire	$0	$0	$0

House (959 Aldon SW)

FIRE STATISTICS	2023	2024	2025
Unintentional Fire - Cooking	0	0	0
Unintentional Fire - Smoking Materials	0	0	0
Unintentional Fire - Open Flames	0	0	0
Unintentional Fire - Electrical	0	0	0
Unintentional Fire - Heating Equipment	0	0	0
Unintentional Fire - Hazardous Products	0	0	0
Unintentional Fire - Machinery/Industry	0	0	0
Unintentional Fire - Natural	0	0	0
Unintentional Fire - Other	0	0	0
Intentional Fire	0	0	0
Undetermined Fire	0	0	0
Number of Deaths due to Fire	0	0	0
Number of Injuries due to Fire	0	0	0
Property Damage due to Fire	$0	$0	$0

House (962 Blackburn SW)

FIRE STATISTICS	2023	2024	2025
Unintentional Fire - Cooking	0	0	0
Unintentional Fire - Smoking Materials	0	0	0
Unintentional Fire - Open Flames	0	0	0
Unintentional Fire - Electrical	0	0	0
Unintentional Fire - Heating Equipment	0	0	0
Unintentional Fire - Hazardous Products	0	0	0
Unintentional Fire - Machinery/Industry	0	0	0
Unintentional Fire - Natural	0	0	0
Unintentional Fire - Other	0	0	0
Intentional Fire	0	0	0
Undetermined Fire	0	0	0
Number of Deaths due to Fire	0	0	0
Number of Injuries due to Fire	0	0	0
Property Damage due to Fire	$0	$0	$0

House (948 Blackburn SW)

FIRE STATISTICS	2023	2024	2025
Unintentional Fire - Cooking	0	0	0
Unintentional Fire - Smoking Materials	0	0	0
Unintentional Fire - Open Flames	0	0	0
Unintentional Fire - Electrical	0	0	0
Unintentional Fire - Heating Equipment	0	0	0
Unintentional Fire - Hazardous Products	0	0	0
Unintentional Fire - Machinery/Industry	0	0	0
Unintentional Fire - Natural	0	0	0
Unintentional Fire - Other	0	0	0
Intentional Fire	0	0	0
Undetermined Fire	0	0	0
Number of Deaths due to Fire	0	0	0
Number of Injuries due to Fire	0	0	0
Property Damage due to Fire	$0	$0	$0

Grace Townhomes (2545 Rogers Ln SW)

FIRE STATISTICS	2023	2024	2025
Unintentional Fire - Cooking	0	0	0
Unintentional Fire - Smoking Materials	0	0	0
Unintentional Fire - Open Flames	0	0	0
Unintentional Fire - Electrical	0	0	0
Unintentional Fire - Heating Equipment	0	0	0
Unintentional Fire - Hazardous Products	0	0	0
Unintentional Fire - Machinery/Industry	0	0	0
Unintentional Fire - Natural	0	0	0
Unintentional Fire - Other	0	0	0
Intentional Fire	0	0	0
Undetermined Fire	0	0	0
Number of Deaths due to Fire	0	0	0
Number of Injuries due to Fire	0	0	0
Property Damage due to Fire	$0	$0	$0

PROCEDURES FOR STUDENT HOUSING EVACUATION

Procedures for student housing evacuation are listed above in the campus security section of this report.

FIRE SAFETY EDUCATION

At the beginning of each year, fire safety is addressed in a combined dorm meeting. Fire safety is taught in all student orientations every fall/spring and in-house videos are sent to student residents to view. Furthermore, fire safety bulletins are published and distributed to students in University owned housing during specific times of the year. Specifically, guidelines regarding Christmas trees, Christmas lights are distributed in December of each year. Guidelines regarding use of grills for cooking are distributed early summer of each year.

REPORTING FIRES

All fires are to be reported to the Dean of Students who is responsible for maintaining the campus fire log. It is the responsibility of each student to report fires. Specifically, it is the responsibility of the Residence Assistants in the dorms, student security personnel, maintenance personnel and kitchen staff to report fires of which they are aware to the Dean of Students.

IMPROVEMENTS IN FIRE SAFETY

The Executive Vice President conducts an annual meeting with the Director of Maintenance and the Vice President of Student Experience to evaluate fire safety policies and procedures. From this meeting, plans for future improvements in fire safety are drafted.

Noted following items have been completed:

- Purchased fire suppression blankets for key areas of campus
- Produced new fire safety video distributed to students emphasizing Townhome safety (this was in the items completed last year, but we made an even better one)
- New backup batteries installed in the Jack T. Dean Academic Center fire alarm system
- Fire extinguishers are up to code and all fire alarm audibles tested in the Townhomes and O'Hair/Huston Hall

Future Plans:

- Purchasing fire blankets for all residents who own a kitchen/stove
- Creating "Fire Safety Week" for on-campus modality in October